Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application,
2. the CoC Priority Listing, and
3. all the CoC’s project applications that were either approved and ranked, or rejected.

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2021 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
2. The FY 2021 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

Your CoC Must Approve the Consolidated Application before You Submit It
- 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2021 CoC Program Competition on behalf of your CoC.
- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions
Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

Attachments
Questions requiring attachments to receive points state, “You Must Upload an Attachment to the 4B. Attachments Screen.” Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.
- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD’s funding determination.
- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).
1A. Continuum of Care (CoC) Identification

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:
- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

1A-1. CoC Name and Number: UT-500 - Salt Lake City & County CoC

1A-2. Collaborative Applicant Name: Salt Lake County Government

1A-3. CoC Designation: CA

1A-4. HMIS Lead: State of Utah
To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:
- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

**1B. Coordination and Engagement–Inclusive Structure and Participation**

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:
- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

**1B-1. Inclusive Structure and Participation–Participation in Coordinated Entry.**

**NOFO Sections VII.B.1.a.(1), VII.B.1.e., VII.B.1.n., and VII.B.1.p.**

In the chart below for the period from May 1, 2020 to April 30, 2021:

1. Select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC’s coordinated entry system; or
2. Select Nonexistent if the organization does not exist in your CoC’s geographic area:

<table>
<thead>
<tr>
<th>Organization/Person</th>
<th>Participated in CoC Meetings</th>
<th>Voted, Including Electing of CoC Board Members</th>
<th>Participated in CoC’s Coordinated Entry System</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Affordable Housing Developer(s)</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>2. Agencies serving survivors of human trafficking</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>3. CDBG/HOME/ESG Entitlement Jurisdiction</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>4. CoC-Funded Victim Service Providers</td>
<td>Yes</td>
<td>No</td>
<td>Yes</td>
</tr>
<tr>
<td>5. CoC-Funded Youth Homeless Organizations</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>6. Disability Advocates</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>7. Disability Service Organizations</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>8. Domestic Violence Advocates</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>9. EMS/Crisis Response Team(s)</td>
<td>Yes</td>
<td>No</td>
<td>Yes</td>
</tr>
<tr>
<td>10. Homeless or Formerly Homeless Persons</td>
<td>Yes</td>
<td>No</td>
<td>Yes</td>
</tr>
<tr>
<td>11. Hospital(s)</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>12. Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)</td>
<td>Nonexistent</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>13. Law Enforcement</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>14. Lesbian, Gay, Bisexual, Transgender (LGBT) Advocates</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>15. LGBT Service Organizations</td>
<td>Yes</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>16. Local Government Staff/Officials</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>17. Local Jail(s)</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>18. Mental Health Service Organizations</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td></td>
<td>Mental Illness Advocates</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>---</td>
<td>---------------------------</td>
<td>-----</td>
<td>-----</td>
</tr>
<tr>
<td>20.</td>
<td>Non-CoC Funded Youth Homeless Organizations</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>21.</td>
<td>Non-CoC-Funded Victim Service Providers</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>22.</td>
<td>Organizations led by and serving Black, Brown, Indigenous and other People of Color</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>23.</td>
<td>Organizations led by and serving LGBT persons</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>24.</td>
<td>Organizations led by and serving people with disabilities</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>25.</td>
<td>Other homeless subpopulation advocates</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>26.</td>
<td>Public Housing Authorities</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>27.</td>
<td>School Administrators/Homeless Liaisons</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>28.</td>
<td>Street Outreach Team(s)</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>29.</td>
<td>Substance Abuse Advocates</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>30.</td>
<td>Substance Abuse Service Organizations</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>31.</td>
<td>Youth Advocates</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>32.</td>
<td>Youth Service Providers</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>33.</td>
<td>Other:(limit 50 characters)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>34.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

By selecting "other" you must identify what "other" is.

1B-2. Open Invitation for New Members.

Describe in the field below how your CoC:

1. communicated the invitation process annually to solicit new members to join the CoC;
2. ensured effective communication with individuals with disabilities, including the availability of accessible electronic formats;
3. conducted outreach to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join your CoC; and
4. invited organizations serving culturally specific communities experiencing homelessness in the geographic area to address equity (e.g., Black, Latino, Indigenous, persons with disabilities).

(limit 2,000 characters)

1. New members are encouraged to join the Salt Lake Valley Coalition to End Homelessness (SLVCEH) at any time during the year. An average of 12 new members join each month. An invitation and membership form is posted on the SLVCEH website at all times. An invitation to join is included in our bi-weekly e-newsletter and on social media. There are no barriers to membership.

2. Effective communication is ensured through partnerships with agencies that serve individuals with disabilities. Accommodations are available including receiving materials electronically and joining meetings by phone. Closed captioning is available during meetings. The CoC utilizes SLCo Accessibility Checker software to ensure accessible content. Accommodations are offered upon request including translation, assistance completing the membership form, and receiving materials in an electronic or printed format.

3. Invitations to join are included in all calendar invites of SLVCEH meetings. Steering Committee and membership prioritizes outreach and invitation to
potential members, including those with lived expertise. Support agency staff reach out to and meet with potential members. Case managers personally invite clients to attend meetings. A compensation policy for those with lived expertise has been implemented.

4. The CoC attended events to invite cultural specific organizations. Information is shared with SLCo divisions including Youth, the Offices of New Americans, Diversity and Inclusion, and Housing & Community Development. These offices disseminate information to their partner organizations, including Pacific Islander Knowledge and Action Resource, Asian Association of Utah, The Disability Law Center, and others. The pandemic response included a focus on vulnerable populations, including diverse and underserved populations. Through the response, partnerships with cultural organizations, including Community Health Workers were established, who work with every cultural segment of the SLCO population.

<table>
<thead>
<tr>
<th>1B-3.</th>
<th>CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>NOFO Section VII.B.1.a.(3)</td>
</tr>
</tbody>
</table>

Describe in the field below how your CoC:

1. solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;

2. communicated information during public meetings or other forums your CoC uses to solicit public information; and

3. took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.

(limit 2,000 characters)

1. The Salt Lake Valley Coalition to End Homelessness (SLVCEH) solicits and considers opinions from a broad array of organizations and individuals with a knowledge of homelessness. Eight Core Function Groups function to encourage a wide range of issues, expertise, and perspectives in conversations and strategies. Potential members are encouraged to attend meetings and are invited to subscribe to the biweekly newsletter. Each meeting begins with a statement on inclusion, equitable participation, and respect for all perspectives as a strategic priority aimed at continually broadening the scope of solicited and considered opinion, expertise, and perspective provided by organizations and individuals. On-going outreach to new members, including those with lived experience, is done by support agency staff, Steering Committee members, and members.

2. The CoC communicates information membership, core function, and task group meetings, and via the e-newsletter. Meeting agendas are posted in advance and emailed. Meeting notes, minutes, recordings and items for review are posted on the website and emailed. During the pandemic, meetings are held virtually, recorded, and posted publicly.

3. The CoC welcomes comments and input on all CoC/SLVCEH activities. The input is encouraged during all task group and core function meetings. Input is gathered through surveys, and discussed and presented in meetings with members and the steering committee. Input helps to inform recommendations for steering committee members to incorporate in strategies, policies, and
activities that are aimed to improve approaches to prevent and end homelessness. An example is the vaccination block party. This idea was introduced in a core function group meeting by a member and resulted in a collaborative event at which 51 individuals were vaccinated against COVID 19, clients offered direct feedback on digital inclusion through a survey, and almost 400 individuals experiencing homelessness were fed.

1B-4. Public Notification for Proposals from Organizations Not Previously Funded.

NOFO Section VII.B.1.a.(4)

Describe in the field below how your CoC notified the public:

1. that your CoC’s local competition was open and accepting project applications;

2. that your CoC will consider project applications from organizations that have not previously received CoC Program funding;

3. about how project applicants must submit their project applications;

4. about how your CoC would determine which project applications it would submit to HUD for funding; and

5. how your CoC effectively communicated with individuals with disabilities, including making information accessible in electronic formats.

(limit 2,000 characters)

1. & 2. The CoC notified the public that the local competition was open, and encouraged proposals from entities that have not previously received CoC program funding. Examples of notices include: Public posting of RFP on CoC website, announcement posted to social media sites, and an announcement of RFP in bi-weekly CoC e-newsletter to CoC membership email list of ~550 which includes organizations that have not previously received CoC program funding. Our newsletter is publicly available on our website to non-subscribers and information was made available at an open house with attendees coming from any entity interested in receiving CDBG, HOME, ESG or CoC funding.

3. The CoC publishes information about the funding opportunity & instructions on how to apply via ZoomGrants (our local application process) & eSNAPS. The CoC hosted training for potential applicants, geared towards first time applicants. The slides were posted on the CoC website for those unable to attend.

4. The CoC publishes scoring materials used for new & renewal applications when the notices to apply are posted. The Ranking Committee reviews & scores all applications that have met the submission requirements & uses the approved scoring matrix to assign a score to each project. Projects are then ranked in order of score & the ranking is reflected in the Project Priority Listing.

5. Prior to posting documents to the CoC Website, an accessibility checker available through Adobe is used to identify any readability issues related to contrast, structure, fonts, etc. The CoC website includes information on requesting accommodations for individuals with disabilities or language interpretation services as well as TTY resources for those who are deaf or hard of hearing. ZoomGrants follows the Web Content Accessibility Guidelines in software design. The text, images, & other aspects of the software are created to make ZoomGrants accessible to all individuals, including those who utilize...
screen readers.
1C. Coordination and Engagement—Coordination with Federal, State, Local, Private, and Other Organizations

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:
- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

1C-1. Coordination with Federal, State, Local, Private, and Other Organizations.

NOFO Section VII.B.1.b.

In the chart below:
1. select yes or no for entities listed that are included in your CoC’s coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or
2. select Nonexistent if the organization does not exist within your CoC’s geographic area.

<table>
<thead>
<tr>
<th>Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects</th>
<th>Coordinates with Planning or Operations of Projects</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Funding Collaboratives</td>
<td>Yes</td>
</tr>
<tr>
<td>2. Head Start Program</td>
<td>Yes</td>
</tr>
<tr>
<td>3. Housing and services programs funded through Local Government</td>
<td>Yes</td>
</tr>
<tr>
<td>4. Housing and services programs funded through other Federal Resources (non-CoC)</td>
<td>Yes</td>
</tr>
<tr>
<td>5. Housing and services programs funded through private entities, including Foundations</td>
<td>Yes</td>
</tr>
<tr>
<td>6. Housing and services programs funded through State Government</td>
<td>Yes</td>
</tr>
<tr>
<td>7. Housing and services programs funded through U.S. Department of Health and Human Services (HHS)</td>
<td>Yes</td>
</tr>
<tr>
<td>8. Housing and services programs funded through U.S. Department of Justice (DOJ)</td>
<td>Yes</td>
</tr>
<tr>
<td>9. Housing Opportunities for Persons with AIDS (HOPWA)</td>
<td>Yes</td>
</tr>
<tr>
<td>10. Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)</td>
<td>Nonexistent</td>
</tr>
<tr>
<td>11. Organizations led by and serving Black, Brown, Indigenous and other People of Color</td>
<td>Yes</td>
</tr>
<tr>
<td>12. Organizations led by and serving LGBT persons</td>
<td>Yes</td>
</tr>
<tr>
<td>13. Organizations led by and serving people with disabilities</td>
<td>Yes</td>
</tr>
<tr>
<td>14. Private Foundations</td>
<td>Yes</td>
</tr>
<tr>
<td>15. Public Housing Authorities</td>
<td>Yes</td>
</tr>
<tr>
<td>16. Runaway and Homeless Youth (RHY)</td>
<td>Yes</td>
</tr>
<tr>
<td>17. Temporary Assistance for Needy Families (TANF)</td>
<td>Yes</td>
</tr>
<tr>
<td>Other: (limit 50 characters)</td>
<td></td>
</tr>
</tbody>
</table>
### 1C-2. CoC Consultation with ESG Program Recipients.

NOFO Section VII.B.1.b.

Describe in the field below how your CoC:

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>consulted with ESG Program recipients in planning and allocating ESG and ESG-CV funds;</td>
</tr>
<tr>
<td>2.</td>
<td>participated in evaluating and reporting performance of ESG Program recipients and subrecipients;</td>
</tr>
<tr>
<td>3.</td>
<td>provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area; and</td>
</tr>
<tr>
<td>4.</td>
<td>provided information to Consolidated Plan Jurisdictions within your CoC’s geographic area so it could be addressed in Consolidated Plan update.</td>
</tr>
</tbody>
</table>

(limit 2,000 characters)

1. The CoC consults with ESG Program recipients in planning and allocating funds by inviting city, county, and state ESG funders to serve on the CoC project ranking committee; members receive training on performance standards, evaluation, and HUD CoC reports which includes Annual Performance Reports (APR), Point In Time (PIT) counts, Housing Inventory Chart (HIC), and System Performance Measure (SPM) level data. The CoC participates in monthly grants and program coordination with all ESG funders to align policies, assess needs, etc. ESG and ESG-CV funds were committed by State, City, and County funders for emergency shelter, including non-congregate overflow shelters, rapid rehousing, and outreach projects.

2. CoC Collaborative Applicant participates in a Grants Coordination Committee with all Entitlement Cities in Salt Lake County as well as State partners. This group coordinates grant processes and monitoring, strategies, goals and outcomes, and shares updates regarding performance. Salt Lake County Housing & Community Development ensures that ESG funds support activities which positively impact the system measures and consider the priorities of the CoC. Programs funded with ESG demonstrated measurable outcomes that reflected the system goals of reduced returns to homelessness and increased exits to permanent housing.

3. System level PIT and HIC data are provided to State, City, and County recipients to be included in the Consolidated Plan along with narrative addressing the objectives for reducing and ending homelessness in the CAPER.

4. The CoC ensures local homelessness information is communicated and addressed in the Consolidated Plan updates by submitting local information to City and County ESG funders for their plans and by inviting ESG funders to participate in CoC activities. ESG funders are members of the Salt Lake Valley Coalition to End Homelessness, and actively participate in the Core Function Groups as well as the Coordinated Entry Task Group.

### 1C-3. Ensuring Families are not Separated.

NOFO Section VII.B.1.c.
Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member’s self-reported gender:

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated.</td>
<td>No</td>
</tr>
<tr>
<td>2.</td>
<td>Conducted optional training for all CoC- and ESG-funded service providers to ensure families are not separated.</td>
<td>No</td>
</tr>
<tr>
<td>3.</td>
<td>Worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.</td>
<td>No</td>
</tr>
<tr>
<td>4.</td>
<td>Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC’s geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance.</td>
<td>No</td>
</tr>
<tr>
<td>5.</td>
<td>Sought assistance from HUD by submitting AAQs or requesting technical assistance to resolve noncompliance of service providers.</td>
<td>No</td>
</tr>
<tr>
<td>6.</td>
<td>Other. (limit 150 characters)</td>
<td></td>
</tr>
</tbody>
</table>

1C-4. CoC Collaboration Related to Children and Youth–SEAs, LEAs, Local Liaisons & State Coordinators.

NOFO Section VII.B.1.d.

Describe in the field below:

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>how your CoC collaborates with youth education providers;</td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>your CoC’s formal partnerships with youth education providers;</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>how your CoC collaborates with State Education Agency (SEA) and Local Education Agency (LEA);</td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>your CoC’s formal partnerships with SEAs and LEAs;</td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td>how your CoC collaborates with school districts; and</td>
<td></td>
</tr>
<tr>
<td>6.</td>
<td>your CoC’s formal partnerships with school districts.</td>
<td></td>
</tr>
</tbody>
</table>

(limit 2,000 characters)

1. Our CoC collaborates with youth education providers through various ways, including through our Education Core Function Group, which is co-led by a McKinney--Vento liaison and the Director of Utah Community Action, an early childhood education provider. Education providers, including several additional McKinney Vento liaisons, are members of the CoC and also participate in the Core Function Group. The Executive Director of VOA’s Youth Resource Center serves on the steering committee of the SLVCEH.

2. Formal partnerships exist between youth education providers, McKinney-Vento LEA, school districts, and more. Members of the CoC work with partners such as United Way to further the efforts of community schools, preparing children for kindergarten, and increasing high school graduation rates. They also work closely to connect those experiencing homelessness through a formal partnership with Utah Community Action (UCA), who manages a new phone line as part of the “no wrong door” approach to homelessness services.

3. Our CoC collaborates with the State Education Agency through the Utah Homeless Network, in which we coordinate at least every other week, on issues related to homelessness in our region, and throughout the state.

4. While no formal partnerships exist with the SEA, the CoC has worked closely
with them in our efforts in developing strategies to address youth homelessness.

5. Utah Community Action (UCA) has a School Outreach Program for families with children in the Salt Lake City School District who are homeless or doubled up. Services can be accessed at any of their locations. UCA staff can also connect clients with any of their other services: HEAT, Weatherization, Adult Education, Head Start and Early Head Start, and Nutrition, including our food pantries.

1C-4a. **CoC Collaboration Related to Children and Youth–Educational Services–Informing Individuals and Families Experiencing Homelessness about Eligibility.**

NOFO Section VII.B.1.d.

Describe in the field below written policies and procedures your CoC adopted to inform individuals and families who become homeless of their eligibility for educational services.

(limit 2,000 characters)

A CoC Educational Assurance Policy was developed and approved with service providers, including Utah Community Action, The Road Home, and liaisons. CoC engages liaisons, plans meetings, and encourages providers to adopt related policies. Providers educate staff on the rights of homeless students, maintain relationships with schools, encourage parental involvement, and refer to after-school programs. McKinney-Vento school liaisons help with waivers, provide transportation, and work to ensure that McKinney-Vento entitlements are communicated to families. Individuals and families are informed on eligibility and services through a variety of ways. For example, public notices of the educational rights of students experiencing homelessness are placed in locations that may be frequented by parents and unaccompanied youth including schools, libraries, shelters, motels, food pantries, and other high traffic areas.

1C-4b. **CoC Collaboration Related to Children and Youth–Educational Services–Written/Formal Agreements or Partnerships with Early Childhood Services Providers.**

NOFO Section VII.B.1.d.

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

<table>
<thead>
<tr>
<th></th>
<th>MOU/MOA</th>
<th>Other Formal Agreement</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Birth to 3 years</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>2. Child Care and Development Fund</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>3. Early Childhood Providers</td>
<td>No</td>
<td>Yes</td>
</tr>
<tr>
<td>4. Early Head Start</td>
<td>No</td>
<td>Yes</td>
</tr>
<tr>
<td>5. Federal Home Visiting Program–(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>6. Head Start</td>
<td>Yes</td>
<td>Yes</td>
</tr>
</tbody>
</table>

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7. Healthy Start
No
No

8. Public Pre-K
No
No

9. Tribal Home Visiting Program
No
No

Other (limit 150 characters)

10.


NOFO Section VII.B.1.e.

Describe in the field below how your CoC coordinates to provide training for:

1. Project staff that addresses safety and best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually); and

2. Coordinated Entry staff that addresses safety and best practices (e.g., trauma informed care) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually).

(limit 2,000 characters)

1. The CoC coordinates with providers and advocates to connect staff with training on topics including fair housing, trauma informed care, and resources including SNAPS in Focus, Ensuring Access for Survivors of Domestic Violence, while also supporting the implementation of nationally recognized best practices and victim-centered approaches. The CoC participates in and promotes the Annual Domestic Violence Conference hosted by the Utah Domestic Violence Coalition (UDVC) and the annual Utah Homeless Summit. The CoC ensures that membership is aware of the latest web-based DV trainings from national partners such as National Network to End Domestic Violence (NNEDV), National Alliance for Safe Housing (NASH), and Domestic Violence & Housing Technical Assistance Consortium (DVHTAC), information on which was included in our CoC e-newsletter. The leadership of one DV provider serves on the steering committee and helps to ensure a trauma-informed and victim-centered lense is used during all CoC annual planning, monthly meetings, and regular activities.

2. CoC safety and planning protocols include updating policies by consulting with DV providers who are active participants in the monthly Coordinated Entry System (CES) meetings. Our DV providers are actively involved in the CES Task Group and were very involved in the planning and revising of the CES Standards. Safety and best practices are guiding principles in planning & revising all protocols.


NOFO Section VII.B.1.e.

Describe in the field below how your CoC uses de-identified aggregate data from a comparable database to assess the special needs related to domestic violence, dating violence, sexual assault, and stalking survivors.

(limit 2,000 characters)
The CoC coordinates regularly with providers who serve survivors of domestic violence, dating violence, sexual assault, and stalking. With the expertise of the HMIS team, the CoC collects de-identified aggregate data from providers who use comparable databases, and combines the aggregate data with HMIS data to help assess and understand the special needs related to domestic violence, dating violence, sexual assault, stalking, and more. This data has been used to help create an accurate PIT count and understand the performance of diversion and emergency shelter efforts. Aggregate DV data is also being used to analyze racial disparities in access to service and outcomes in our community.

Several representatives from various providers that serve survivors are members of the Salt Lake Valley Coalition to End Homelessness (SLVCEH) and actively participate in Core Function meetings, including the Client Focused, and Crisis Response Core Function Groups, which offer a specific focus on meeting the needs of survivors. An Outreach Task Group has been created as a subset of these two Core Function Groups to provide a space for outreach service providers to connect and discuss specific needs of survivors. An executive director of an operator who serves survivors of domestic violence, dating violence, sexual assault, and stalking, is a member of the SLVCEH, and serves as a member of the Steering Committee as well as the Data Task Group. The same representative also serves on the HUD CoC Ranking and Prioritization committee and helps to represent the special needs of the population. DV providers have actively participated in the Coordinated Entry Task Group and the updating of the Salt Lake County Coordinated Entry Standards.

By both relying on the use of de-identified data from comparable data bases and the expertise of partners such as UDVC, SVS, and YWCA, the CoC is able to assess the special needs related to domestic violence, dating violence, sexual assault, and stalking.

<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>NOFO Section VII.B.1.e.</td>
</tr>
<tr>
<td>Describe in the field below how your CoC’s coordinated entry system protocols incorporate trauma-informed, victim-centered approaches while maximizing client choice for housing and services that:</td>
</tr>
<tr>
<td>1. prioritize safety;</td>
</tr>
<tr>
<td>2. use emergency transfer plan; and</td>
</tr>
<tr>
<td>3. ensure confidentiality.</td>
</tr>
</tbody>
</table>

_(limit 2,000 characters)_

1. Staff on outreach teams, in shelters, and with CoC’s Coordinated Intake team are all trained on the Lethality Assessment Protocol (LAP). LAP is completed for anyone seeking services who discloses that they are fleeing domestic violence, to determine their level of immediate safety risk. Immediate referrals are made to domestic violence shelters, when appropriate and based on survivor’s choice, to ensure appropriate safety for survivors.

2. The CoC has an Emergency Transfer Plan in place within our Policies and Procedures, and all participating housing providers are required to follow established protocols. Included with this policy are template documents for
housing providers to utilize to initiate emergency transfers, confidentiality expectations, and pathways to additional safety resources for those fleeing domestic violence, sexual assault, and stalking.

3. While domestic violence and trafficking service providers within the CoC do not currently utilize HMIS, Coordinated Entry pathways are established to connect survivors to housing programs. These service providers operate housing programs specifically for survivors, and in addition to these programs, have the ability to connect survivors to additional housing programs via CoC’s Coordinated Entry system. Increased confidentiality protocols are in place for these service providers to refer clients to housing programs appropriate to level of need, without jeopardizing confidentiality, while maximizing client choice. Ongoing conversations continue to explore confidential options to connect these providers to HMIS, to further improve connection to services.

<table>
<thead>
<tr>
<th>1C-6. Addressing the Needs of Lesbian, Gay, Bisexual, Transgender–Anti-Discrimination Policy and Training.</th>
<th>NOFO Section VII.B.1.f.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBT individuals and families receive supportive services, shelter, and housing free from discrimination?</td>
<td>Yes</td>
</tr>
<tr>
<td>2. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?</td>
<td>Yes</td>
</tr>
<tr>
<td>3. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access to Housing in HUD Programs in Accordance with an Individual’s Gender Identity (Gender Identity Final Rule)?</td>
<td>Yes</td>
</tr>
</tbody>
</table>

| 1C-7. Public Housing Agencies within Your CoC’s Geographic Area–New Admissions–General/Limited Preference–Moving On Strategy. You Must Upload an Attachment(s) to the 4B. Attachments Screen. | NOFO Section VII.B.1.g. |
| Enter information in the chart below for the two largest PHAs highlighted in gray on the CoC-PHA Crosswalk Report at https://files.hudexchange.info/resources/documents/FY-2020-CoC-PHA-Crosswalk-Report.pdf or the two PHAs your CoC has a working relationship with—if there is only one PHA in your CoC’s geographic area, provide information on the one: |

<table>
<thead>
<tr>
<th>Public Housing Agency Name</th>
<th>Enter the Percent of New Admissions into Public Housing and Housing Choice Voucher Program During FY 2020 who were experiencing homelessness at entry</th>
<th>Does the PHA have a General or Limited Homeless Preference?</th>
<th>Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Housing Authority of Salt Lake City</td>
<td>23%</td>
<td>Yes-HCV</td>
<td>Yes</td>
</tr>
<tr>
<td>Housing Authority of the County of Salt Lake dba Housing Connect</td>
<td>16%</td>
<td>Yes-HCV</td>
<td>Yes</td>
</tr>
</tbody>
</table>

| 1C-7a. Written Policies on Homeless Admission Preferences with PHAs. | NOFO Section VII.B.1.g. |

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Describe in the field below:

1. steps your CoC has taken, with the two largest PHAs within your CoC’s geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference—if your CoC only has one PHA within its geographic area, you may respond for the one; or

2. state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.

(limit 2,000 characters)

1. The CoC works closely with the two largest PHAs within the geographic area to maintain the homeless admission preference that they have adopted. The two largest PHAs are involved in the Salt Lake Valley Coalition to End Homelessness, and both have had representation on the Steering Committee—one via a staff member, and the other via a board commission member. We meet regularly with the PHAs to discuss issues and to identify strategies to address homelessness in our CoC.

2. Both PHAs have in place a homeless admission preference. Over the course of the last year the SLVCEH provided formation on the need and importance of system alignment, to each PHA to support the establishment and expansion of homeless preferences. The process included asking Housing Connect to adopt an expanded preference, that added 25 additional Housing Choice Vouchers for utilization of Coordinated Entry. The collaboration with the SLVCEH helped inform the Housing Authority of Salt Lake City (HASLC) to adopt their preference. HASLC included all Non-Elderly Disable vouchers and set a preference for their Project Based Vouchers to align with coordinated entry and target high shelter bed utilizers.

1C-7b. Moving On Strategy with Affordable Housing Providers.

Not Scored–For Information Only

Select yes or no in the chart below to indicate affordable housing providers in your CoC’s jurisdiction that your recipients use to move program participants to other subsidized housing:

| 1. Multifamily assisted housing owners | Yes |
| 2. PHA | Yes |
| 3. Low Income Tax Credit (LIHTC) developments | Yes |
| 4. Local low-income housing programs | Yes |
| Other (limit 150 characters) |  |
| 5. |  |

1C-7c. Including PHA-Funded Units in Your CoC’s Coordinated Entry System.

NOFO Section VII.B.1.g.

Does your CoC include PHA-funded units in the CoC’s coordinated entry process? Yes
### 1C-7c. Method for Including PHA-Funded Units in Your CoC’s Coordinated Entry System.

**NOFO Section VII.B.1.g.**

If you selected yes in question 1C-7c., describe in the field below:

1. how your CoC includes the units in its Coordinated Entry process; and
2. whether your CoC’s practices are formalized in written agreements with the PHA, e.g., MOUs.

(limit 2,000 characters)

1. PHA Funded units that serve households experiencing homelessness are now included in the CoC’s Coordinated Entry System. This includes all Housing Choice Voucher project based units that serve homeless and chronically homeless households.

   All vacant PSH Section 8 and CoC-funded units from one PHA are brought to Coordinated Entry to be filled through the community prioritization process. Including these additional PHA funded units has further aligned the utilization of our community’s Permanent Supportive Housing resources for those in greatest need. This process is formalized in the PHA’s CoC funding agreements.

   The other PHA has elected to not fill units via the community prioritization process, as they do not receive CoC funding. However they work closely with the provider team that runs our prioritization processes to maintain wait lists and fill units quickly for their Section 8-funded projects. The prioritization team works as a liaison for the community to maintain one clear application pathway into these programs, which allows units to be filled quickly by households in greatest need. This agreement is detailed in administrative plans between these two agencies, however there is no formal agreement in place.

2. Both PHAs were awarded Emergency Housing Vouchers, and both PHAs worked with the CoC under a formalized MOU to prioritize these vouchers via the Coordinated Entry system.

### 1C-7d. Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness.

**NOFO Section VII.B.1.g.**

**Did your CoC coordinate with a PHA(s) to submit a joint application(s) for funding of projects serving families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other non-federal programs)?**

| Yes |

**1C-7d.1. CoC and PHA Joint Application–Experience–Benefits.**

**NOFO Section VII.B.1.g.**

If you selected yes to question 1C-7d, describe in the field below:

1. the type of joint project applied for;
2. whether the application was approved; and
3. how your CoC and families experiencing homelessness benefited from the coordination.

(limit 2,000 characters)
1. In 2019, Housing Connect submitted an application in collaboration with the Department of Human Services - Division of Children and Family Services and the CoC/Salt Lake Valley Coalition to End Homelessness (SLVCEH) for additional Family Unification Program (FUP) vouchers. This collaborative application process provided an opportunity to educate the COC and community partners about who is eligible for the FUP program, how households are referred to the program, and how coordinated entry can assist households in accessing the program. In addition to the FUP vouchers, the SLVCEH/CoC also provided a letter of support for our 2019 Mainstream application for additional vouchers as part of this ongoing coordination effort.

2. Ultimately, the FUP and Mainstream applications were successfully approved.

3. In addition to the education this provided for the members of the CoC, the CoC and families experiencing homelessness benefited due to the level of coordination that took place. The MOU identified key contacts with each of the three agencies in order to streamline communication. The three agencies are currently working to update the MOU in order to strengthen the partnership and see even greater benefit for families experiencing homelessness.

<table>
<thead>
<tr>
<th>1C-7e.</th>
<th>Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including American Rescue Plan Vouchers.</th>
</tr>
</thead>
<tbody>
<tr>
<td>NOFO Section VII.B.1.g.</td>
<td></td>
</tr>
</tbody>
</table>

**Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?**  
Yes

<table>
<thead>
<tr>
<th>1C-7e.1.</th>
<th>Coordinating with PHA(s) to Administer Emergency Housing Voucher (EHV) Program–List of PHAs with MOUs.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not Scored–For Information Only</td>
<td></td>
</tr>
</tbody>
</table>

**Did your CoC enter into a Memorandum of Understanding (MOU) with any PHA to administer the EHV Program?**  
Yes

If you select yes, you must use the list feature below to enter the name of every PHA your CoC has entered into a MOU with to administer the Emergency Housing Voucher Program.

**PHA**

- Housing Authority...
- Housing Authority...
1C-7e.1. List of PHAs with MOUs

**Name of PHA:**  Housing Authority of Salt Lake City

1C-7e.1. List of PHAs with MOUs

**Name of PHA:**  Housing Authority of the County of Salt Lake dba Housing Connect
1C. Coordination and Engagement–Coordination with Federal, State, Local, Private, and Other Organiza

1C-8. Discharge Planning Coordination.

NOFO Section VII.B.1.h.

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

<table>
<thead>
<tr>
<th>System</th>
<th>Coordination</th>
</tr>
</thead>
<tbody>
<tr>
<td>Foster Care</td>
<td>Yes</td>
</tr>
<tr>
<td>Health Care</td>
<td>Yes</td>
</tr>
<tr>
<td>Mental Health Care</td>
<td>Yes</td>
</tr>
<tr>
<td>Correctional Facilities</td>
<td>Yes</td>
</tr>
</tbody>
</table>

1C-9. Housing First–Lowering Barriers to Entry.

NOFO Section VII.B.1.i.

1. Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects your CoC is applying for in FY 2021 CoC Program Competition.

   17

2. Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects your CoC is applying for in FY 2021 CoC Program Competition that have adopted the Housing First approach.

   17

3. This number is a calculation of the percentage of new and renewal PSH, RRH, Safe-Haven, SSO non-Coordinated Entry projects the CoC has ranked in its CoC Priority Listing in the FY 2021 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.

   100%

1C-9a. Housing First–Project Evaluation.

NOFO Section VII.B.1.i.

Describe in the field below how your CoC regularly evaluates projects to ensure those that commit to using a Housing First approach are prioritizing rapid placement and stabilization in permanent housing and are not requiring service participation or preconditions of program participants.

(limit 2,000 characters)

As part of the rank and review process for CoC projects we ask questions about adherence to housing first principles. Applicants are required to attach their program policies and procedures and the committee reviews to confirm that they are aligned with housing first, looking especially closely at the
eligibility/entry and termination policies. Monitoring in 2019 was specific to evaluating programs utilizing the Housing First Assessment Tool. This process improved programs and agencies updated policies and practices related to rapid placement and other components.

The Salt Lake Valley Coalition to End Homelessness, which fulfills the role of CoC Board, notes their commitment to the housing first philosophy in their strategic plan.

Recently at the Utah Homeless Summit Dr. Sam Tsemberis was the keynote speaker and discussed the benefits of housing first. The Summit was coordinated by the Utah Homeless Network on which CoC leadership and CoC Collaborative Applicant staff have voting positions.

1C-9b. Housing First–Veterans.
Not Scored–For Information Only

Does your CoC have sufficient resources to ensure each Veteran experiencing homelessness is assisted to quickly move into permanent housing using a Housing First approach? Yes

1C-10. Street Outreach–Scope.
NOFO Section VII.B.1.j.

Describe in the field below:

1. your CoC’s street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;
2. whether your CoC's Street Outreach covers 100 percent of the CoC's geographic area;
3. how often your CoC conducts street outreach; and
4. how your CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance.

(limit 2,000 characters)

1. Street Outreach coordinates with law enforcement, municipalities, and service providers to locate all unsheltered individuals and engage quickly to provide basic needs and connect to housing & services.
   * VOA Street Outreach-medical & behavioral health, shelter, detox, DV counseling, housing case management, & more
   * Fourth Street Clinic-Medical Outreach Services Team (MOST)-acute medical and links to other supports, housing & services
   * Library Engagement Team-SLC libraries; connections to services, housing, NARCAN
   * City Outreach Team-SLC-street outreach in the city
   * Downtown Ambassador Program-street outreach; a partnership between
   * The Downtown Alliance, SLC, & Visit Salt Lake
   * Community Connection Center (CCC)-case workers liaise between front line police, service providers, & households experiencing homelessness; correspond with law enforcement, triage, coordinate & connect with services, provide case management
   * SLCo HD-COVID-19 education, testing, and vaccination
   * Special COVID-19 outreach-created to help provide education, screening,
testing and resources specific to COVID-19
*Expanded pandemic response-New street outreach teams, including Soap2Hope, The Road Home, Valley Behavioral Health and additional VOA teams including a youth street outreach team and a vaccine street outreach team to provide Covid-19 vaccinations on-site

2. Street Outreach covers 100% of the Salt Lake County CoC’s geographic area.

3. Street Outreach is conducted Mon-Fri during business hours, & at night during extreme weather. After hours, law enforcement assists the unsheltered access shelter. In addition, new advocate based programs have been established to provide resources to the unsheltered on weekends.

4. The CoC tailors outreach to those least likely to request assistance by focusing on areas under highway passes, the foothills, motels, along the Jordan River, etc. and by working to better understand, connect, and establish relationships, leading to services & housing.

| 1C-11. Criminalization of Homelessness. |  |

NOFO Section VII.B.1.k.

Select yes or no in the chart below to indicate strategies your CoC implemented to prevent the criminalization of homelessness in your CoC’s geographic area:

1. Engaged/educated local policymakers  Yes
2. Engaged/educated law enforcement  Yes
3. Engaged/educated local business leaders  Yes
4. Implemented communitywide plans  Yes
5. Other:(limit 500 characters)  |

| 1C-12. Rapid Rehousing–RRH Beds as Reported in the Housing Inventory Count (HIC). |  |

NOFO Section VII.B.1.l.

Enter the total number of RRH beds available to serve all populations as reported in the HIC–only enter bed data for projects that have an inventory type of “Current.”

<table>
<thead>
<tr>
<th>2020</th>
<th>2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>509</td>
<td>930</td>
</tr>
</tbody>
</table>


NOFO Section VII.B.1.m.
Indicate in the chart below whether your CoC assists persons experiencing homelessness with enrolling in health insurance and effectively using Medicaid and other benefits.

<table>
<thead>
<tr>
<th>Type of Health Care</th>
<th>Assist with Enrollment?</th>
<th>Assist with Utilization of Benefits?</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Public Health Care Benefits (State or Federal benefits, Medicaid, Indian Health Services)</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>2. Private Insurers</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>3. Nonprofit, Philanthropic</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>4. Other (limit 150 characters)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

1C-13a. Mainstream Benefits and Other Assistance–Information and Training.

NOFO Section VII.B.1.m

Describe in the field below how your CoC provides information and training to CoC Program-funded projects by:

1. systemically providing up to date information on mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within your CoC’s geographic area;

2. communicating information about available mainstream resources and other assistance and how often your CoC communicates this information;

3. working with projects to collaborate with healthcare organizations to assist program participants with enrolling in health insurance; and

4. providing assistance with the effective use of Medicaid and other benefits.

(limit 2,000 characters)

1. The CoC systematically provides up to date information on mainstream resources available for program participants through a close partnership with the Utah Department of Workforce Services (DWS) and Fourth Street Clinic, by distributing information through the bi-weekly e-newsletter sent out to members, through Health and Wellness Core Function group meetings, and by also connecting program staff with training opportunities throughout the year. Access to conferences such as Utah NAHRO, Utah Housing Coalition, and the Annual Homelessness Summit also help to keep program staff updated. Also, having trained DWS staff onsite at resource centers and project based PSH sites helps keep program staff up to date on resources available for program participants. DWS staff work closely with providers on eligibility and changes with Medicaid and other benefits. DWS also has a designated case manager who works closely with specialized substance use programs and providers such as First Step House and Odyssey House. Staff from 9 of the 18 CoC housing projects ranked, or 50%, have completed SOAR training in the past 24 months.

2. The CoC disseminates the availability of mainstream resources and other assistance to projects through various ways through DWS office hours and by publishing training and educational opportunities in the CoC’s bi-weekly e-newsletter.

3. The CoC encourages and participates in collaboration with healthcare such as Fourth Street Clinic, Utah Health Policy Project, and Take Care Utah to better understand and even assist with enrolling in health insurance onsite. The Utah DWS eligibility workers also connect individuals with those who can help them enroll.
4. The CoC works to provide assistance with effective utilization of Medicaid and other benefits by bringing in experts to educate, by partnering with health care organizations like the Fourth Street Clinic, and by supporting efforts to utilize additional mainstream benefits by local PHA’s, and more.

<table>
<thead>
<tr>
<th>1C-14.</th>
<th>Centralized or Coordinated Entry System—Assessment Tool. You Must Upload an Attachment to the 4B. Attachments Screen.</th>
</tr>
</thead>
<tbody>
<tr>
<td>NOFO Section VII.B.1.n.</td>
<td></td>
</tr>
</tbody>
</table>

Describe in the field below how your CoC’s coordinated entry system:

1. covers 100 percent of your CoC’s geographic area;
2. reaches people who are least likely to apply for homeless assistance in the absence of special outreach;
3. prioritizes people most in need of assistance; and
4. ensures people most in need of assistance receive assistance in a timely manner.

(limit 2,000 characters)

1. A Coordinated Entry System (CES) Task Group exists as part of the Salt Lake Valley Coalition to End Homelessness. The CES Task Group includes a variety of individuals representing various elements of the coordinated entry system throughout Salt Lake County, which is the entire CoC geographic area. The group meets at least monthly and has worked to update the Coordinated Entry standards as needed. To maximize geographic coverage, Access Points are found throughout Salt Lake County, based upon a “no wrong door” model, including five resource centers. Access is also possible via a phone line for those who are unable to physically get to an Access Point. The phone line is operated by Utah Community Action, who manages diversion and coordinated intake at each of the resource centers.

2. Street Outreach teams work to ensure that services are available to those unsheltered individuals and households who are least likely to apply for services. Outreach teams are assigned geographic areas so that all areas of the CoC are covered. Known as a “mobile” access point into CE, Outreach teams are trained to conduct screenings and housing needs assessments (VI-SPDAT and full SPDAT) for those who are unsheltered. Since many unsheltered and chronically homeless people will initially decline assistance, mobile outreach teams will engage with these individuals over an extended period in an effort to get them connected with services.

3. The community assessment process prioritizes households in most need and ensures services are received in a timely manner by using information gathered from the housing needs assessment tool (VI-SPDAT). Additionally, three weekly housing prioritization meetings are held with providers to review the CoC’s By Name List and facilitate prioritization for housing, and to ensure services are received in a timely manner for families, chronic and/or vulnerable singles, and Veterans.

<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>NOFO Section VII.B.1.o.</td>
<td></td>
</tr>
</tbody>
</table>

Applicant: Salt Lake County CoC  
Project: UT-500 CoC Registration FY 2021  
COC_REG_2021_182030  
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Did your CoC conduct an assessment of whether disparities in the provision or outcome of homeless assistance exists within the last 3 years?  Yes

1C-15a. Racial Disparities Assessment Results.

Select yes or no in the chart below to indicate the findings from your CoC’s most recent racial disparities assessment.

1. People of different races or ethnicities are more likely to receive homeless assistance.  Yes
2. People of different races or ethnicities are less likely to receive homeless assistance.  No
3. People of different races or ethnicities are more likely to receive a positive outcome from homeless assistance.  Yes
4. People of different races or ethnicities are less likely to receive a positive outcome from homeless assistance.  No
5. There are no racial or ethnic disparities in the provision or outcome of homeless assistance.  No
6. The results are inconclusive for racial or ethnic disparities in the provision or outcome of homeless assistance.  No

1C-15b. Strategies to Address Racial Disparities.

Select yes or no in the chart below to indicate the strategies your CoC is using to address any racial disparities.

1. The CoC’s board and decisionmaking bodies are representative of the population served in the CoC.  No
2. The CoC has identified steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC.  Yes
3. The CoC is expanding outreach in geographic areas with higher concentrations of underrepresented groups.  Yes
4. The CoC has communication, such as flyers, websites, or other materials, inclusive of underrepresented groups.  Yes
5. The CoC is training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness.  Yes
6. The CoC is establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector.  Yes
7. The CoC has staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness.  Yes
8. The CoC is educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity.  Yes
9. The CoC reviewed coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness.  Yes
10. The CoC is collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system.  Yes
11. The CoC is conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness.  Yes
1C-15c. Promoting Racial Equity in Homelessness Beyond Areas Identified in Racial Disparity Assessment.

NOFO Section VII.B.1.o.

Describe in the field below the steps your CoC and homeless providers have taken to improve racial equity in the provision and outcomes of assistance beyond just those areas identified in the racial disparity assessment.

(limit 2,000 characters)

CoC support staff recently participated in a Coordinated Entry racial equity workshop, which provided guidance for analyzing local racial equity data, and re-evaluating Coordinated Entry processes accordingly. As a result of this workshop, the CoC’s Coordinated Entry Task Group is now in the process of re-evaluating our housing prioritization criteria, with the intent of reconciling racial discrepancies in our data. We have also increased our efforts around including persons with lived experience at decision making tables within the CoC, as this practice is known to be an important step in improving system equity. In the coming months, the Salt Lake Valley Coalition to End Homelessness will also be investigating best practices for evaluation and establishment of an equity focused core function group to increase and support the ongoing efforts of the CoC.

When determining how our community would use the Emergency Housing Vouchers we were awarded, racial equity was kept at the forefront of the decision making process. We selected prioritization populations based in part on those that we know are disproportionately made up of people of color; people exiting incarceration, people fleeing DV and trafficking, and families.

In addition, many homeless provider agencies within our CoC have initiated internal efforts to improve racial equity and representation within their agencies. Efforts include creation of racial equity-focused staff committees, adjusting policies and procedures to be more equitable, and providing education for staff around implicit bias, white privilege, and systemic racism.

1C-16. Persons with Lived Experience–Active CoC Participation.

NOFO Section VII.B.1.p.

Enter in the chart below the number of people with lived experience who currently participate in your CoC under the five categories listed:

<table>
<thead>
<tr>
<th>Level of Active Participation</th>
<th>Number of People with Lived Experience Within the Last 7 Years or Current Program Participant</th>
<th>Number of People with Lived Experience Coming from Unsheltered Situations</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Included and provide input that is incorporated in the local planning process.</td>
<td>18</td>
<td>6</td>
</tr>
</tbody>
</table>

FY2021 CoC Application Page 25 11/10/2021
2. Review and recommend revisions to local policies addressing homelessness related to coordinated entry, services, and housing.

3. Participate on CoC committees, subcommittees, or workgroups.

4. Included in the decisionmaking processes related to addressing homelessness.

5. Included in the development or revision of your CoC’s local competition rating factors.

1C-17. Promoting Volunteerism and Community Service.

<table>
<thead>
<tr>
<th>NOFO Section VII.B.1.r.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Select yes or no in the chart below to indicate steps your CoC has taken to promote and support community engagement among people experiencing homelessness in the CoC’s geographic area:</td>
</tr>
</tbody>
</table>

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1. The CoC trains provider organization staff on connecting program participants and people experiencing homelessness with education and job training opportunities.</td>
<td>Yes</td>
</tr>
<tr>
<td>2. The CoC trains provider organization staff on facilitating informal employment opportunities for program participants and people experiencing homelessness (e.g., babysitting, housekeeping, food delivery, data entry).</td>
<td>Yes</td>
</tr>
<tr>
<td>3. The CoC works with organizations to create volunteer opportunities for program participants.</td>
<td>Yes</td>
</tr>
<tr>
<td>4. The CoC works with community organizations to create opportunities for civic participation for people experiencing homelessness (e.g., townhall forums, meeting with public officials).</td>
<td>Yes</td>
</tr>
<tr>
<td>5. Provider organizations within the CoC have incentives for employment and/or volunteerism.</td>
<td>Yes</td>
</tr>
<tr>
<td>6. Other:(limit 500 characters)</td>
<td></td>
</tr>
</tbody>
</table>
1D. Addressing COVID-19 in the CoC’s Geographic Area

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:
- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

1D-1. Safety Protocols Implemented to Address Immediate Needs of People Experiencing Unsheltered, Congregate Emergency Shelter, Transitional Housing Homelessness.

NOFO Section VII.B.1.q.

Describe in the field below protocols your CoC implemented during the COVID-19 pandemic to address immediate safety needs for individuals and families living in:

1. unsheltered situations;
2. congregate emergency shelters; and
3. transitional housing.

(limit 2,000 characters)

Early in the pandemic, the CoC partnered with SLCo Emergency Management and providers to address the safety of those experiencing homelessness and develop specialized emergency action plans. SLCo operated a Q/I facility that served over 2,200 individuals.

1. Existing outreach efforts were expanded by adding nurses, peer support specialists, and community health workers to teams specializing in unsheltered homelessness. The teams conducted COVID-19 assessments, connected to medical care, educated on social distancing, conducted wellness checks, and sought to minimize the size of groups. Several organizations more than doubled the number of teams to meet the increased need. SLCo and providers established new teams to educate and increase access to vaccines. A vaccine block party was held with various partners to increase education and rates of vaccination among unsheltered populations.

2. Congregate shelters implemented new, pandemic specific, protective measures. Safety advisors from the SLCo HD offered regular guidance. Plans and policies were developed including screenings upon entry, social distancing, masks, cleaning, spacing, and plexiglass dividers. Town Halls and other educational events were held. One shelter put up a large tent to allow guests to social distance. Rapid testing and vaccines were offered onsite at the resource centers.

The Stay Home Stay Safe Vulnerable Populations hotel program was created to provide a safe space for those over the age of 60 and/or underlying medical
conditions, could limit exposure to COVID-19 in a non-congregate setting. 350+ individuals were housed for the length of the pandemic in this program.

3. Those in transitional housing were educated and testing and vaccine events were held at many sites. The CoC held weekly calls to inform providers of the latest CDC and HD guidance and discuss needs. Resources were posted on the CoC and SLCo website, including a dashboard, and a weekly update was emailed.

1D-2. Improving Readiness for Future Public Health Emergencies.

NOFO Section VII.B.1.q.

Describe in the field below how your CoC improved readiness for future public health emergencies.

(limit 2,000 characters)

Throughout the pandemic, the CoC has strengthened relationships with a network of collaborators, including the SLCo HD, State HD, health care providers, SLCo emergency management, and service providers. This network included some providers new to the CoC. Weekly CoC and statewide coordination calls not only helped to share information, best practices, and work through issues during the pandemic; they also created partnerships that today are proving helpful for other issues such as winter overflow, funding coordination, and more. At the start of the pandemic, SLCo EM worked closely with service providers to create emergency response plans. These efforts have made our entire Utah Homeless Network more prepared for future public health emergencies.

During the pandemic these new measures were tested as an earthquake hit our community and took one facility out of commission. The entire CoC pulled together resources and helped over 100 displaced clients and staff find refuge at a makeshift shelter for several months while their facility was restored. In the midst of the pandemic, the State experienced a restructuring of its statewide governance. The coordination leading up to, and in response to the pandemic, helped set the foundation for the new governance structure. This will ultimately help to improve the overall readiness for future issues.

Overall, our CoC created solid, provable and executable best practices for mitigating the spread of disease, improved upon the Q/I efforts that existed previous to the pandemic, and planned for and executed screening and testing strategies, to help minimize spread. Our efforts have informed new strategies to help the most vulnerable, including housing specific for those with complex medical needs. One of the successful mitigation strategies that was deployed during the pandemic included the use of non-congregate shelter. Learning from this success, our CoC has evolved our planning to include non-congregate shelter as a best practice.
Describe in the field below how your CoC coordinated with ESG-CV recipients to distribute funds to address:

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>1.</td>
<td>safety measures;</td>
</tr>
<tr>
<td>2.</td>
<td>housing assistance;</td>
</tr>
<tr>
<td>3.</td>
<td>eviction prevention;</td>
</tr>
<tr>
<td>4.</td>
<td>healthcare supplies; and</td>
</tr>
<tr>
<td>5.</td>
<td>sanitary supplies.</td>
</tr>
</tbody>
</table>

(limit 2,000 characters)

While the CoC regularly coordinates with State, SL County, and City ESG recipients, during the pandemic, they worked closely to coordinate on ESG-CV funding. SLCo ESG prioritized distributing funds to address safety measures and supplies, while City and State ESG-CV funders prioritized outreach, prevention, and housing projects. The CoC regularly met with ESG-CV funding recipients and shared system priorities and gaps, which informed the creation of allocation plans and the distribution of funds to address safety measures, housing assistance, eviction prevention, healthcare, and sanitary supplies. ESG-CV funders considered system impact as their allocation committees made funding decisions. This effort strengthened partnerships and has become a best practice for future coordination.

1. The CoC emphasized non-congregate settings as a best practice safety measure. ESG-CV recipients used funds to create non-congregate shelters and support Q/I. This effort kept thousands healthy and allowed those in need to recover in a safe and supportive environment.

2. The CoC coordinated with ESG-CV recipients through the coordinated entry program to prioritize the most vulnerable populations into RRH projects, temporary emergency housing, and hotel vouchers. ESG-CV funds were used to provide staff to locate housing, fund deposits, and support housing placement.

3. ESG-CV funds were used to establish rental assistance programs as an eviction prevention method. Other fund recipients focused on case management and job placement to prevent eviction.

4. ESG-CV fund recipients used funding to create outreach teams to focus on the distribution and administration of health care supplies including COVID-19 testing and vaccines.

5. Street outreach teams emphasized the distribution and use of sanitary supplies to the unsheltered population while shelter providers used the ESG-CV funds to increase sanitation protocols and supplies distribution in congregate settings.

1D-4. CoC Coordination with Mainstream Health.

NOFO Section VII.B.1.q.

Describe in the field below how your CoC coordinated with mainstream health (e.g., local and state health agencies, hospitals) during the COVID-19 pandemic to:

<p>| | |</p>
<table>
<thead>
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<th></th>
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</thead>
<tbody>
<tr>
<td>1.</td>
<td>decrease the spread of COVID-19; and</td>
</tr>
</tbody>
</table>
1. From the start of the pandemic, our CoC worked closely with our state and local health departments, health providers, and County and City emergency management response teams. This coordination led to a smooth plan for connecting individuals with testing, discharging from hospitals, and connecting individuals to Q/I, if needed. The CoC coordinated at least weekly on calls with our state health department, and other local homeless coordinating councils throughout the state. Additionally, more specific coordination also took place among members of the CoC, at least weekly. Our local health department established and operated quarantine and isolation facilities, which helped decrease the spread of COVID-19. The Fourth Street Clinic is still operating those facilities today.

In addition, both the state and county health department, as well as Fourth Street Clinic, regularly helped with testing, and ultimately vaccination clinics both at their clinic, as well as on site with providers. The Fourth Street Clinic also provided education on the unique vulnerabilities and resilience of those experiencing homelessness.

2. Our Salt Lake County emergency management team initially worked with our CoC to develop emergency response plans to the pandemic, which also included ways to mitigate the spread of COVID-19. Using CDC guidance, our Health Department helped provide training, town halls for clients, written materials, supplies, and even assigned safety advisors to providers who visited facilities often and offered guidance on measures to implement to ensure safety of staff and clients.

1D-5. Communicating Information to Homeless Service Providers.

NOFO Section VII.B.1.q.

Describe in the field below how your CoC communicated information to homeless service providers during the COVID-19 pandemic on:

1. safety measures;
2. changing local restrictions; and
3. vaccine implementation.

1. Our CoC hosted weekly meetings to help share guidance, best practices, and talk through safety measures and other issues with providers. Our CoC also participated in weekly coordination calls with the Utah Homeless Network, as well as in regional and national TA and office hours hosted by HUD and other experts.

The CoC compiled guidance on safety measures as well as changing local restrictions and posted information on the website. In addition, the CoC sent weekly updates on COVID-19, mitigation strategies, and progress to all providers and policy makers. These updates were also included in b-weekly e-newsletters. To ensure safety measures were shared and implemented, SLCo HD safety
advisors conducted regular site visits, led townhalls, and provided training and education on safety measures as well as changing local restrictions for staff and guests at resource centers and other providers.

2. Salt Lake County HD hosted a COVID-19 dashboard that included information on positive cases, outbreaks, testing, and also vaccine implementation data. In addition, Fourth Street Clinic compiled the data, which was also shared through the weekly update sent out by the CoC. As the pandemic evolved, vaccine data was collected by Fourth Street and providers and distributed in a weekly report. A variety of efforts were deployed to support vaccine implementation, including funding for education, additional outreach efforts, incentives, and even a very special vaccine block party event that was held. Weekly vaccine clinics were offered at various service provider locations, and vaccines were also available at Fourth Street Clinic.


NOFO Section VII.B.1.q.

Describe in the field below how your CoC identified eligible individuals and families experiencing homelessness for COVID-19 vaccination based on local protocol.

(limit 2,000 characters)

The CoC worked closely with the State and local HD’s as well as Fourth Street Clinic and the HMIS data on vaccine education and distribution plans well before the vaccine was available. This planning led to close coordination with the HMIS data teams that helped to identify individuals that met the eligibility for the vaccine, and also spurred the planning of innovative events that helped ensure those individuals had access to the vaccine.

Education and marketing efforts were deployed for providers and individuals, both at Fourth street Clinic, as well as throughout other facilities.

Special vaccine outreach teams were created among the health department, service providers, and Fourth Street Clinic. Incentives for individuals, as well as referrals were provided, and peer ambassadors as well as community health workers visited facilities regularly to provide education on the effectiveness of the vaccine. Vaccines outreach teams went out to facilities, to the streets, and worked closely with providers and peer ambassadors to distribute the vaccine to as many as possible who were eligible.

Coordination with the HMIS team continues to take place, in order to track vaccination status of individuals, as well as progress to ensure access to the vaccine is available to all those who are eligible.

Many of these efforts have been made possible thanks to ESG-CV funding.

1D-7. Addressing Possible Increases in Domestic Violence.

NOFO Section VII.B.1.e.
Describe in the field below how your CoC addressed possible increases in domestic violence calls for assistance due to requirements to stay at home, increased unemployment, etc. during the COVID-19 pandemic.

(limit 2,000 characters)

The Covid-19 pandemic’s impact on victims of domestic violence played heavily into our community’s decision to prioritize those fleeing domestic violence and trafficking for Emergency Housing Vouchers. Our CoC is continuously improving the connection between DV service providers and homeless services, but we know there are still gaps in our service provision to these households. Survivors of domestic violence and trafficking were one of 4 prioritized demographics selected by our CoC, and we saw vouchers get used for survivors in a variety of ways, including moving people to housing directly from unsheltered homelessness, out of domestic violence shelters, directly from unsafe living situations with an abuser, and stabilizing those in a RRH program who were not going to be able to maintain housing on their own as the program’s assistance ended.

Describe in the field below how your CoC adjusted its coordinated entry system to account for rapid changes related to the onset and continuation of the COVID-19 pandemic.

(limit 2,000 characters)

In August of 2021, our CoC incorporated a Covid-19 Addendum to our Coordinated Entry Standards, in which protocols were established to prioritize those most vulnerable to Covid-19 related complications for both emergency shelter and housing programs. In situations where demand was greater than availability for shelter beds or housing prioritization, first priority was given to households with a member age 60+ with a high risk medical condition designated by the CDC, second priority to households with a member age 60+, and third priority to households with a member with a high risk medical condition designated by the CDC. This Addendum is still in place and is adjusted as needed to adapt to evolving community needs.

Additionally, some additional programs were added to our Coordinated Entry system to adapt to the pandemic. One, a Quarantine and Isolation facility, was established for those experiencing homelessness who were waiting on Covid-19 test results or who tested positive, to minimize the spread of the virus among people experiencing homelessness. Shelter staff worked closely with the health department and medical providers to coordinate referrals to this program from shelters or from unsheltered homelessness. Second, a Vulnerable Populations hotel-based program was established; this program accepted those over age 60 and/or those with CDC-designated medical conditions, who then stayed in a hotel room with one roommate, to minimize their exposure risk. Meals, case management, and other services were provided onsite to allow participants to stay in their rooms as much as possible. Third, as shelters adapted bed layout
in dorms to reduce transmission risk, alternative sleeping arrangements were established, with approval from city governments issuing Conditional Use Permits, which allowed for minimal reduction in overall shelter bed capacity.
### 1E. Project Capacity, Review, and Ranking–Local Competition

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:
- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578


NOFO Section VII.B.2.a and 2.g.

1. Enter the date your CoC published the 30-day submission deadline for project applications for your CoC’s local competition.
   - 09/10/2021

2. Enter the date your CoC publicly posted its local scoring and rating criteria, including point values, in advance of the local review and ranking process.
   - 09/10/2021

#### 1E-2. Project Review and Ranking Process Your CoC Used in Its Local Competition. You Must Upload an Attachment to the 4B. Attachments Screen. We use the response to this question as a factor when determining your CoC’s eligibility for bonus funds and for other NOFO criteria listed below.

NOFO Section VII.B.2.a., 2.b., 2.c., and 2.d.

Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Established total points available for each project application type.</td>
<td>Yes</td>
</tr>
<tr>
<td>2. At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).</td>
<td>Yes</td>
</tr>
<tr>
<td>3. At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).</td>
<td>Yes</td>
</tr>
<tr>
<td>4. Used data from a comparable database to score projects submitted by victim service providers.</td>
<td>Yes</td>
</tr>
<tr>
<td>5. Used objective criteria to evaluate how projects submitted by victim service providers improved safety for the population they serve.</td>
<td>Yes</td>
</tr>
<tr>
<td>6. Used a specific method for evaluating projects based on the CoC’s analysis of rapid returns to permanent housing.</td>
<td>Yes</td>
</tr>
</tbody>
</table>


FY2021 CoC Application  Page 34  11/10/2021
Describe in the field below how your CoC reviewed, scored, and selected projects based on:

1. the specific severity of needs and vulnerabilities your CoC considered when ranking and selecting projects; and
2. considerations your CoC gave to projects that provide housing and services to the hardest to serve populations that could result in lower performance levels but are projects your CoC needs in its geographic area.

(limit 2,000 characters)

1. To evaluate projects based on the severity of needs and vulnerabilities experienced by program participants, the scoring tool utilized by the CoC’s Ranking Committee reviewed Annual Performance Report data for the percentage of participants:
   a) Having no income
   b) Having a disability

2. Projects which targeted participants with the highest severity of needs and vulnerabilities received a higher score and were given higher priority in the rank and review process. The Ranking Committee considered the % of adults with zero income at entry which was scored the same across all projects. For the % of clients who enter with a disability, points possible varied by project type so projects that require a disability for project entry were expected to have greater than 85% entries that were disabled (taking into account non-disabled family members), while RRH and TH projects received full points if more than 50% of the entries were disabled persons.

Applicants were asked to provide a narrative about how the project ends homelessness, including preventing returns to homelessness. Applicants were rated on their responses to the use of best or promising practices for the populations that the projects will employ. Narrative was expected to be specific to the populations served by the project. Ranking Committee members were directed to consider how domestic violence projects improved safety for the population that they serve, and how policies and procedures are trauma-informed and client-centered.

We did not have any victim service providers submit an application but our process outlines that they are to be evaluated on performance data provided by applicants from a comparable database; for non-DV applicants HMIS reports were utilized. The Committee considered Returns to Homelessness from the System Performance Measures report from HMIS, although the DV provider information does not appear on the report they would not be penalized in the scoring.


Describe in the field below how your CoC:

1. obtained input and included persons of different races, particularly those over-represented in the local homelessness population, when determining the rating factors used to review project applications;
2. included persons of different races, particularly those over-represented in the local homelessness population, in the review, selection, and ranking process;
3. rated and ranked projects based on the degree to which their program participants mirror the homeless population demographics (e.g., considers how a project promotes racial equity where individuals and families of different races are over-represented).

(limit 2,000 characters)

1. The Ranking Committee determined the rating factors used to review project applications and approved the addition of a new question for all applicants regarding racial equity efforts. The committee included representatives from ESG jurisdictions, youth and DV serving organizations, housing finance organizations, behavioral health services and an individual with lived experience. Members were not selected by race, but rather the organizations they worked for or the subpopulation they served.

2. The Ranking Committee completed the review, selection and ranking process. Specific members were not selected by race. We are pursuing the addition of a Racial Equity Task Group as part of our leadership structure so that we may gather input from them about rating factors and have a representative on the Ranking Committee.

3. As part of our local application process, all project applicants were required to respond to the following question: “How does this project help address racial equity and racial disparities affecting individuals and families experiencing homelessness? Compare your program’s demographics with system demographics and discuss outreach or other efforts to improve equity.” In the reference documents they were provided a system demographics report.

Applicants responded that for the most part, those being served in their CoC funded programs have demographics that mirror system demographics. Applicants acknowledged that more could be done to expand outreach efforts and services to underserved populations. They also noted that since all referrals to housing programs come through Coordinated Entry, prioritizing with equity in mind would continue to ensure that those being served reflect system demographics and have equitable chances of long term housing stabilization.

1E-4. Reallocation–Reviewing Performance of Existing Projects. We use the response to this question as a factor when determining your CoC’s eligibility for bonus funds and for other NOFO criterion below.

NOFO Section VII.B.2.f.

Describe in the field below:

| 1. your CoC’s reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed; |
| 2. whether your CoC identified any projects through this process during your local competition this year; |
| 3. whether your CoC reallocated any low performing or less needed projects during its local competition this year; |
| 4. why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable; and |
| 5. how your CoC communicated the reallocation process to project applicants. |

(limit 2,000 characters)

1. Our renewal evaluation process was outlined in a notice to all recipients of CoC Funding. The Ranking Committee reviewed the performance of all CoC renewal projects. Following HUD’s release of the CoC NOFA, our CoC released the local Application Process for NEW projects, stating the amounts available
for Bonus Funding, DV Bonus Funding & the amount available from reallocation. The CoC did not set a reallocation threshold & noted “The maximum available for reallocation ($8,609,563) represents the Continuum’s ARD...this is funding available for renewal and new projects created through reallocation.” In addition to the data, the ranking committee committed to funding high performing projects that improve system performance.

2./3. Reallocation occurred as a result of a voluntary reduction by an applicant. The applicant had assumed a TH grant from another agency and wanted to convert it to a PH grant to provide case management for PSH residents. The grant was not able to be amended in time, so the reallocation process was utilized. This allowed for our system to reprogram the original grantee’s building as needed and for the new grantee to receive support for CM.

4. n/a

5. All applicants were provided reallocation process information in the local application materials and training. Following some TA provided from HUD, the applicant of the reallocated project notified the CA about their reallocation preferences. The Ranking Committee considered their application and determined to reallocate the assumption grant and prioritize a new project. The applicant was notified on 10/29 with the final funding recommendation.

<table>
<thead>
<tr>
<th>1E-4a.</th>
<th>Reallocation Between FY 2016 and FY 2021. We use the response to this question as a factor when determining your CoC’s eligibility for bonus funds and for other NOFO criterion below.</th>
</tr>
</thead>
<tbody>
<tr>
<td>NOFO Section VII.B.2.f.</td>
<td></td>
</tr>
<tr>
<td>Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2016 and FY 2021?</td>
<td>No</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>1E-5.</th>
<th>Projects Rejected/Reduced–Public Posting. You Must Upload an Attachment to the 4B. Attachments Screen if You Select Yes.</th>
</tr>
</thead>
<tbody>
<tr>
<td>NOFO Section VII.B.2.g.</td>
<td></td>
</tr>
<tr>
<td>1. Did your CoC reject or reduce any project application(s)?</td>
<td>Yes</td>
</tr>
<tr>
<td>2. If you selected yes, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps.</td>
<td>10/29/2021</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>1E-5a.</th>
<th>Projects Accepted–Public Posting. You Must Upload an Attachment to the 4B. Attachments Screen.</th>
</tr>
</thead>
<tbody>
<tr>
<td>NOFO Section VII.B.2.g.</td>
<td></td>
</tr>
<tr>
<td>Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps.</td>
<td>10/29/2021</td>
</tr>
</tbody>
</table>
1E-6. **Web Posting of CoC-Approved Consolidated Application. You Must Upload an Attachment to the 4B. Attachments Screen.**

NOFO Section VII.B.2.g.

| Enter the date your CoC’s Consolidated Application was posted on the CoC’s website or affiliate’s website—which included: 1. the CoC Application; 2. Priority Listings; and 3. all projects accepted, ranked where required, or rejected. | 11/10/2021 |

Applicant: Salt Lake County CoC

Project: UT-500 CoC Registration FY 2021

COC_REG_2021_182030
To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:
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- 24 CFR part 578

2A-1. HMIS Vendor.
Not Scored–For Information Only

Enter the name of the HMIS Vendor your CoC is currently using. Eccovia Solutions

2A-2. HMIS Implementation Coverage Area.
Not Scored–For Information Only

Select from dropdown menu your CoC’s HMIS coverage area. Statewide

2A-3. HIC Data Submission in HDX.
NOFO Section VII.B.3.a.

Enter the date your CoC submitted its 2021 HIC data into HDX. 05/13/2021

2A-4. HMIS Implementation–Comparable Database for DV.
NOFO Section VII.B.3.b.

Describe in the field below actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC:

1. have a comparable database that collects the same data elements required in the HUD-published 2020 HMIS Data Standards; and
2. submit de-identified aggregated system performance measures data for each project in the comparable database to your CoC and HMIS lead.

(limit 2,000 characters)
1. During 2020 the HMIS lead worked with domestic violence service providers to have a comparable database that collects the same data elements required in the HMIS Data Standards. This process also led to an opportunity for the HMIS team to work with providers to ensure they better understand HUD definitions, HUD reporting and how HUD looks at data. During FFY2020 the HMIS team and providers realized we were all using a lot of the same terms, but in different ways that meant very different things. We have started to make efforts to rectify this and will continue to work on this into the coming year. HMIS lead has also sent out communication about the new 2022 HUD Data Standards and offered to support comparable database compliance.

2. DV providers use a HMIS compliant database designed for domestic violence service providers that allows staff to keep track of demographics, units of service, client records, activities, referrals, and grant-specific information to track outcomes and evaluate programs effectively. Employees enter data into the system when they provide services, ensuring a complete account of all services provided to each client. Monthly, quarterly and annual audits occur to evaluate the effectiveness of our services. Through this data, providers can give an accurate count of individuals and families helped and the services they received. This data is submitted to HMIS/HUD contacts using modified forms they have created that reflect the information they need for their reporting and then uploaded to their system. This process allows us to stay VAWA compliant and still share information on programs. Internal audits are performed monthly by the Program and Executive Directors. Reports are submitted to funders on a quarterly, semi-annual, and annual basis by the Programs Director.


#### NOFO Section VII.B.3.c. and VII.B.7.

Enter 2021 HIC and HMIS data in the chart below by project type:

<table>
<thead>
<tr>
<th>Project Type</th>
<th>Total Beds 2021 HIC</th>
<th>Total Beds in HIC Dedicated for DV</th>
<th>Total Beds in HMIS</th>
<th>HMIS Bed Coverage Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Emergency Shelter (ES) beds</td>
<td>1,417</td>
<td>210</td>
<td>1,168</td>
<td>96.77%</td>
</tr>
<tr>
<td>2. Safe Haven (SH) beds</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0%</td>
</tr>
<tr>
<td>3. Transitional Housing (TH) beds</td>
<td>354</td>
<td>163</td>
<td>182</td>
<td>95.29%</td>
</tr>
<tr>
<td>4. Rapid Re-Housing (RRH) beds</td>
<td>930</td>
<td>0</td>
<td>920</td>
<td>98.92%</td>
</tr>
<tr>
<td>5. Permanent Supportive Housing</td>
<td>2,684</td>
<td>0</td>
<td>2,254</td>
<td>83.98%</td>
</tr>
<tr>
<td>6. Other Permanent Housing (OPH)</td>
<td>61</td>
<td>0</td>
<td>61</td>
<td>100.00%</td>
</tr>
</tbody>
</table>

#### 2A-5a. Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.

#### NOFO Section VII.B.3.c.

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:

1. steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
2. how your CoC will implement the steps described to increase bed coverage to at least 85 percent.
Our PSH bed coverage is below 84.99 percent due to one VASH project that provides 344 beds. Our HMIS team is actively working with the VA and providers to bring this data into HMIS but have had some programming difficulties. This process should be completed by the time we submit the HIC in Spring of 2022. Once this data is uploaded into HMIS, our PSH bed coverage will be above 85%.

Two other PSH projects, one 75 beds and the other 11 beds, do not receive funding that requires HMIS entry. CoC leadership will discuss the benefits of HMIS entry with the organizations to encourage them to use HMIS data for data collection.

<table>
<thead>
<tr>
<th>2A-5b.</th>
<th>Bed Coverage Rate in Comparable Databases.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>NOFO Section VII.B.3.c.</td>
</tr>
</tbody>
</table>

Enter the percentage of beds covered in comparable databases in your CoC’s geographic area. 100.00%

<table>
<thead>
<tr>
<th>2A-5b.1.</th>
<th>Partial Credit for Bed Coverage Rates at or Below 84.99 for Question 2A-5b.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>NOFO Section VII.B.3.c.</td>
</tr>
</tbody>
</table>

If the bed coverage rate entered in question 2A-5b. is 84.99 percent or less, describe in the field below:

1. steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent; and
2. how your CoC will implement the steps described to increase bed coverage to at least 85 percent.

(limit 2,000 characters)

N/A

<table>
<thead>
<tr>
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<th></th>
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</thead>
<tbody>
<tr>
<td></td>
<td>NOFO Section VII.B.3.d.</td>
</tr>
</tbody>
</table>

Did your CoC submit LSA data to HUD in HDX 2.0 by January 15, 2021, 8 p.m. EST? Yes
2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:
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<table>
<thead>
<tr>
<th>2B-1.</th>
<th>Sheltered and Unsheltered PIT Count–Commitment for Calendar Year 2022</th>
</tr>
</thead>
<tbody>
<tr>
<td>NOFO Section VII.B.4.b.</td>
<td></td>
</tr>
</tbody>
</table>

Does your CoC commit to conducting a sheltered and unsheltered PIT count in Calendar Year 2022? Yes

<table>
<thead>
<tr>
<th>2B-2.</th>
<th>Unsheltered Youth PIT Count–Commitment for Calendar Year 2022.</th>
</tr>
</thead>
<tbody>
<tr>
<td>NOFO Section VII.B.4.b.</td>
<td></td>
</tr>
</tbody>
</table>

Does your CoC commit to implementing an unsheltered youth PIT count in Calendar Year 2022 that includes consultation and participation from youth serving organizations and youth with lived experience? Yes
2C. System Performance

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:
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- 24 CFR part 578

<table>
<thead>
<tr>
<th>2C-1.</th>
<th>Reduction in the Number of First Time Homeless—Risk Factors.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>NOFO Section VII.B.5.b.</td>
</tr>
</tbody>
</table>

Describe in the field below:

1. how your CoC determined which risk factors your CoC uses to identify persons becoming homeless for the first time;
2. how your CoC addresses individuals and families at risk of becoming homeless; and
3. provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time or to end homelessness for individuals and families.

(limit 2,000 characters)

1. The CoC determines risk factors based upon data & research. Factors include income less than 50% FPL, mental health, substance abuse, chronic health problems, education, & history of incarceration. Risk factors are evaluated through data collection & analysis with HMIS team. Local PHAs work to identify risk factors for potential eviction.

2. Our strategy to reduce first time homelessness includes comparing annual numbers to understand trends, strengthen our prevention & diversion programs, & share data on risk factors with partner systems such as State employment, mainstream resources, eviction data, food pantries, housing authorities & others who can target their resources to those at risk of homelessness. Local programs include:
   * Prioritizing rehouses/housing stability
   * YWCA provides DV survivors with flexible financial assistance to help avoid homelessness by obtaining or maintaining housing, & other support services
   * VA Supportive Services for Veteran Families (SSVF) helps people stay housed
   Service providers reduce/eliminate barriers to services with supportive employment services
   Landlord Tenant Mediation to prevent evictions & ensure tenants understand their rights
   * SLCo Jail treatment program which aims to identify those at risk of homelessness & connect them with treatment
   * Expanded access to detox beds & inpatient substance abuse treatment which provide immediate diversion from shelter
   * Utilizing ARPA resources such as EHV to quickly connect individuals with
3. While the Salt Lake Valley Coalition to End Homelessness steering committee is responsible for overseeing the CoC’s strategy to reduce the number of individuals & families experiencing homelessness for the first time, they look to Core Function Groups, including Crisis Response & Client Focus to recommend strategies. Agencies provide data, which is tracked in HMIS, & reports are pulled to show progress on System Performance Measures which include first time homeless.

**2C-2. Length of Time Homeless–Strategy to Reduce.**

NOFO Section VII.B.5.c.

Describe in the field below:

1. your CoC’s strategy to reduce the length of time individuals and persons in families remain homeless;

2. how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and

3. provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the length of time individuals and families remain homeless.

(limit 2,000 characters)

1. The CoC operates with an Housing First strategy at every level from ranking for housing placement to service delivery once housed. In addition, the CoC implements the following strategies to reduce the length of time households remain homeless: increase RRH programs each year targeting at-risk populations (youth, mental illness, substance use disorders, etc.) and offering increased case management. This includes mental health support and work programs, many of which pay first month rent, credit damage, child care, etc. for vulnerable populations such as DV victims. Just after the three new Homeless Resources Centers opened in fall 2019, the pandemic hit. While the HRCs initially experienced an increased length of stay, as more housing options come online and the pandemic subsides, we anticipate the resource centers to more quickly identify needs and match appropriate resources to end each household’s episode of homelessness.

2. The CoC identifies and houses households with the longest lengths of time homeless through coordinated entry activities. The CoC service providers coordinate three weekly triage meetings using by-name lists pulled from HMIS. Priority ranking is based on those with the longest lengths of time homeless and high VI-SPDAT scores. During the pandemic, additional prioritization was considered for those most at risk for COVID-19. Our CoC has seen an increase in chronic homelessness. To help address this, more PSH units are coming online. There are also increased efforts to reduce the time between voucher issue and leasing up.

3. While the Salt Lake Valley Coalition to End Homelessness steering committee is responsible for overseeing the CoC’s strategy to reduce the length of time households remain homeless, they look to Core Function Groups including Housing, and Coordinated Entry, to recommend strategies. Agencies provide data through HMIS, and reports are pulled to show progress on System Performance Measures, including length of time homeless.
2C-3. Exits to Permanent Housing Destinations/Retention of Permanent Housing.

NOFO Section VII.B.5.d.

Describe in the field below how your CoC will increase the rate that individuals and persons in families residing in:

1. emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations; and

2. permanent housing projects retain their permanent housing or exit to permanent housing destinations.

(limit 2,000 characters)

1. CoC trains, ranks, & monitors Housing First practices. There is increased emphasis on resource coordination through Coordinated Entry (CES) & providers’ use of Progressive Engagement. There has been an increase in housing navigator staff to connect clients with the right housing & strengthen relations with landlords. Housing plans are encouraged upon entry to the homeless resource centers, supported by increased availability of housing case management services, & supportive services are available as participants exit resource centers. This includes having treatment providers on site to conduct assessments for SUD & mental health treatment.

2. Salt Lake Valley Coalition to End Homelessness (SLVCEH) steering committee provides oversight of the CoC strategy & looks to Core Function Groups & CES Task Group for recommendations. Data is tracked in HMIS & reports show progress on System Performance Measures (SPM).

CoC strategy uses landlord liaisons to prevent eviction as well as the Emergency Rental Assistance provided through ARPA. Liaisons offer support, funding for repairs or deposits, negotiations, & work with case managers to educate clients to maintain housing. Other strategies:
- CoC monitoring & assistance to support program evaluation & process improvement, goal progress, documentation, & CES participation.
- Training with partners like Utah Housing Coalition on barrier reduction & rental assistance.
- Continual increase in number of PSH units & using Low Income Tax Credits to develop new PSH.
- Prioritize those at risk of losing their housing & use progressive engagement & Move On strategies to help clients exit programs without jeopardizing stability.
- The Health/Wellness Core Function Group works to develop strategies that address primary & behavioral healthcare issues that impede a person obtaining/retaining permanent housing.
- EHV's and additional ARPA funds/resources to connect individuals with housing.

2C-4. Returns to Homelessness–CoC’s Strategy to Reduce Rate.

NOFO Section VII.B.5.e.

Describe in the field below:

1. how your CoC identifies individuals and families who return to homelessness;

2. your CoC’s strategy to reduce the rate of additional returns to homelessness; and
3. Provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the rate individuals and persons in families return to homelessness. (limit 2,000 characters)

1. The CoC identifies factors of persons who return to homelessness through:
   - Interviews with families to identify the causes of returns to homelessness
   - Increased case management to monitor stability & measure risk for returns to homelessness.
   - Utilizing “progressive engagement” to help understand individuals & families’ housing plans
   - PHA monitoring exits from housing to homelessness
   - Researching factors through increased outreach efforts, which have increased during the pandemic

2. Strategies to reduce rates include:
   - Increased RRH efforts & beds using diverse funding sources including TANF, CoC & ESG dollars for both household and landlords
   - Increased case management services which extend beyond the time of exit.
   - Increased support of prevention programs, including those provided by Utah Community Action (UCA)
   - Increased PSH projects & the use of VI-SPDAT assessment
   - Expanded efforts of diversion, focusing on connecting individuals to supportive services & resources including employment.
   - Utilizing federal resources such as emergency rental assistance
   - Coordinated Entry prioritization of households who need to be rehoused/a different type of housing assistance to prevent returns to homelessness
   - Landlord outreach and education, as well as mediation and incentives
   - Rental assistance, which was available through CARES funding and administered by Utah Community Action

3. While the Salt Lake Valley Coalition to End Homelessness steering committee is responsible for overseeing the CoC’s strategy to reduce the rate individuals and persons in families return to homelessness, they look to Core Function Groups, including Housing, Crisis Response and Client Focus (and Landlord Engagement Task Group) to recommend strategies. Agencies provide data, which is tracked in HMIS, and reports are pulled to show progress on System Performance Measures which include returns to homelessness.


NOFO Section VII.B.5.f.

Describe in the field below:

1. Your CoC’s strategy to increase employment income;

2. How your CoC works with mainstream employment organizations to help individuals and families increase their cash income; and

3. Provide the organization name or position title that is responsible for overseeing your CoC’s strategy to increase income from employment. (limit 2,000 characters)

1. DWS has employment counselors that go on-site (when not restricted due to the pandemic) to HRCs and also host job fairs, in person and virtually. Upon intake, clients are connected with employment counselors. Agencies work
closely with employers & job training programs to connect clients. In addition, the VA works to connect veterans with veteran employment providers. Mentorship & educational opportunities are provided & the CoC works with Peer Specialists to coordinate employment activities. Employers & service providers are developing vocational training sites like The Green Team Farm Project, which focuses on agriculture & urban gardening. The Community Soup Kitchen launched a new culinary training program for homeless adults, providing an opportunity to gain skills & experience.

2. Department of Workforce Services (DWS) and other partners, including the VA, works extensively to connect individuals with employment, enroll in benefits, & education to increase cash income. DWS has partnered with a homeless youth service provider to provide a social enterprise opportunity for youth to work at Maud’s Cafe. DWS provides initial training & has approved the cafe as a training site, so work clothes & pay are funded through the WIOA mainstream employment during 12 weeks of training, leading to jobs & increased income for homeless youth. The CoC works with the VA to connect with the Utah vet specific tax credit as well in addition to the WOTC (Work Opportunity Tax Credit).

3. While the SLVCEH steering committee is responsible for overseeing the CoC’s strategy to increase jobs & income from employment, the Coalition looks to the Employment Core Function Group to establish strategies, which is co-led by a DWS representative and provides focus & discussions on connecting individuals to income that supports housing. Agencies provide employment data, which is tracked in HMIS, & reports are pulled to measure progress on System Performance Measures as well as other data points.


| NOFO Section VII.B.5.f. |

Describe in the field below how your CoC:

1. | promoted partnerships and access to employment opportunities with private employers and private employment organizations, such as holding job fairs, outreach to employers, and partnering with staffing agencies; and |
2. | is working with public and private organizations to provide meaningful education and training, on-the-job training, internships, and employment opportunities for program participants. |

(limit 2,000 characters)

1. The CoC promoted partnerships and access to employment opportunities with private employment organizations through hosting job fairs with DWS. Partnerships with employers near HRCs are also established and prioritized.

2. Several new job training programs have been established, including Utah Community Action started Cafe Saute, which are held at the homeless resource centers. In addition, Catholic Community Services started a culinary program. VOA has continued offering an 8-12 week employment training program for the youth from Volunteers of America, Utah’s Homeless Youth Resource Center and Young Women’s Transition Homes at Maud’s Cafe, a local coffee shop. Patrons of Maud’s support the Wasatch Front economy by purchasing quality, locally-produced goods. Maud’s Café offers free wi-fi, the best coffee and tea around, and delicious breakfast and lunch items. Join us in giving homeless youth the opportunity to contribute to our community, as they stabilize their lives.
and work toward self-sufficiency.

Additional local employment training programs are offered on site by Housing Connect at Grace Mary, Kelly Benson, and Bud Bailey housing facilities.

2C-5b. Increasing Non-employment Cash Income.

NOFO Section VII.B.5.f.

Describe in the field below:

1. your CoC’s strategy to increase non-employment cash income;
2. your CoC’s strategy to increase access to non-employment cash sources; and
3. provide the organization name or position title that is responsible for overseeing your CoC’s strategy to increase non-employment cash income.

(limit 2,000 characters)

1. The CoC coordinates with the Department of Workforce Services (DWS) to link clients with non-employment benefits, including TANF, SNAP, GA, & Medicaid. All CoC funded projects refer to DWS services offered at resource centers as well as other program sites, including permanent supporting housing. Homeless Youth providers refer to WIOA, which allows youth to continue their education, seek employment, & gain skills. Providers serving Veterans also refer to VA employment programs and supportive employment (e.g., IPS). Homeless individuals who are eligible for social security disability income will be linked with SOAR. Information on benefits, including ARPA related tax credits are shared through newsletter and via social media, including stimulus checks and child tax credits.

2. The CoC works with service providers and stakeholders to promote access to and effective utilization of mainstream programs by homeless individuals and families. Not only do most of the providers transport clients to mainstream benefit appointments, most also provide on-site case management for access to food stamps, Medicare/Medicaid, and social security. They also provide single application forms for multiple mainstream programs and provide annual follow-up. DWS is deploying eligibility workers to each homeless resource centers.

3. While the Salt Lake Valley Coalition to End Homelessness steering committee is responsible for overseeing the CoC’s strategy to increase non-employment cash income, the Coalition looks to Core Function Groups, including Employment and Education, to recommend strategies. Leadership includes a representative from DWS. Agencies provide employment and income data, which is tracked in HMIS, and reports are pulled to show progress on System Performance Measures which include non-employment income.
3A. Coordination with Housing and Healthcare
Bonus Points

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<table>
<thead>
<tr>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>NOFO Section VII.B.6.a.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Is your CoC applying for a new PSH or RRH project(s) that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>NOFO Section VII.B.6.a.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Select yes or no in the chart below to indicate the organization(s) that provided the subsidies or subsidized housing units for the proposed new PH-PSH or PH-RRH project(s).</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Private organizations</td>
</tr>
<tr>
<td>No</td>
</tr>
<tr>
<td>2. State or local government</td>
</tr>
<tr>
<td>No</td>
</tr>
<tr>
<td>3. Public Housing Agencies, including use of a set aside or limited preference</td>
</tr>
<tr>
<td>Yes</td>
</tr>
<tr>
<td>4. Faith-based organizations</td>
</tr>
<tr>
<td>No</td>
</tr>
<tr>
<td>5. Federal programs other than the CoC or ESG Programs</td>
</tr>
<tr>
<td>No</td>
</tr>
</tbody>
</table>

<table>
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<tr>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>NOFO Section VII.B.6.b.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Is your CoC applying for a new PSH or RRH project that uses healthcare resources to help individuals and families experiencing homelessness?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
</tr>
</tbody>
</table>

NOFO Section VII.B.6.b.

1. Did your CoC obtain a formal written agreement that includes:
   (a) the project name;
   (b) value of the commitment; and
   (c) specific dates that healthcare resources will be provided (e.g., 1-year, term of grant, etc.)?

   Yes

2. Is project eligibility for program participants in the new PH-PSH or PH-RRH project based on CoC Program fair housing requirements and not restricted by the health care service provider?

   Yes


NOFO Sections VII.B.6.a. and VII.B.6.b.

If you selected yes to question 3A-1. or 3A-2., use the list feature icon to enter information on each project you intend for HUD to evaluate to determine if they meet the bonus points criteria.

<table>
<thead>
<tr>
<th>Project Name</th>
<th>Project Type</th>
<th>Rank Number</th>
<th>Leverage Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>TRH Magnolia Supp...</td>
<td>PSH</td>
<td>17</td>
<td>Housing</td>
</tr>
<tr>
<td>HC PSH Case Manag...</td>
<td>PSH</td>
<td>18</td>
<td>Healthcare</td>
</tr>
</tbody>
</table>

1. What is the name of the new project?  TRH Magnolia Supportive Services FY2021

2. Select the new project type:  PSH

3. Enter the rank number of the project on your CoC’s PriorityListing:  17

4. Select the type of leverage:  Housing


1. What is the name of the new project?  HC PSH Case Management Expansion FY2021

2. Select the new project type:  PSH

3. Enter the rank number of the project on your CoC’s PriorityListing:  18

4. Select the type of leverage:  Healthcare
3B. New Projects With Rehabilitation/New Construction Costs

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<tbody>
<tr>
<td>NOFO Section VII.B.1.r.</td>
</tr>
</tbody>
</table>

Is your CoC requesting funding for any new project application requesting $200,000 or more in funding for housing rehabilitation or new construction? **No**

<table>
<thead>
<tr>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>NOFO Section VII.B.1.s.</td>
</tr>
</tbody>
</table>

If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:

1. Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and
2. HUD’s implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons.

(limit 2,000 characters)

N/A
3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

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3C-1. Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.

NOFO Section VII.C.

Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes? No

3C-2. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes. You Must Upload an Attachment to the 4B. Attachments Screen.

NOFO Section VII.C.

If you answered yes to question 3C-1, describe in the field below:

1. how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and

2. how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.

(limit 2,000 characters)

N/A
4A. DV Bonus Application

To help you complete the CoC Application, HUD published resources at https://www.hud.gov/program_offices/comm_planning/coc/competition, including:
- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

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<tr>
<th>Did your CoC submit one or more new project applications for DV Bonus Funding?</th>
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<td>Applicant Name</td>
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<td></td>
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4B. Attachments Screen For All Application Questions

We prefer that you use PDF files, though other file types are supported. Please only use zip files if necessary.

Attachments must match the questions they are associated with.

Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.

We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

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Attachment Details

Document Description: UT-500 CE assessment tool

Attachment Details

Document Description: UT-500 PHA Homeless Preference

Attachment Details

Document Description: UT-500 PHA Moving On Preference

Attachment Details

Document Description: UT-500 Local Competition Announcement

Attachment Details

Document Description: UT-500 Project Review and Selection Process

Attachment Details

Document Description: UT-500 Public Posting-Projects Rejected-
Attachment Details

Document Description: UT-500 Public Posting Projects Accepted

Attachment Details

Document Description: UT-500 Web Posting–CoC-Approved Consolidated Application

Attachment Details

Document Description: UT-500 Housing Leveraging Commitments

Attachment Details

Document Description: UT-500 Healthcare Formal Agreements

Attachment Details

Document Description:
**Submission Summary**

Ensure that the Project Priority List is complete prior to submitting.

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<td>1B. Inclusive Structure</td>
<td>11/10/2021</td>
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<tr>
<td>1C. Coordination</td>
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<td>1E. Project Review/Ranking</td>
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<td>3B. Rehabilitation/New Construction Costs</td>
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<td>4A. DV Bonus Application</td>
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Vulnerability Index -
Service Prioritization Decision Assistance Tool
(VI-SPDAT)

Prescreen Triage Tool for Single Adults

AMERICAN VERSION 2.01

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1 (800) 355-0420 info@orgcode.com www.orgcode.com

COMMUNITY SOLUTIONS
Welcome to the SPDAT Line of Products

The Service Prioritization Decision Assistance Tool (SPDAT) has been around in various incarnations for over a decade, before being released to the public in 2010. Since its initial release, the use of the SPDAT has been expanding exponentially and is now used in over one thousand communities across the United States, Canada, and Australia.

More communities using the tool means there is an unprecedented demand for versions of the SPDAT, customized for specific client groups or types of users. With the release of SPDAT V4, there have been more current versions of SPDAT products than ever before.

VI-SPDAT Series

The Vulnerability Index – Service Prioritization Decision Assistance Tool (VI-SPDAT) was developed as a pre-screening tool for communities that are very busy and do not have the resources to conduct a full SPDAT assessment for every client. It was made in collaboration with Community Solutions, creators of the Vulnerability Index, as a brief survey that can be conducted to quickly determine whether a client has high, moderate, or low acuity. The use of this survey can help prioritize which clients should be given a full SPDAT assessment first. Because it is a self-reported survey, no special training is required to use the VI-SPDAT.

Current versions available:
- VI-SPDAT V 2.0 for Individuals
- VI-SPDAT V 2.0 for Families
- VI-SPDAT V 1.0 for Youth

All versions are available online at

SPDAT Series

The Service Prioritization Decision Assistance Tool (SPDAT) was developed as an assessment tool for frontline workers at agencies that work with homeless clients to prioritize which of those clients should receive assistance first. The SPDAT tools are also designed to help guide case management and improve housing stability outcomes. They provide an in-depth assessment that relies on the assessor’s ability to interpret responses and corroborate those with evidence. As a result, this tool may only be used by those who have received proper, up-to-date training provided by OrgCode Consulting, Inc. or an OrgCode certified trainer.

Current versions available:
- SPDAT V 4.0 for Individuals
- SPDAT V 2.0 for Families
- SPDAT V 1.0 for Youth

Information about all versions is available online at
SPDAT Training Series

To use the SPDAT, training by OrgCode or an OrgCode certified trainer is required. We provide training on a wide variety of topics over a variety of mediums.

The full-day in-person SPDAT Level 1 training provides you the opportunity to bring together as many people as you want to be trained for one low fee. The webinar training allows for a maximum of 15 different computers to be logged into the training at one time. We also offer online courses for individuals that you can do at your own speed.

The training gives you the manual, case studies, application to current practice, a review of each component of the tool, conversation guidance with prospective clients – and more!

**Current SPDAT training available:**
- Level 0 SPDAT Training: VI-SPDAT for Frontline Workers
- Level 1 SPDAT Training: SPDAT for Frontline Workers
- Level 2 SPDAT Training: SPDAT for Supervisors
- Level 3 SPDAT Training: SPDAT for Trainers

**Other related training available:**
- Excellence in Housing-Based Case Management
- Coordinated Access & Common Assessment
- Motivational Interviewing
- Objective-Based Interactions

More information about SPDAT training, including pricing, is available online at [http://www.orgcode.com/product-category/training/spdat/](http://www.orgcode.com/product-category/training/spdat/)
Administration

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<th>Interviewer’s Name</th>
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<th>Team</th>
<th>Staff</th>
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</thead>
<tbody>
<tr>
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<td></td>
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<td></td>
</tr>
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</table>

Survey Date  Survey Time  Survey Location

DD/MM/YYYY  /  /  

Opening Script

Every assessor in your community regardless of organization completing the VI-SPDAT should use the same introductory script. In that script you should highlight the following information:

• the name of the assessor and their affiliation (organization that employs them, volunteer as part of a Point in Time Count, etc.)
• the purpose of the VI-SPDAT being completed
• that it usually takes less than 7 minutes to complete
• that only “Yes,” “No,” or one-word answers are being sought
• that any question can be skipped or refused
• where the information is going to be stored
• that if the participant does not understand a question or the assessor does not understand the question that clarification can be provided
• the importance of relaying accurate information to the assessor and not feeling that there is a correct or preferred answer that they need to provide, nor information they need to conceal

Basic Information

<table>
<thead>
<tr>
<th>First Name</th>
<th>Nickname</th>
<th>Last Name</th>
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</thead>
<tbody>
<tr>
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In what language do you feel best able to express yourself? 

<table>
<thead>
<tr>
<th>Date of Birth</th>
<th>Age</th>
<th>Social Security Number</th>
<th>Consent to participate</th>
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<tbody>
<tr>
<td>DD/MM/YYYY</td>
<td></td>
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</table>

IF THE PERSON IS 60 YEARS OF AGE OR OLDER, THEN SCORE 1.  

SCORE: 0
VULNERABILITY INDEX - SERVICE PRIORITIZATION DECISION ASSISTANCE TOOL (VI-SPDAT)

SINGLE ADULTS

AMERICAN VERSION 2.01

A. History of Housing and Homelessness

1. Where do you sleep most frequently? (check one)
   - Shelters
   - Transitional Housing
   - Safe Haven
   - Outdoors
   - Other (specify):
   - Refused


SCORE: 0

2. How long has it been since you lived in permanent stable housing? ___ Years □ Refused

3. In the last three years, how many times have you been homeless? □ Refused

IF THE PERSON HAS EXPERIENCED 1 OR MORE CONSECUTIVE YEARS OF HOMELESSNESS, AND/OR 4+ EPISODES OF HOMELESSNESS, THEN SCORE 1.

SCORE: 0

B. Risks

4. In the past six months, how many times have you...
   a) Received health care at an emergency department/room? ___ □ Refused
   b) Taken an ambulance to the hospital? ___ □ Refused
   c) Been hospitalized as an inpatient? ___ □ Refused
   d) Used a crisis service, including sexual assault crisis, mental health crisis, family/intimate violence, distress centers and suicide prevention hotlines? ___ □ Refused
   e) Talked to police because you witnessed a crime, were the victim of a crime, or the alleged perpetrator of a crime or because the police told you that you must move along? ___ □ Refused
   f) Stayed one or more nights in a holding cell, jail or prison, whether that was a short-term stay like the drunk tank, a longer stay for a more serious offence, or anything in between? ___ □ Refused

IF THE TOTAL NUMBER OF INTERACTIONS EQUALS 4 OR MORE, THEN SCORE 1 FOR EMERGENCY SERVICE USE.

SCORE: 0

5. Have you been attacked or beaten up since you’ve become homeless? □ Y □ N □ Refused

6. Have you threatened to or tried to harm yourself or anyone else in the last year? □ Y □ N □ Refused

IF “YES” TO ANY OF THE ABOVE, THEN SCORE 1 FOR RISK OF HARM.

SCORE: 0
7. Do you have any legal stuff going on right now that may result in you being locked up, having to pay fines, or that make it more difficult to rent a place to live?

   □ Y  □ N  □ Refused

   IF “YES,” THEN SCORE 1 FOR LEGAL ISSUES.

   SCORE: 0

8. Does anybody force or trick you to do things that you do not want to do?

   □ Y  □ N  □ Refused

9. Do you ever do things that may be considered to be risky like exchange sex for money, run drugs for someone, have unprotected sex with someone you don’t know, share a needle, or anything like that?

   □ Y  □ N  □ Refused

   IF “YES” TO ANY OF THE ABOVE, THEN SCORE 1 FOR RISK OF EXPLOITATION.

   SCORE: 0

C. Socialization & Daily Functioning

10. Is there any person, past landlord, business, bookie, dealer, or government group like the IRS that thinks you owe them money?

    □ Y  □ N  □ Refused

11. Do you get any money from the government, a pension, an inheritance, working under the table, a regular job, or anything like that?

    □ Y  □ N  □ Refused

   IF “YES” TO QUESTION 10 OR “NO” TO QUESTION 11, THEN SCORE 1 FOR MONEY MANAGEMENT.

   SCORE: 0

12. Do you have planned activities, other than just surviving, that make you feel happy and fulfilled?

    □ Y  □ N  □ Refused

   IF “NO,” THEN SCORE 1 FOR MEANINGFUL DAILY ACTIVITY.

   SCORE: 0

13. Are you currently able to take care of basic needs like bathing, changing clothes, using a restroom, getting food and clean water and other things like that?

    □ Y  □ N  □ Refused

   IF “NO,” THEN SCORE 1 FOR SELF-CARE.

   SCORE: 0

14. Is your current homelessness in any way caused by a relationship that broke down, an unhealthy or abusive relationship, or because family or friends caused you to become evicted?

    □ Y  □ N  □ Refused

   IF “YES,” THEN SCORE 1 FOR SOCIAL RELATIONSHIPS.

   SCORE: 0
D. Wellness

15. Have you ever had to leave an apartment, shelter program, or other place you were staying because of your physical health? □ Y □ N □ Refused

16. Do you have any chronic health issues with your liver, kidneys, stomach, lungs or heart? □ Y □ N □ Refused

17. If there was space available in a program that specifically assists people that live with HIV or AIDS, would that be of interest to you? □ Y □ N □ Refused

18. Do you have any physical disabilities that would limit the type of housing you could access, or would make it hard to live independently because you’d need help? □ Y □ N □ Refused

19. When you are sick or not feeling well, do you avoid getting help? □ Y □ N □ Refused

20. **FOR FEMALE RESPONDENTS ONLY:** Are you currently pregnant? □ Y □ N □ N/A or Refused

**IF “YES” TO ANY OF THE ABOVE, THEN SCORE 1 FOR PHYSICAL HEALTH.**

21. Has your drinking or drug use led you to being kicked out of an apartment or program where you were staying in the past? □ Y □ N □ Refused

22. Will drinking or drug use make it difficult for you to stay housed or afford your housing? □ Y □ N □ Refused

**IF “YES” TO ANY OF THE ABOVE, THEN SCORE 1 FOR SUBSTANCE USE.**

23. Have you ever had trouble maintaining your housing, or been kicked out of an apartment, shelter program or other place you were staying, because of:
   a) A mental health issue or concern? □ Y □ N □ Refused
   b) A past head injury? □ Y □ N □ Refused
   c) A learning disability, developmental disability, or other impairment? □ Y □ N □ Refused

24. Do you have any mental health or brain issues that would make it hard for you to live independently because you’d need help? □ Y □ N □ Refused

**IF “YES” TO ANY OF THE ABOVE, THEN SCORE 1 FOR MENTAL HEALTH.**

**IF THE RESPONDENT SCORED 1 FOR PHYSICAL HEALTH AND 1 FOR SUBSTANCE USE AND 1 FOR MENTAL HEALTH, SCORE 1 FOR TRI-MORBIDITY.**

**SCORE:**
25. Are there any medications that a doctor said you should be taking that, for whatever reason, you are not taking?  
   ☐ Y  ☐ N  ☐ Refused

26. Are there any medications like painkillers that you don’t take the way the doctor prescribed or where you sell the medication?  
   ☐ Y  ☐ N  ☐ Refused

IF “YES” TO ANY OF THE ABOVE, SCORE 1 FOR MEDICATIONS.  
SCORE: 0

27. YES OR NO: Has your current period of homelessness been caused by an experience of emotional, physical, psychological, sexual, or other type of abuse, or by any other trauma you have experienced?  
   ☐ Y  ☐ N  ☐ Refused

IF “YES”, SCORE 1 FOR ABUSE AND TRAUMA.  
SCORE: 0

Scoring Summary

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<td>0-3: no housing intervention</td>
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<tr>
<td>B. RISKS</td>
<td>0 /4</td>
<td>4-7: an assessment for Rapid Re-Housing</td>
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<tr>
<td>C. SOCIALIZATION &amp; DAILY FUNCTIONS</td>
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<td>8+: an assessment for Permanent Supportive Housing/Housing First</td>
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<td>D. WELLNESS</td>
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Follow-Up Questions

On a regular day, where is it easiest to find you and what time of day is easiest to do so?  
place: ____________________________

time: ___ : ___ or Night

Is there a phone number and/or email where someone can safely get in touch with you or leave you a message?  
phone: (____) _____ - ________

e-mail: __________________________

Ok, now I’d like to take your picture so that it is easier to find you and confirm your identity in the future. May I do so?  
☐ Yes  ☐ No  ☐ Refused

Communities are encouraged to think of additional questions that may be relevant to the programs being operated or your specific local context. This may include questions related to:

- military service and nature of discharge
- ageing out of care
- mobility issues
- legal status in country
- income and source of it
- current restrictions on where a person can legally reside
- children that may reside with the adult at some point in the future
- safety planning
Appendix A: About the VI-SPDAT

The HEARTH Act and federal regulations require communities to have an assessment tool for coordinated entry - and the VI-SPDAT and SPDAT meet these requirements. Many communities have struggled to comply with this requirement, which demands an investment of considerable time, resources and expertise. Others are making it up as they go along, using “gut instincts” in lieu of solid evidence. Communities need practical, evidence-informed tools that enhance their ability to to satisfy federal regulations and quickly implement an effective approach to access and assessment. The VI-SPDAT is a first-of-its-kind tool designed to fill this need, helping communities end homelessness in a quick, strategic fashion.

The VI-SPDAT

The VI-SPDAT was initially created by combining the elements of the Vulnerability Index which was created and implemented by Community Solutions broadly in the 100,000 Homes Campaign, and the SPDAT Prescreen Instrument that was part of the Service Prioritization Decision Assistance Tool. The combination of these two instruments was performed through extensive research and development, and testing. The development process included the direct voice of hundreds of persons with lived experience.

The VI-SPDAT examines factors of current vulnerability and future housing stability. It follows the structure of the SPDAT assessment tool, and is informed by the same research backbone that supports the SPDAT - almost 300 peer reviewed published journal articles, government reports, clinical and quasi-clinical assessment tools, and large data sets. The SPDAT has been independently tested, as well as internally reviewed. The data overwhelmingly shows that when the SPDAT is used properly, housing outcomes are better than when no assessment tool is used.

The VI-SPDAT is a triage tool. It highlights areas of higher acuity, thereby helping to inform the type of support and housing intervention that may be most beneficial to improve long term housing outcomes. It also helps inform the order - or priority - in which people should be served. The VI-SPDAT does not make decisions; it informs decisions. The VI-SPDAT provides data that communities, service providers, and people experiencing homelessness can use to help determine the best course of action next.

Version 2

Version 2 builds upon the success of Version 1 of the VI-SPDAT with some refinements. Starting in August 2014, a survey was launched of existing VI-SPDAT users to get their input on what should be amended, improved, or maintained in the tool. Analysis was completed across all of these responses. Further research was conducted. Questions were tested and refined over several months, again including the direct voice of persons with lived experience and frontline practitioners. Input was also gathered from senior government officials that create policy and programs to help ensure alignment with guidelines and funding requirements.

You will notice some differences in Version 2 compared to Version 1. Namely:

• it is shorter, usually taking less than 7 minutes to complete;
• subjective elements through observation are now gone, which means the exact same instrument can be used over the phone or in-person;
• medical, substance use, and mental health questions are all refined;
• you can now explicitly see which component of the full SPDAT each VI-SPDAT question links to; and,
• the scoring range is slightly different (Don’t worry, we can provide instructions on how these relate to results from Version 1).
Appendix B: Where the VI-SPDAT is being used in the United States

Since the VI-SPDAT is provided completely free of charge, and no training is required, any community is able to use the VI-SPDAT without the explicit permission of Community Solutions or OrgCode Consulting, Inc. As a result, the VI-SPDAT is being used in more communities than we know of. It is also being used in Canada and Australia.
A partial list of continuums of care (CoCs) in the US where we know the VI-SPDAT is being used includes:

**Alabama**
- Parts of Alabama Balance of State

**Arizona**
- Statewide

**California**
- San Jose/Santa Clara City & County
- San Francisco
- Oakland/Alameda County
- Sacramento City & County
- Richmond/Contra Costa County
- Watsonville/Santa Cruz City & County
- Fresno/Madera County
- Napa City & County
- Los Angeles City & County
- San Diego
- Santa Maria/Santa Barbara County
- Bakersfield/Kern County
- Pasadena
- Riverside City & County
- Glendale
- San Luis Obispo County

**Colorado**
- Metropolitan Denver Homeless Initiative
- Parts of Colorado Balance of State

**Connecticut**
- Hartford
- Bridgeport/Stratford/Fairfield
- Connecticut Balance of State
- Norwalk/Fairfield County
- Stamford/Greenwich
- City of Waterbury

**District of Columbia**
- District of Columbia

**Florida**
- Sarasota/Bradenton/Manatee, Sarasota Counties
- Tampa/Hillsborough County
- St. Petersburg/Clearwater/Largo/Pinellas County
- Tallahassee/Leon County
- Orlando/Orange, Osceola, Seminole Counties
- Gainesville/Alachua, Putnam Counties
- Jacksonville-Duval, Clay Counties
- Palm Bay/Melbourne/Brevard County
- Ocala/Marion County
- Miami/Dade County
- West Palm Beach/Palm Beach County

**Georgia**
- Atlanta County
- Fulton County
- Columbus-Muscogee/Russell County
- Marietta/Cobb County
- Dekalb County

**Hawaii**
- Honolulu

**Illinois**
- Rockford/Winnebago, Boone Counties
- Waukegan/North Chicago/Lake County
- Chicago
- Cook County

**Iowa**
- Parts of Iowa Balance of State

**Kansas**
- Kansas City/Wyandotte County

**Kentucky**
- Louisville/Jefferson County

**Louisiana**
- Lafayette/Acadia
- Shreveport/Bossier/ Northwest
- New Orleans/Jefferson Parish
- Baton Rouge
- Alexandria/Central Louisiana CoC

**Massachusetts**
- Cape Cod Islands
- Springfield/Holyoke/ Chicopee/Westfield/Hampden County

**Maryland**
- Baltimore City
- Montgomery County

**Maine**
- Statewide

**Michigan**
- Statewide

**Minnesota**
- Minneapolis/Hennepin County
- Northwest Minnesota
- Moorhead/West Central Minnesota
- Southwest Minnesota

**Missouri**
- St. Louis County
- St. Louis City
- Joplin/Jasper, Newton Counties
- Kansas City/Independence/Lee’s Summit/Jackson County
- Parts of Missouri Balance of State

**Mississippi**
- Jackson/Rankin, Madison Counties
- Gulf Port/Gulf Coast Regional

**North Carolina**
- Winston Salem/Forsyth County
- Asheville/Buncombe County
- Greensboro/High Point

**North Dakota**
- Statewide

**Nebraska**
- Statewide

**New Mexico**
- Statewide

**Nevada**
- Las Vegas/Clark County

**New York**
- New York City
- Yonkers/Mount Vernon/New Rochelle/Westchester County

**Ohio**
- Toledo/Lucas County
- Canton/Massillon/Alliance/Stark County

**Oklahoma**
- Tulsa City & County/Broken Arrow
- Oklahoma City
- Norman/Cleveland County

**Pennsylvania**
- Philadelphia
- Lower Marion/Norristown/Abington/Montgomery County
- Allentown/Northeast Pennsylvania
- Lancaster City & County
- Bristol/Bensalem/Bucks County
- Pittsburgh/McKeesport/Penn Hills/Allegheny County

**Rhode Island**
- Providence

**South Carolina**
- Statewide

**South Dakota**
- Statewide

**Texas**
- San Antonio/Bexar County
- Austin/Travis County
- Dallas City & County/Irving
- Fort Worth/Arlington/Tarrant County
- El Paso City and County
- Waco/Mclennan County
- Texas Balance of State
- Amarillo
- Wichita Falls/Wise, Palo Pinto, Wichita, Archer Counties
- Bryan/College Station/Brazos Valley
- Beaumont/Port Arthur/South East Texas

**Utah**
- Statewide

**Virginia**
- Richmond/Henrico, Chesterfield, Hanover Counties
- Roanoke City & County/Salem
- Virginia Beach
- Portsmouth
- Virginia Balance of State
- Arlington County

**Washington**
- Seattle/King County
- Spokane City & County

**Wisconsin**
- Statewide

**Wyoming**
- Wyoming Statewide is in the process of implementing
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17-VI.C. ORGANIZATION OF THE WAITING LIST [24 CFR 983.251(c)]

The PHA may establish a separate waiting list for PBV units or it may use the same waiting list for both tenant-based and PBV assistance. The PHA may also merge the PBV waiting list with a waiting list for other assisted housing programs offered by the PHA. If the PHA chooses to offer a separate waiting list for PBV assistance, the PHA must offer to place applicants who are listed on the tenant-based waiting list on the waiting list for PBV assistance.

If a PHA decides to establish a separate PBV waiting list, the PHA may use a single waiting list for the PHA’s whole PBV program, or it may establish separate waiting lists for PBV units in particular projects or buildings or for sets of such units.

PHAI Policy

The PHA uses multiple waiting lists to administer the PBV program. The PHA will use a separate waiting list for each PBV project or for a group of designated units. Please see Exhibit 17-1 for information on current projects that the PHA has attached PBV assistance.

17-VI.D. SELECTION FROM THE WAITING LIST [24 CFR 983.251(c)]

Applicants who will occupy units with PBV assistance must be selected from the PHA’s waiting list. The PHA may establish selection criteria or preferences for occupancy of particular PBV units. The PHA may place families referred by the PBV owner on its PBV waiting list.

Income Targeting [24 CFR 983.251(c)(6)]

At least 75 percent of the families admitted to the PHA’s tenant-based and project-based voucher programs during the PHA fiscal year from the waiting list must be extremely-low income families. The income targeting requirement applies to the total of admissions to both programs.

Units with Accessibility Features [24 CFR 983.251(c)(7)]

When selecting families to occupy PBV units that have special accessibility features for persons with disabilities, the PHA must first refer families who require such features to the owner.
Preferences [24 CFR 983.251(d), FR Notice 11/24/08]

The PHA may use the same selection preferences that are used for the tenant-based voucher program, establish selection criteria or preferences for the PBV program as a whole, or for occupancy of particular PBV developments or units. The PHA must provide an absolute selection preference for eligible in-place families as described in Section 17-VI.B. above.

Although the PHA is prohibited from granting preferences to persons with a specific disability, the PHA may give preference to disabled families who need services offered at a particular project or site if the preference is limited to families (including individuals):

- With disabilities that significantly interfere with their ability to obtain and maintain themselves in housing;

- Who, without appropriate supportive services, will not be able to obtain or maintain themselves in housing; and;

- For whom such services cannot be provided in a non-segregated setting.

In advertising such a project, the owner may advertise the project as offering services for a particular type of disability; however, the project must be open to all otherwise eligible disabled persons who may benefit from services provided in the project. In these projects, disabled residents may not be required to accept the particular services offered as a condition of occupancy.

If the PHA has projects with “excepted units” for elderly families or supportive services, the PHA must give preference to such families when referring families to these units [24 CFR 983.261(b); FR Notice 1/18/17].

PHA Policy

The PHA will establish a set of preferences for each PBV waiting list to reflect the target population of each PBV project or group of designated units.

The PHA will provide a selection preference when required by the regulation (e.g., eligible in-place families, qualifying families for “excepted units,” mobility impaired persons for accessible units).

The following additional preferences have been established:

- Elderly (62 and older)
- Disabled
- Chronically Homeless

To qualify, families must have a referral by a private or public facility providing shelter (e.g., social service agency including the Road Home, Sacred Circle, Volunteers of America, Valley Mental Health, or the Veterans Administration) with written certification of eligibility, or otherwise demonstrate eligibility.

- For up to 7 units at Wendell Apartments, 14 units at Palmer Court and 19 units at Sunrise Metro, households with Vulnerability Index Service Prioritization Data Assessment Tool scores of 8 or higher who resided in a shelter at least 90% occupied on December 31, 2020.
Regular HCV Funding

Regular HCV funding may be used to assist any eligible family on the waiting list. Families are selected from the waiting list according to the policies provided in Section 4-III.C.

4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

Local Preferences [24 CFR 982.207; HCV p. 4-16]

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

PHA Policy

Housing Connect’s Board of Commissioners may invoke a preference for families displaced or at imminent risk of being displaced by a gubernatorial- or presidentially-declared disaster under terms and for a duration chosen by the Board when such preference is invoked, or to any family that has been terminated from its HCV program due to insufficient program funding.

PHA Policy

Move-up Initiative

Housing Connect will offer up to five HCV in each calendar year to families in the Permanent Supportive Housing Program, who are moving on from supportive services. See PHA Policy on order of selection below.

Homeless Preference

Housing Connect will provide a preference for 25 homeless individuals and families referred through the Coordinated Entry System. If a referral is not provided within 2 weeks’ time, Housing Connect may offer the preference from its HCV waiting list.

Rental Assistance Demonstration (RAD) Choice Mobility Preference: As required by HUD and in accordance with all HUD RAD guidelines, if Housing Connect participates in RAD, Housing Connect will provide a Choice-Mobility option to residents of covered RAD projects in accordance with the following:

Resident Eligibility: Residents have a right to move with tenant- based rental assistance (e.g. Housing Choice Voucher (HCV)) the later of: (a) 24 months from date of execution of the HAP or (b) 2 months after the move-in date.

Housing Connect’s Commissioners may provide a preference for families under the relocation assistance in accordance with the requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
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Family Right to Move [24 CFR 983.261]

The family may terminate the lease at any time after the first year of occupancy. The family must give advance written notice to the owner in accordance with the lease and provide a copy of such notice to the PHA. If the family wishes to move with continued tenant-based assistance, the family must contact the PHA to request the rental assistance prior to providing notice to terminate the lease.

If the family terminates the lease in accordance with these requirements, the PHA is required to offer the family the opportunity for continued tenant-based assistance, in the form of a voucher or other comparable tenant-based rental assistance. If voucher or other comparable tenant-based assistance is not immediately available upon termination of the family’s lease in the PBV unit, the PHA must give the family priority to receive the next available opportunity for continued tenant-based assistance.

If the family terminates the assisted lease before the end of the first year, the family relinquishes the opportunity for continued tenant-based assistance.

Emergency Transfers under VAWA [Notice PIH 2017-08]

Except where special consideration is needed for the project-based voucher program, the PHA will follow VAWA policies as outlined in Chapter 16 Part IX of this administrative plan, including using the Emergency Transfer Plan as the basis for PBV transfers under VAWA (Exhibit 16-4).

HUD requires that the PHA include policies that address when a victim has been living in a unit for less than a year or when a victim seeks to move sooner than a tenant-based voucher is available.

PHA Policy

When the victim of domestic violence, dating violence, sexual assault, or stalking has lived in the unit for less than one year, the PHA will provide several options for continued assistance.

The PHA will first try to transfer the participant to another PBV unit in the same development or transfer to a different development where the PHA has PBV units. The PHA will expedite the administrative processes in this case in an effort to conduct the transfer as quickly as possible.

If no units are available for an internal transfer, or if there is reasonable cause to believe that such a transfer would put the victim in jeopardy, the participant may receive continued assistance through an external transfer to either tenant-based rental assistance (HCV) or assistance in the PHA’s public housing program. Such a decision will be made by the PHA based on the availability of tenant-based vouchers and/or vacancies in public housing units. Such families must be selected from the waiting list for the applicable program. The PHA has adopted a waiting list preference for victims of domestic violence, dating violence, sexual assault, and stalking in both its HCV and public housing programs in order to expedite this process. See Section 4-III.C. of this administrative plan.
Regular HCV Funding

Regular HCV funding may be used to assist any eligible family on the waiting list. Families are selected from the waiting list according to the policies provided in Section 4-III.C.

4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

Local Preferences [24 CFR 982.207; HCV p. 4-16]

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

PHA Policy

Housing Connect’s Board of Commissioners may invoke a preference for families displaced or at imminent risk of being displaced by a gubernatorial- or presidentially-declared disaster under terms and for a duration chosen by the Board when such preference is invoked, or to any family that has been terminated from its HCV program due to insufficient program funding.

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Housing Connect’s Commissioners may provide a preference for families under the relocation assistance in accordance with the requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
**Income Targeting Requirement [24 CFR 982.201(h)(2)]**

HUD requires that extremely low-income (ELI) families make up at least 75% of the families admitted to the HCV program during the PHA’s fiscal year. ELI families are those with annual incomes at or below 30% of the area median income. To ensure this requirement is met, a PHA may keep non-ELI families on the waiting list in order to select an ELI family. Low income families admitted to the program that are “continuously assisted” under the 1937 Housing Act [24 CFR 982.4(b)], as well as low-income or moderate-income families admitted to the program that are displaced as a result of the prepayment of the mortgage or voluntary termination of an insurance contract on eligible low-income housing, are not counted for income targeting purposes [24 CFR 982.201(b)(2)(v)].

**PHA Policy**

Housing Connect monitors progress in meeting the ELI requirement through quarterly reports throughout the fiscal year. Extremely low-income families will be selected ahead of other eligible families on an as-needed basis to ensure the income targeting requirement is met.

**Order of Selection**

The PHA system of preferences may select families either according to the date and time of application, or by a random selection process [24 CFR 982.207(c)]. When selecting families from the waiting list PHAs are required to use targeted funding to assist only those families who meet the specified criteria, and PHAs are not permitted to skip down the waiting list to a family that it can afford to subsidize when there are not sufficient funds to subsidize the family at the top of the waiting list [24 CFR 982.204(d) and (e)].

**PHA Policy**

Families will be selected from the waiting list based on the targeted funding or selection preference(s) for which they qualify. Within each targeted funding or preference category, families will be selected on a first-come, first-served basis according to the date and time their complete application is received by Housing Connect. Documentation will be maintained by Housing Connect as to whether families on the list qualify for and are interested in targeted funding. If a higher placed family on the waiting list is not qualified or not interested in targeted funding, there will be a notation maintained so that Housing Connect does not have to ask higher placed families each time targeted selections are made.

Upon written recommendation of the supportive housing service provider, eligible families with no or very low supportive services needs may be referred for a HCV. Such families become subject to the screening requirements for the HCV Program. Placement on the waiting list is at the sole discretion of Housing Connect and subject to the following:

1. The service provider agrees to continue to provide appropriate supportive services to the family or to locate and refer the family to other providers of equivalent supportive services that are affordable to the family.
2. The family must agree to be referred to supportive services, if needed.
3. The family agrees with the Service provider’s recommendation, understands the nature of the tenant-based program, and provided a written request for the HVC assistance.
4. The family is income eligible for the HVC Program
5. The family has received assistance under a supportive housing program for at least 2 years.
6. The family is currently in compliance with the permanent Supportive Housing Program regulations, including, but not limited to, being in compliance with supportive services.
7. The family is in compliance with current lease, including, but not limited to paying their rent on time each month.

4-III.D. NOTIFICATION OF SELECTION

When a family has been selected from the waiting list, the PHA must notify the family [24 CFR 982.554(a)].

PHA Policy

Housing Connect will notify the family by first class mail when it is selected from the waiting list. The notice will inform the family of the following:

- Date, time, and location of the scheduled application interview, including any procedures for rescheduling the interview
- Who is required to attend the interview
- Documents that must be provided at the interview to document the legal identity of household members, including information about what constitutes acceptable documentation
- Other documents and information that should be brought to the interview

If a notification letter is returned to the PHA without a forwarding address, the family will be removed from the waiting list. If a notification is returned with a forwarding address, the PHA will send a letter requesting updated information and verifying need for assistance.

4-III.E. THE APPLICATION INTERVIEW

HUD recommends that the PHA obtain the information and documentation needed to make an eligibility determination through a private interview [HCV GB, pg. 4-16]. Being invited to attend an interview does not constitute admission to the program.

Assistance cannot be provided to the family until all SSN documentation requirements are met. However, if the PHA determines that an applicant family is otherwise eligible to participate in the program, the family may retain its place on the waiting list for a period of time determined by the PHA [Notice PIH 2012-10].

Reasonable accommodation must be made for persons with disabilities who are unable to attend an interview due to their disability.
### Local Competition Announcement

1E-1. UT-500 Documentation

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<td>2021 Scoring Tool for Renewal Projects combined-FINAL</td>
<td>September 10, 2021</td>
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<tr>
<td>Posting of Notice and Scoring Tool to Salt Lake Valley Coalition to End Homelessness Website</td>
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<td>2021 Scoring Tool for New Projects-combined-Final</td>
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<td>Posting of Notice and Scoring Tool to Salt Lake Valley Coalition to End Homelessness Website</td>
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Salt Lake City & County Continuum of Care
September 10, 2021

Notice: Release of Renewal Application for TH and PH and CE Projects in the FY2021 HUD CoC Competition

I. OVERVIEW

The Salt Lake Valley Coalition to End Homelessness is responsible for oversight of the Salt Lake City & County Continuum of Care and Salt Lake County Government is the Collaborative Applicant. In compliance with HUD requirements, the CoC intends to evaluate projects and make funding decisions based on HUD and local priorities and project performance. The Ranking Committee will review the performance of existing CoC renewal projects.

For the FY2021 HUD CoC grant competition, TH, PH, and CE renewal projects must apply via a two-part process; Part I: HUD (E-Snaps) Application and Part II: Local Application.

This notice contains an overview of both.

For updates and information about the CoC competition, please subscribe to the SNAPS Competitions and SNAPS Program Information listserv updates, and check this page frequently.

For local competition updates, please check the page frequently: https://endutahhomelessness.org/salt-lake-valley/salt-lake-continuum-of-care-competition/

II. ELIGIBLE APPLICANTS

Only Transitional Housing, Permanent Housing (Rapid Re-Housing or Permanent Supportive Housing), and Coordinated Entry projects that were renewed as part of the FY2020 renewal process are eligible to apply via this application process. A separate process will be released for renewal HMIS projects, CoC Planning projects, and applicants seeking NEW funding through the Continuum of Care.

III. APPLICATION PROCESS

Part I of the Application is the E-Snaps application as produced by HUD. Part II of the Application will be managed by ZoomGrants.

Our CoC will continue with a standard naming convention for project applications. As you create your renewal application, please follow this formula:
Agency Acronym, Project Name, HUD Competition Year
e.g. SLCO CH Housing project FY2021

For Part II
A number of reference documents will be provided within ZoomGrants:

1. This Notice
2. Renewal Scoring Guidelines and Scoring Tool as approved by the Ranking Committee
3. Grant Inventory Worksheet as received from HUD Headquarters (reference for renewal grant

Page 1 of 3
characteristics)
4. Salt Lake City & County CoC Ranking Policies and Procedures
5. Housing Inventory Chart 2021
6. Federal Regulations re: CoC Program
7. Notice: Request for APR Data for TH and PH Project Renewal Applications in the FY2021 HUD CoC Competition

The Local Application is made up of the following:

1. **Program Summary:** Basic application information, including contact information.

2. **Threshold Certification:** A list of certifications that must be agreed to before access will be granted to the full application.

3. **Application Questions:** Content related to program best practices and policy priorities, process for housing placement and operating as an integrated network, addressing racial disparities, Budget information related to drawdown rate, expenditure history, and cost per positive outcome, Data Quality, Need and Performance.
   a. Information from the Need and Performance sections will utilize HMIS/Comparable Database information.
      i. This APR data should have been provided by your agency to Salt Lake County per the notice issued in June. The Collaborative Applicant staff will analyze the data and complete the calculations necessary for the application and evaluation by no later than September 15, 2021. Each agency will review and confirm the calculations and then enter them into the application to be used as part of the scoring process.

4. **Budget & Project Description:** Summary budget information including HUD dollars requested and match and leveraging provided. Match letters may be required at the E-snaps application stage.
   a. This section also requires a project description that addresses the entire scope of the proposed project including target population(s), the plan for addressing the identified needs/issues of the target population(s), projected outcome(s), and coordination with other sources/partners.
   b. Letters of Support detailing case management and other service commitments/partnerships will be required with the ZoomGrants application

5. **Attachments:**
   a. Copy of HUD APR response letter as received from the HUD CPD Denver Field Office
   b. Copy of Monitoring letters from HUD CPD Denver Field Office
   c. Copy of program’s eligibility and termination policies and procedures
   d. Letters of Support detailing case management and other service commitments/partnerships

### IV. SUBMISSION

Submission of **Part I** will be managed via **E-Snaps**. The following resources should be utilized as applications are being developed.
- [Project Applicant Profile Navigational Guide](#)
Part II Submission will be managed via ZoomGrants. Access the renewal application here:
https://www.zoomgrants.com/zgf/2021 CoC Renewal Application

Applicants will need to set up a ZoomGrants account via the application link above, NOT the ZoomGrants homepage.

Due to programming limitations of ZoomGrants, SSO-CE projects and renewals with no APR data will need to apply via a form which will be provided to impacted applicants.

Salt Lake County will hold training for applicants. The trainings will be held on Friday, September 17 from 11:00 a.m. to 12:30 p.m. via WebEx. The training will be recorded and posted to the Salt Lake Continuum of Care Competition site.

Please RSVP for the training here: https://forms.gle/rwrmkhn4EeHZtR3Q7

V. DEADLINE

The application is due via eSNAPS and ZoomGrants by October 1, 2021 at 5pm (Mountain).

Where there is a staff (SLCO or HUD) documented issue that impacts the ability of applicants to access electronic application systems (E-snaps, ZoomGrants), the Committee reserves the right to adjust the deadline accordingly.

VI. CONTACT INFORMATION

Mayor’s Initiatives and Special Projects
Salt Lake County
2001 South State Street, Suite N4-930
P.O. Box 144575
Salt Lake City, UT 84114-4575

Tarra McFadden
Special Projects and Grants Coordinator
Phone: 801-923-3080
Email: tmcfadden@slco.org

Katherine Fife
Director, Policy and Programs
Phone: 385-468-7143
Email: kfife@slco.org

E-mail contact is preferred so that issues may be documented and common issues can be used to create an FAQ document if necessary.
Local Scoring Guidelines: Renewal PH-RRH, and PH-PSH with an APR
FY2021 HUD CoC Competition

Threshold Requirements:
- Match at 25% for eligible activities
- As applicable, participate in the most recent PIT, HIC, and LSA
- Meet all requirements listed in FY2021 HUD CoC NOFA (part of eSNAPS review) and CoC Regulations
- Accept referrals from and participate in Coordinated Entry

Projects which meet all of the above threshold requirements will be scored according to the following guidelines:

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| 30%    | Project Effectiveness | • Program Best Practices  
|        |          |  o Housing First   
|        |          |  o Consumer input  
|        |          | • SLVCEH Strategic Plan  
|        |          |  o Ensure homelessness is rare, brief and one-time   
|        |          |  o Target Population  
|        |          | • Review of HUD monitoring results  
|        |          | • Review of HUD inspection requirements  
|        |          | • Housing Placement Process  
|        |          |  o Process/time from prioritization to voucher   
|        |          |  o Process/time from voucher to housing placement   
|        |          | • Operating as an integrated network in evaluation criteria  
|        |          |  o Commitments from range of service providers; integration of education, health, etc.   
|        |          |  o Commitments to provide case management coverage   
|        |          |  o Utilize coordinated entry and identifying housing units to quickly move persons experiencing homelessness into stable housing   
|        |          | • Address racial disparities to ensure equity   
| 10%    | Budget | • Drawdown rate   
|        |          | • Expenditure History   
|        |          | • Cost per positive outcome   
| 10%    | Data Quality | • Program level DQ review: accuracy and timeliness   
| 50%    | Need & Performance | How well does the program demonstrate it is needed locally?  
|        |          |  • Occupancy / Average Daily Unit Utilization   
|        |          |  • Hard to Serve Populations/Barriers to Housing  
|        |          |  o Percentage of entries with no income   
|        |          |  o % entries disabled   
|        |          | How well does the program help the community improve system performance measures/achieve positive client outcomes?  
|        |          |  • Returns to Homelessness /negative exits   
|        |          |  • Exits to Permanent Housing   
|        |          |  • Increased income   

### Local Scoring Guidelines: Renewal PH-RRH, and PH-PSH without an APR

**FY2021 HUD CoC Competition**

#### Renewal Housing Projects without an APR

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| 30%    | Capacity | • No/minor past audit or monitoring findings or concerns (fiscal or program) from HUD or independent auditors  
         |          | • Grant management system in place for complying with government grants  
         |          | • Involvement in the local homeless housing and services system or local low-income housing and services system.  
         |          | • Effective record of administering government funded housing programs for homeless persons or housing for low-income persons.  |
| 70%    | Need     | • Demonstrate need using data from Housing Inventory Chart and Point in Time Count.  
         |          | • Impact on community performance related to HUD system performance measures including promoting racial equity  
         |          | • Timeline for project implementation  
         |          | • Plan to fully expend HUD funds  
         |          | • Rapidly securing housing for clients  
         |          | • Assisting clients with employment/other income  
         |          | • Target population  
         |          |   • (DV) Trauma-informed and client-centered policies  
         |          | • Utilization of Housing First |
## Local Scoring Guidelines: Renewal SSO-CE without and APR

**FY2021 HUD CoC Competition**

### Renewal Coordinated Entry Project

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<tr>
<td>30%</td>
<td>Capacity</td>
<td>• No/minor past audit or monitoring findings or concerns (fiscal or program) from HUD or independent auditors</td>
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<tr>
<td>70%</td>
<td>Need</td>
<td>• Impact on community performance related to HUD system performance measures including promoting racial equity</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Timeline for project implementation</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Plan to fully expend HUD funds</td>
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<td></td>
<td></td>
<td>• Inclusive plan for coordination with stakeholders</td>
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<td></td>
<td></td>
<td>• System design that is accessible for all persons seeking information regarding homelessness assistance</td>
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<tr>
<td></td>
<td></td>
<td>• (DV) Trauma-informed and client-centered policies</td>
</tr>
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<td></td>
<td></td>
<td>• Strategy for advertising the program to reach homeless persons with the highest barriers</td>
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<tr>
<td></td>
<td></td>
<td>• Standardized assessment process</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Ensuring that program participants are directed to appropriate housing and services</td>
</tr>
<tr>
<td>Weight</td>
<td>Criteria Category</td>
<td>Renewal Evaluation Criteria</td>
</tr>
<tr>
<td>--------</td>
<td>-------------------</td>
<td>-----------------------------</td>
</tr>
<tr>
<td>30%</td>
<td>Project Effectiveness</td>
<td>Program Best Practices</td>
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<tr>
<td></td>
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<td>SLVCEH Strategic Plan</td>
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<tr>
<td></td>
<td></td>
<td>Review of HUD monitoring results</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Review of HUD inspection requirements</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Housing Placement Process: Process/time from prioritization to voucher</td>
</tr>
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<td></td>
<td>Housing Placement Process: Process/time from voucher to housing placement</td>
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<tr>
<td></td>
<td></td>
<td>Integrated Network: Partnerships</td>
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<td></td>
<td></td>
<td>Integrated Network: Case Management Coverage</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Coordinated Entry/Identifying Units</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Address racial disparities to ensure equity</td>
</tr>
<tr>
<td>10%</td>
<td>Budget</td>
<td>Quarterly Drawdowns</td>
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<tr>
<td></td>
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<td>Expenditure History</td>
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<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Cost Per Positive Outcome</td>
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<tr>
<td>10%</td>
<td>Data Quality</td>
<td>HUD and local Data Quality Standards</td>
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</tbody>
</table>

Approved 9/7/2021
<table>
<thead>
<tr>
<th>Weight</th>
<th>Criteria Category</th>
<th>Renewal Evaluation Criteria</th>
<th>Source of Criteria</th>
<th>Full Points</th>
<th>Half Points</th>
<th>0 Points</th>
<th>Total</th>
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</thead>
<tbody>
<tr>
<td>27.5%</td>
<td>Need and Performance (All Projects)</td>
<td>Occupancy / Average Daily Unit Utilization</td>
<td>Unit Utilization Rate / 2018 Application Data</td>
<td>&gt;90%</td>
<td>80-90%</td>
<td>&lt;80%</td>
<td>15</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Percentage of entries with no income</td>
<td>APR Q16</td>
<td>&gt;40%</td>
<td>19-40%</td>
<td>&lt;19%</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Leavers who exit to shelter, streets or unknown</td>
<td>APR Q23a &amp; 23b</td>
<td>&lt;10%</td>
<td>10-15%</td>
<td>≥15%</td>
<td>10</td>
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<tr>
<td></td>
<td></td>
<td>Returns to homelessness</td>
<td>HMIS Report: Measure 2a and 2b: Persons who Exit Homelessness to PH Return to Homelessness</td>
<td>&lt;15%</td>
<td>15%-45%</td>
<td>&gt;45%</td>
<td>10</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Percentage of adult stayers who increased earned income</td>
<td>APR Q19</td>
<td>&gt;10%</td>
<td>5-10%</td>
<td>&lt;5%</td>
<td>3.75</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Percentage of adult stayers who increased non-employment income</td>
<td>APR Q19</td>
<td>&gt;20%</td>
<td>10-20%</td>
<td>&lt;10%</td>
<td>3.75</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Percentage of adult leavers who increased earned income</td>
<td>APR Q19</td>
<td>&gt;10%</td>
<td>5-10%</td>
<td>&lt;5%</td>
<td>3.75</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Percentage of adult leavers who increased non-employment income</td>
<td>APR Q19</td>
<td>&gt;20%</td>
<td>10-20%</td>
<td>&lt;10%</td>
<td>3.75</td>
</tr>
<tr>
<td>22.5%</td>
<td>Project Specific Need and Performance (PSH)</td>
<td>% entries disabled</td>
<td>APR Q13a2</td>
<td>&gt;85%</td>
<td>65-85%</td>
<td>&lt;65%</td>
<td>10</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Percentage of participants who remain in PSH or exited to permanent housing</td>
<td>The % of stayers and leavers to permanent housing during the operating year</td>
<td>&gt;80%</td>
<td>70-80%</td>
<td>&lt;70%</td>
<td>35</td>
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<tr>
<td>Weight</td>
<td>Criteria Category</td>
<td>Renewal Evaluation Criteria</td>
<td>Source of Criteria</td>
<td>Full Points</td>
<td>Half Points</td>
<td>0 Points</td>
<td>Total</td>
</tr>
<tr>
<td>--------</td>
<td>-----------------------------------------</td>
<td>---------------------------------------------------------------------------------------------</td>
<td>----------------------------</td>
<td>-------------</td>
<td>-------------</td>
<td>---------</td>
<td>-------</td>
</tr>
<tr>
<td>22.5%</td>
<td>Project Specific Need and Performance (RRH)</td>
<td>% entries disabled</td>
<td>APR Q13a2</td>
<td>&gt;50%</td>
<td>25-50%</td>
<td>&lt;25%</td>
<td>10</td>
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<tr>
<td></td>
<td></td>
<td>Percentage of participants who exiting to permanent housing</td>
<td>The % of stayers and leavers to permanent housing during the operating year</td>
<td>&gt;80%</td>
<td>70-80%</td>
<td>&lt;70%</td>
<td>20</td>
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<tr>
<td></td>
<td></td>
<td>On average, participants spend XX days from project entry to residential move-in</td>
<td>APR Q22c</td>
<td>&lt;30</td>
<td>30-60</td>
<td>&gt;60</td>
<td>15</td>
</tr>
<tr>
<td>22.5%</td>
<td>Project Specific Need and Performance (TH)</td>
<td>% entries disabled</td>
<td>APR Q13a2</td>
<td>&gt;50%</td>
<td>25-50%</td>
<td>&lt;25%</td>
<td>10</td>
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<tr>
<td></td>
<td></td>
<td>Percentage of participants who exiting to permanent housing</td>
<td>The % of stayers and leavers to permanent housing during the operating year</td>
<td>&gt;80%</td>
<td>70-80%</td>
<td>&lt;70%</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td></td>
<td>On average, participants stay in project XX days</td>
<td>APR Q22a1</td>
<td>&lt;365</td>
<td>365-730</td>
<td>&gt;730</td>
<td>15</td>
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### Renewal Housing Projects without an APR

<table>
<thead>
<tr>
<th>Weight</th>
<th>Criteria Category</th>
<th>Evaluation Criteria</th>
<th>Source of Criteria</th>
<th>Point Range</th>
<th>Total (200 points)</th>
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<tbody>
<tr>
<td>30%</td>
<td>Capacity</td>
<td>Audits/Monitoring Review</td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 2</td>
<td>10</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Grant management system</td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 2</td>
<td>10</td>
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<tr>
<td></td>
<td></td>
<td>Involvement in the local homeless system</td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 4</td>
<td>20</td>
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<tr>
<td></td>
<td></td>
<td>Record of administering government funded housing programs</td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 4</td>
<td>20</td>
</tr>
<tr>
<td>70%</td>
<td>Need</td>
<td>Demonstrate need using data</td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 6</td>
<td>30</td>
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<tr>
<td></td>
<td></td>
<td>Impact on community performance including promoting racial equity</td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 3</td>
<td>15</td>
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<tr>
<td></td>
<td></td>
<td>Timeline for project implementation</td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 3</td>
<td>15</td>
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<tr>
<td></td>
<td></td>
<td>Plan to fully expend HUD funds</td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 2</td>
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</tr>
<tr>
<td></td>
<td></td>
<td>Rapidly securing housing for clients</td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 2</td>
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<td>Assisting clients with employment/other income</td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 2</td>
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<td></td>
<td>Target population</td>
<td>E-snaps &amp; ZoomGrants</td>
<td>Score of 1-5, Multiplied by 6</td>
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<tr>
<td></td>
<td></td>
<td>Utilization of Housing First</td>
<td>E-snaps &amp; ZoomGrants</td>
<td>Score of 1-5, Multiplied by 4</td>
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### Renewal Coordinated Entry Project

<table>
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<tr>
<th>Weight</th>
<th>Criteria Category</th>
<th>Evaluation Criteria</th>
<th>Source of Criteria</th>
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<tr>
<td>30%</td>
<td>Capacity</td>
<td>Audits/Monitoring Review</td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 2</td>
<td>10</td>
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<tr>
<td></td>
<td></td>
<td>Grant management system</td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 2</td>
<td>10</td>
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<tr>
<td></td>
<td></td>
<td>Involvement in the local homeless system</td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 4</td>
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<tr>
<td></td>
<td></td>
<td>Record of administering government funded housing programs</td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 4</td>
<td>20</td>
</tr>
<tr>
<td>70%</td>
<td>Need</td>
<td>Demonstrate need using data</td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 4</td>
<td>20</td>
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<tr>
<td></td>
<td></td>
<td>Impact on community performance including promoting racial equity</td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 4</td>
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<tr>
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<td>Timeline for project implementation</td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 6</td>
<td>30</td>
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<tr>
<td></td>
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<td>Plan to fully expend HUD funds</td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 2</td>
<td>10</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Inclusive plan for coordination w/ stakeholders</td>
<td>E-snaps &amp; ZoomGrants</td>
<td>Score of 1-5, Multiplied by 4</td>
<td>20</td>
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<tr>
<td></td>
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<td>System design that is accessible</td>
<td>E-snaps &amp; ZoomGrants</td>
<td>Score of 1-5, Multiplied by 3</td>
<td>15</td>
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<tr>
<td></td>
<td></td>
<td>Strategy for advertising</td>
<td>E-snaps &amp; ZoomGrants</td>
<td>Score of 1-5, Multiplied by 2</td>
<td>10</td>
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<tr>
<td></td>
<td></td>
<td>Standardized assessment process</td>
<td>E-snaps &amp; ZoomGrants</td>
<td>Score of 1-5, Multiplied by 3</td>
<td>15</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Directed to appropriate housing and services</td>
<td>E-snaps &amp; ZoomGrants</td>
<td>Score of 1-5, Multiplied by 4</td>
<td>20</td>
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</tbody>
</table>
Salt Lake Continuum of Care Competition

Salt Lake County is the Collaboration Applicant for the HUD CoC Grant. This role involves coordination of project applications, project ranking and review, and the collaborative application.

2021 HUD CoC Competition

Updates will be provided via the SLCCH newsletter, and also on this page.

In addition to new project funding, there are opportunities to help provide input on the overall application. Feedback will be gathered in the September Core Function Group meetings as well as a standalone CoC Application Workgroup.

Notices

Renewal Projects

- Notice Request for APR Data for TH and PH Project Renewal Applications (Sent to Grantees and Posted 6/25/2023)
- Renewal Application Instructions and Notice 2023 (Posted 6/30/2023)
- 2023 Scoring Tool for Renewal Projects Combined—FINAL (Posted 7/30/2023)

HMIS Renewal Projects

- Renewal Application Instructions and Notice 2023—HMIS (Posted 6/30/2023)

Resources

- RFP and Review Policies and Procedures (Posted 6/30/2023)
- Grant Inventory Worksheet 2023 (Posted 6/30/2023)
- Housing Inventory Chart 2023 (Posted 6/30/2023)
- Data Local Competition Materials

NOTO

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Competition
- FY 2021 CoC Program Competition Page
Salt Lake City & County Continuum of Care  
September 7, 2021  
Notice: Release of Renewal Application for HMIS Projects in the FY2021 HUD CoC Competition

I. OVERVIEW
The Salt Lake Valley Coalition to End Homelessness (SLVCEH) is responsible for oversight of the Salt Lake City & County Continuum of Care and Salt Lake County Government is the Collaborative Applicant. In compliance with HUD requirements, the CoC intends to evaluate projects and make funding decisions based on HUD and local priorities and project performance. The Ranking Committee will review the performance of CoC renewal HMIS projects.

For the FY2021 HUD CoC grant competition, HMIS renewal projects, are hereby notified that the project application will require submission of the E-snaps Application for HMIS Renewal Funds and coordinating with Salt Lake County to complete sections of the Collaborative Application.

II. ELIGIBLE APPLICANTS
Only HMIS Renewal projects that were funded through the FY2020 renewal process are eligible to apply for HMIS Renewal funds.

The Grant Inventory Worksheet Indicates that the renewal amount for the HMIS project is $223,151.

III. APPLICATION PROCESS
The Application is the E-snaps application as produced by HUD.

Our CoC will continue with a standard naming convention for project applications. As you create your renewal application, please follow this formula:
Agency Acronym, Project Name, HUD Competition Year

e.g. SLCO CH Housing project FY2021

Applicants for HMIS renewal funds should follow the process outlined in the NOFA and the instructional guides available here.

IV. SUBMISSION
The E-snaps portion of the application may be accessed here: https://esnaps.hud.gov/grantium/frontOffice.jsf

V. DEADLINE
The application is due in E-snaps by 5 pm on Friday, October 1, 2021.

VI. CONTACT INFORMATION
Mayor’s Initiatives and Special Projects
Salt Lake County
2001 South State Street, Suite N4-930
P.O. Box 144575
Salt Lake City, UT 84114-4575

Tarra McFadden
Special Projects and Grants Coordinator
Phone: 801-923-3080
Email: tmcfadden@slco.org

Katherine Fife
Director, Policy and Programs
Phone: 385-468-7143
Email: kfife@slco.org

E-mail contact is preferred so that issues may be documented and common issues can be used to create an FAQ document if necessary.
Salt Lake Continuum of Care Competition

Salt Lake County is the Collaboration Applicant for the HUD CoC Grant. This role involves coordination of project applications, project ranking and review, and the collaborative application.

2021 HUD CoC Competition

Updates will be provided via the NVCCE newsletter and also on this page.

In addition to new project funding, there are opportunities to help provide input on the overall application. Feedback will be gathered in the September Core Function Group meetings as well as a standalone CoC Application Workshop.

Notices

- **Renewal Projects**
  - Notice Request for APR Data for TH and PH Project Renewal Applications (Sent to Grantees and Posted 6/25/2021)
  - Renewal Application Instructions and Notice 2021 (Posted 4/30/2021)
  - 2021 Scoring Tool for Renewal Projects combined - FINAL (Posted 6/10/2021)

- **HMIS Renewal Projects**
  - Renewal Application Instructions and Notice 2021 - HMIS (Posted 6/10/2021)

- **Resources**
  - Task and Review Policies and Procedures (Posted 4/16/2021)
  - Grant Inventory Worksheet 2021 (Posted 4/16/2021)
  - Housing Inventory Chart 2021 (Posted 4/16/2021)
  - Past Local Competition Materials

**NOTO**

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Competition
  - FY 2021 CoC Program Competition Page
I. OVERVIEW

The Salt Lake Valley Coalition to End Homelessness is responsible for oversight of the Salt Lake City & County Continuum of Care and Salt Lake County Government is the Collaborative Applicant. In compliance with HUD requirements, the CoC intends to evaluate projects and make funding decisions based on HUD and local priorities and project performance. The Ranking Committee will review the performance of existing CoC renewal projects. The Committee will further evaluate new project funding applications and determine if they are to be included as part of the CoC Application to HUD.

For the FY2021 HUD CoC grant competition, projects seeking first-time funding through the Continuum of Care are hereby notified that the project application will be a two-part process; Part I: Local Application (ZoomGrants) and Part II: HUD (E-snaps) Application.

The maximum available for reallocation ($8,609,563) represents the Continuum's Annual Renewal Demand, or the amount needed to fund all existing renewal projects for one year. This is funding available for renewal and new projects created through reallocation. For more information on reallocation, see section VII of this notice.

Bonus Funding available is limited to $430,478. CoC’s are eligible to apply for bonus funding “provided it has demonstrated the ability to reallocate lower performing projects to create new higher projects.” The Ranking Committee, as it determines rank and tier placement, will determine whether to classify new project applications as recipients of bonus or reallocation funding.

Additionally, $910,300 is available for the Domestic Violence (Bonus) which will provide housing and services to survivors of domestic violence, dating violence, and stalking.

Projects passing minimum threshold requirements will be evaluated by the Ranking Committee for possible ranking and tiering placement on the CoC Application to HUD.

II. ELIGIBLE APPLICANTS

Eligible project applicants for the CoC Program Competition are, under 24 CFR 578.15, nonprofit organizations, States, local governments, instrumentalities of State and local governments, Indian Tribes and TDHE (as defined in section 4 of the Native American Housing Assistance and Self-Determination Act of 1996 (25 U.S.C. 4103) (TDHEs)). Public housing agencies, as such term is defined in 24 CFR 5.100, are eligible without limitation or exclusion. For-profit entities are not eligible to apply for grants or to be subrecipients of grant funds.

III. ELIGIBLE PROJECT TYPES

As indicated by the CoC Program NOFO the following projects types are eligible to received funding as new projects:

1. Permanent housing-permanent supportive housing (PH-PSH) projects (Not DV Bonus eligible)
2. New permanent housing-rapid rehousing (PH-RRH) projects
3. New Joint TH and PH-RRH component projects
4. Dedicated HMIS project (Not DV Bonus eligible)
5. Supportive services only (SSO-CE) project to develop or operate a centralized or coordinated assessment system (DV Bonus Only)
6. Expansion projects which would increase the number of units, persons served, services provided to existing program participants, or to add additional activities to HMIS and SSO-Coordinated Entry projects.

The NOFO encourages project applicants and communities to partner with Housing, Health, and Service Agencies to provide resources to those experiencing homelessness. As you develop your project application, consider how those the project will serve will be linked to housing, healthcare, and employment opportunities and demonstrate that in your responses. Leveraging new HOME program resources provided through the Homelessness Assistance and Supportive Services Program that was created through the American Rescue Plan is also strongly encouraged.

IV. APPLICATION PROCESS

The application process is comprised of two parts. Part I will be submitted via ZoomGrants; Part II will be submitted via e-Snaps.

Our CoC has implemented a standard naming convention for project applications. As you create your application, please follow this formula:

Agency Acronym, Project Name, HUD Competition Year

e.g. SLCO CH Housing project FY2021

It is critical that this is followed within E-snaps as you setup your application.

A number of reference documents will be provided within ZoomGrants:
1. This Notice
2. New Scoring Guidelines and Scoring Tool as approved by the Ranking Committee
3. Housing Inventory Chart 2021
4. Point in Time Count 2021 Data
5. Federal Regulations re: CoC Program
6. Rank and Review Policies and Procedures

Part I Application is made up of the following:
1. **Program Summary**: Basic application information, including contact information.
2. **Threshold Certification**: A list of certifications that must be agreed to before access will be granted to the full application.
3. **Application Questions**: Content related to Capacity and a portion of questions related to Need.
4. **Attachments**:
   a. Complete copy of your most recent independent financial audit (not just the management letter)
   b. Copy of recent HUD monitoring letters
   c. Copy of agency’s accounting policy and procedures
   d. For new housing projects: Copy of proposed program’s eligibility and termination policies and procedures
Part II of the Application is the e-Snaps application as produced by HUD:

Note: Applicants applying for new “Expansion Projects” should use at least a portion of the existing renewal project name when naming the expansion project, and add the word “Expansion” at the end of the name.

5. **Project Description:** The e-Snaps application requires a detailed project description. In addition to ensuring that the response meets the HUD requirements as outlined in the detailed instructions (target population(s), the plan for addressing the identified needs/issues of the target population(s), projected outcome(s), and coordination with other sources/partners, etc.), applicants must also include information as required by our local process. Narrative should include points itemized below and as part of the scoring documentation.
   a. New Housing Projects
      i. How Housing First principles will be utilized within the new program
      ii. For DV Bonus Projects: How the needs of survivors of domestic violence, dating violence, sexual assault, or stalking will be met with trauma-informed and client-centered policies
   b. SSO for Coordinated Assessment
      i. Narrative about an inclusive plan for coordination w/ stakeholders
      ii. System design that is accessible for all persons seeking information regarding homelessness assistance
      iii. Strategy for advertising the program to reach homeless persons with the highest barriers
      iv. Standardized assessment process (use of VI-SPDAT)
      v. Plans to ensure that program participants are directed to appropriate housing and services
      vi. For DV Bonus Projects: How the needs of survivors of domestic violence, dating violence, sexual assault, or stalking will be met with trauma-informed and client-centered policies
   c. New HMIS
      i. Detailed work plan for use of funds

6. **Budget** The e-Snaps application requires detailed budget information. The Ranking Committee reserves the right to ask for updates to budget amounts and grant terms based on funding availability.

**V. SUBMISSION**

Submission of Part I will be managed via ZoomGrants. Access the new application here: https://www.zoomgrants.com/zgf/2021_Continuum_of_Care-New_Application

Applicants will need to set up a ZoomGrants account via the application link above NOT the ZoomGrants homepage.

*Due to programming limitations of ZoomGrants, New HMIS Dedicated projects will need to apply via a form which will be provided to impacted applicants.*

Submission of Part II will be managed via e-Snaps. The following resources should be utilized as applications are being developed.

[Apply for Project Funds](#)
New Project Application Detailed Instructions and Navigational Guide

For updates and information about the CoC competition, please subscribe to the SNAPS Competitions and SNAPS Program Information listserv updates, and check this page frequently.

For local competition updates, please check the page frequently: https://endutahhomelessness.org/salt-lake-valley/salt-lake-continuum-of-care-competition/

VI. TRAINING

Salt Lake County will hold a training via Webex on Tuesday, September 28, 2021 from 10:30am-12:00pm to review NOFO information and outline the process and timeline for our local competition. Please RSVP for the Training here.

VII. DEADLINE

The application is due via ZoomGrants and e-snaps by Tuesday, October 12, 2021 by 5:00 PM

VIII. REALLOCATION

Reallocation refers to the process by which a CoC shifts funds in whole or in part from existing CoC funded projects that are eligible for renewal to create one or more new projects. For a CoC to receive funding for a new project, other than through reallocation, the CoC must demonstrate that all project applications are evaluated and ranked based on the degree to which they improve the CoC’s system performance.

IX. CONTACT INFORMATION

Mayor’s Initiatives and Special Projects
Salt Lake County
2001 South State Street, Suite N4-930
P.O. Box 144575
Salt Lake City, UT 84114-4575

Tarra McFadden
Special Projects and Grants Coordinator
Phone: 801-923-3080
Email: tmcfadden@slco.org

Katherine Fife
Director, Policy and Programs
Phone: 385-468-7143
Email: kfife@slco.org

E-mail contact is preferred so that issues may be documented and common issues can be used to create an FAQ document if necessary.
Local Scoring Guidelines: New Projects
FY2021 HUD CoC Competition
Approved September 20, 2021

Threshold Requirements:
- Match at 25% for eligible activities
- As applicable, participate in the most recent PIT, HIC, and LSA
- Meet all requirements listed in FY2021 HUD CoC NOFA (part of esnaps review)

Projects which meet all of the above threshold requirements will be scored according to the following guidelines:

**New Housing Projects**
- Permanent Housing – Permanent Supportive Housing
- Permanent Housing – Rapid Re-housing
- Joint Transitional Housing and Permanent Housing – Rapid Re-housing
- Housing Expansion Project

<table>
<thead>
<tr>
<th>WEIGHT</th>
<th>CATEGORY</th>
<th>EVALUATION CRITERIA</th>
</tr>
</thead>
</table>
| 30%    | Capacity | • No/minor past audit or monitoring findings or concerns (fiscal or program) from HUD or independent auditors  
• Grant management system in place for complying with government grants  
• Involvement in the local homeless housing and services system or local low-income housing and services system. (DV bonus-History of serving DV clients)  
• Effective record of administering government funded housing programs for homeless persons or housing for low-income persons. |
| 70%    | Need     | • Demonstrate need using data from Housing Inventory Chart and Point in Time Count  
• Impact on community performance related to HUD system performance measures  
• Timeline for project implementation  
• Plan to fully expend HUD funds  
• Address racial disparities to ensure equity  
• Rapidly securing housing for clients and support housing retention  
• Assisting clients with employment/other income  
• Plan to coordinate with other mainstream health, social services and employment programs  
• Target population  
  • (DV) Trauma-informed and client-centered policies  
• Utilization of Housing First |
New Coordinated Assessment Project-Serving DV only

<table>
<thead>
<tr>
<th>WEIGHT</th>
<th>CATEGORY</th>
<th>EVALUATION CRITERIA</th>
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</table>
| 30%    | Capacity | • No/minor past audit or monitoring findings or concerns (fiscal or program) from HUD or independent auditors  
• Grant management system in place for complying with government grants  
• Involvement in the local homeless housing and services system or local low-income housing and services system. (DV bonus-History of serving DV clients)  
• Effective record of administering government funded housing programs for homeless persons or housing for low-income persons. |
| 70%    | Need     | • Impact on community performance related to HUD system performance measures  
• Timeline for project implementation  
• Plan to fully expend HUD funds  
• Address racial disparities to ensure equity  
• Inclusive plan for coordination with stakeholders  
• System design that is accessible for all persons seeking information regarding homelessness assistance  
  o (DV) Trauma-informed and client-centered policies  
• Strategy for advertising the program to reach homeless persons with the highest barriers  
• Standardized assessment process  
• Ensuring that program participants are directed to appropriate housing and services |
### New HMIS Project

<table>
<thead>
<tr>
<th>WEIGHT</th>
<th>CATEGORY</th>
<th>EVALUATION CRITERIA</th>
</tr>
</thead>
</table>
| 15%    | Capacity | • No/minor past audit or monitoring findings or concerns (fiscal or program) from HUD or independent auditors  
|        |          | • Grant management system in place for complying with government grants  
|        |          | • Involvement in the local homeless housing and services system or local low-income housing and services system  
|        |          | • Effective record of administering government funded housing programs for homeless persons or housing for low-income persons. |
| 85%    | Need     | • Impact on community performance on HUD system performance measures  
|        |          | • Timeline for project implementation  
|        |          | • Plan to fully expend HUD funds  
|        |          | • Demonstrate need using data related to current HMIS staffing and ability to meet current demands  
|        |          | • Detailed work plan for use of funds |

*Because only the HMIS Lead is eligible to apply for funds, capacity will be weighted at 15% rather than 30%*
# Local Competition Announcement

## 2021 NOFA Scoring Tool

### New Projects

**New Housing Projects**

**PSH, RRH, and Joint TH and PH-RRH, and Housing Expansion Project Types**

<table>
<thead>
<tr>
<th>Weight</th>
<th>Criteria Category</th>
<th>Evaluation Criteria</th>
<th>Source of Criteria</th>
<th>Point Range</th>
<th>Total (200 points)</th>
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<tr>
<td>30%</td>
<td>Capacity</td>
<td>Audits/Monitoring Review</td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 2</td>
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<tr>
<td></td>
<td>Grant management system</td>
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<td>ZoomGrants</td>
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<td>Involvement in the local homeless system</td>
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<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 4</td>
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<tr>
<td></td>
<td>Record of administering government funded housing programs</td>
<td></td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 4</td>
<td>20</td>
</tr>
<tr>
<td>70%</td>
<td>Need</td>
<td>Demonstrate need using data</td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 4</td>
<td>20</td>
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<tr>
<td></td>
<td>Impact on community performance</td>
<td></td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 3</td>
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</tr>
<tr>
<td></td>
<td>Timeline for project implementation</td>
<td></td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 3</td>
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</tr>
<tr>
<td></td>
<td>Plan to fully expend HUD funds</td>
<td></td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 2</td>
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</tr>
<tr>
<td></td>
<td>Address racial disparities to ensure equity</td>
<td></td>
<td>E-snaps &amp; ZoomGrants</td>
<td>Score of 1-5, Multiplied by 2</td>
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<tr>
<td></td>
<td>Target population</td>
<td></td>
<td>E-snaps &amp; ZoomGrants</td>
<td>Score of 1-5, Multiplied by 4</td>
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<tr>
<td></td>
<td>Utilization of Housing First</td>
<td></td>
<td>E-snaps &amp; ZoomGrants</td>
<td>Score of 1-5, Multiplied by 4</td>
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<tr>
<td></td>
<td>Plan to coordinate with other mainstream health, social services and employment programs</td>
<td></td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 2</td>
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<tr>
<td></td>
<td>Rapidly securing housing for clients/support housing retention</td>
<td></td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 2</td>
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<tr>
<td></td>
<td>Assisting clients with employment/other income</td>
<td></td>
<td>ZoomGrants</td>
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## New Coordinated Assessment Project

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<tr>
<td>30%</td>
<td>Capacity</td>
<td>Audits/Monitoring Review</td>
<td>ZoomGrants</td>
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<td></td>
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<td>Grant management system</td>
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<td>Score of 1-5, Multiplied by 2</td>
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<tr>
<td></td>
<td></td>
<td>Involvement in the local homeless system</td>
<td></td>
<td>Score of 1-5, Multiplied by 4</td>
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</tr>
<tr>
<td></td>
<td></td>
<td>Record of administering government funded housing programs</td>
<td></td>
<td>Score of 1-5, Multiplied by 4</td>
<td>20</td>
</tr>
<tr>
<td>70%</td>
<td>Need</td>
<td>Impact on community performance</td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 4</td>
<td>20</td>
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<tr>
<td></td>
<td></td>
<td>Timeline for project implementation</td>
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<td>Score of 1-5, Multiplied by 2</td>
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<tr>
<td></td>
<td></td>
<td>Inclusive plan for coordination w/ stakeholders</td>
<td>E-snaps &amp; ZoomGrants</td>
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<td></td>
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<td>System design that is accessible</td>
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<tr>
<td></td>
<td></td>
<td>Strategy for advertising</td>
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<tr>
<td></td>
<td></td>
<td>Standardized assessment process</td>
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<td>Score of 1-5, Multiplied by 3</td>
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</tr>
<tr>
<td></td>
<td></td>
<td>Directed to appropriate housing and services</td>
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</table>
NEW HMIS Project

<table>
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<tr>
<th>Weight</th>
<th>Criteria Category</th>
<th>Evaluation Criteria</th>
<th>Source of Criteria</th>
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<th>Total (200 points)</th>
</tr>
</thead>
<tbody>
<tr>
<td>15%</td>
<td>Capacity</td>
<td>Audits/Monitoring Review</td>
<td>ZoomGrants</td>
<td>Score of 1-5</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Grant management system</td>
<td></td>
<td>Score of 1-5</td>
<td>5</td>
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<tr>
<td></td>
<td></td>
<td>Involvement in the local homeless system</td>
<td></td>
<td>Score of 1-5, Multiplied by 2</td>
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<tr>
<td></td>
<td></td>
<td>Record of administering government funded housing programs</td>
<td></td>
<td>Score of 1-5, Multiplied by 2</td>
<td>10</td>
</tr>
<tr>
<td>85%</td>
<td>Need</td>
<td>Impact on community performance</td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 8</td>
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<tr>
<td></td>
<td></td>
<td>Timeline for project implementation</td>
<td></td>
<td>Score of 1-5, Multiplied by 6</td>
<td>30</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Plan to fully expend HUD funds</td>
<td></td>
<td>Score of 1-5, Multiplied by 4</td>
<td>20</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Demonstrate need using data</td>
<td>E-snaps &amp; ZoomGrants</td>
<td>Score of 1-5, Multiplied by 8</td>
<td>40</td>
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<tr>
<td></td>
<td></td>
<td>Detailed work plan for use of funds</td>
<td></td>
<td></td>
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</tbody>
</table>
Salt Lake Continuum of Care Competition

Salt Lake County is the Collaborative Applicant for the HUD CoC Grant. This role involves coordination of project applications, project ranking and review, and the collaborative application.

2021 HUD CoC Competition

Updates will be provided via the SLVCEH newsletter, and also on this page.

In addition to new project funding, there are opportunities to help provide input on the overall application. Feedback will be gathered in the September Core Function Group meetings as well as a standalone CoC Application Workgroup.

Notices

New Projects
- Application Instructions and Notice - NEW Projects 2021 (Posted 9/21/2021)
- 2021 Scoring Tool for New Projects - combined - Final (Posted 9/21/2021)

Renewal Projects
- Notice Request for APR Data for TH and PH Project Renewal Applications (Sent to Grantees and Posted 6/25/2021)
- Renewal Application Instructions and Notice 2021 (Posted 9/10/2021)
- 2021 Scoring Tool for Renewal Projects combined-FINAL (Posted 9/10/2021)

HMIS Renewal Projects
## Project Review and Selection Process

1E-2 UT-500 Documentation

<table>
<thead>
<tr>
<th>Table Title</th>
<th>Page</th>
</tr>
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<tbody>
<tr>
<td>Scoring Tool for Renewal Projects</td>
<td>2</td>
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<tr>
<td>Scoring Tool for New Projects</td>
<td>9</td>
</tr>
<tr>
<td>Application-TRH PSH Consolidated FY2021</td>
<td>15</td>
</tr>
<tr>
<td>Score Sheet for TRH PSH Consolidated FY2021 (export from ZoomGrants)</td>
<td>24</td>
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<tr>
<td>Detailed Scoring provided to The Road Home</td>
<td>27</td>
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<tr>
<td>Final Project Scores for Ranked New and Renewal Projects</td>
<td>29</td>
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</tbody>
</table>
Local Scoring Guidelines: Renewal PH-RRH, and PH-PSH with an APR
FY2021 HUD CoC Competition

Threshold Requirements:
- Match at 25% for eligible activities
- As applicable, participate in the most recent PIT, HIC, and LSA
- Meet all requirements listed in FY2021 HUD CoC NOFA (part of eSNAPS review) and CoC Regulations
- Accept referrals from and participate in Coordinated Entry

Projects which meet all of the above threshold requirements will be scored according to the following guidelines:

<table>
<thead>
<tr>
<th>WEIGHT</th>
<th>CATEGORY</th>
<th>EVALUATION CRITERIA</th>
</tr>
</thead>
</table>
| 30%    | Project Effectiveness | - Program Best Practices  
|        |                  |   o Housing First  
|        |                  |   o Consumer input  
|        |                  |   SLVCEH Strategic Plan  
|        |                  |   o Ensure homelessness is rare, brief and one-time  
|        |                  |   o Target Population  
|        |                  |   Review of HUD monitoring results  
|        |                  |   Review of HUD inspection requirements  
|        |                  |   Housing Placement Process  
|        |                  |   o Process/time from prioritization to voucher  
|        |                  |   o Process/time from voucher to housing placement  
|        |                  |   Operating as an integrated network in evaluation criteria  
|        |                  |   o Commitments from range of service providers; integration of education, health, etc.  
|        |                  |   o Commitments to provide case management coverage  
|        |                  |   o Utilize coordinated entry and identifying housing units to quickly move persons experiencing homelessness into stable housing  
|        |                  |   Address racial disparities to ensure equity  |
| 10%    | Budget           | - Drawdown rate  
|        |                  | - Expenditure History  
|        |                  | - Cost per positive outcome  |
| 10%    | Data Quality     | - Program level DQ review: accuracy and timeliness  |
| 50%    | Need & Performance | - How well does the program demonstrate it is needed locally?  
|        |                  |   o Occupancy / Average Daily Unit Utilization  
|        |                  |   o Hard to Serve Populations/Barriers to Housing  
|        |                  |   o Percentage of entries with no income  
|        |                  |   o % entries disabled  
|        |                  | - How well does the program help the community improve system performance measures/achieve positive client outcomes?  
|        |                  |   o Returns to Homelessness /negative exits  
|        |                  |   o Exits to Permanent Housing  
|        |                  |   o Increased income  |
## Local Scoring Guidelines: Renewal PH-RRH, and PH-PSH without an APR
### FY2021 HUD CoC Competition

### Renewal Housing Projects without an APR

<table>
<thead>
<tr>
<th>WEIGHT</th>
<th>CATEGORY</th>
<th>EVALUATION CRITERIA</th>
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| 30%    | Capacity | - No/minor past audit or monitoring findings or concerns (fiscal or program) from HUD or independent auditors  
- Grant management system in place for complying with government grants  
- Involvement in the local homeless housing and services system or local low-income housing and services system  
- Effective record of administering government funded housing programs for homeless persons or housing for low-income persons. |
| 70%    | Need     | - Demonstrate need using data from Housing Inventory Chart and Point in Time Count.  
- Impact on community performance related to HUD system performance measures including promoting racial equity  
- Timeline for project implementation  
- Plan to fully expend HUD funds  
- Rapidly securing housing for clients  
- Assisting clients with employment/other income  
- Target population  
  - (DV) Trauma-informed and client-centered policies  
- Utilization of Housing First |
**Renewal Coordinated Entry Project**

<table>
<thead>
<tr>
<th>WEIGHT</th>
<th>CATEGORY</th>
<th>EVALUATION CRITERIA</th>
</tr>
</thead>
</table>
| **30%** | Capacity | • No/minor past audit or monitoring findings or concerns (fiscal or program) from HUD or independent auditors  
• Grant management system in place for complying with government grants  
• Involvement in the local homeless housing and services system or local low-income housing and services system.  
• Effective record of administering government funded housing programs for homeless persons or housing for low-income persons. |
| **70 %** | Need | • Impact on community performance related to HUD system performance measures including promoting racial equity  
• Timeline for project implementation  
• Plan to fully expend HUD funds  
• Inclusive plan for coordination with stakeholders  
• System design that is accessible for all persons seeking information regarding homelessness assistance  
  o (DV) Trauma-informed and client-centered policies  
• Strategy for advertising the program to reach homeless persons with the highest barriers  
• Standardized assessment process  
• Ensuring that program participants are directed to appropriate housing and services |
<table>
<thead>
<tr>
<th>Weight</th>
<th>Criteria Category</th>
<th>Renewal Evaluation Criteria</th>
<th>Source of Criteria</th>
<th>Point Range</th>
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<tr>
<td>30%</td>
<td>Project Effectiveness</td>
<td>Program Best Practices</td>
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<td></td>
<td>SLVCEH Strategic Plan</td>
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<td>Review of HUD monitoring results</td>
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<td>Review of HUD inspection requirements</td>
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<td>Score of 1-5</td>
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<td>Housing Placement Process: Process/time from prioritization to voucher</td>
<td>Agency Application</td>
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<td>Housing Placement Process: Process/time from voucher to housing placement</td>
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<td>Integrated Network: Partnerships</td>
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<td>Integrated Network: Case Management Coverage</td>
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<td>Coordinated Entry/Identifying Units</td>
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<tr>
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<td></td>
<td>Address racial disparities to ensure equity</td>
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<td>Score of 1-5</td>
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<td>10%</td>
<td>Budget</td>
<td>Quarterly Drawdowns</td>
<td>LOCCs Report verified by Field Office/Agency Application</td>
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<td>Expenditure History</td>
<td>Agency Application</td>
<td>within (+ or -) 5%</td>
<td>within (+ or -) 10%</td>
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<td>Cost Per Positive Outcome</td>
<td>Agency Application</td>
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<td>Score of 1-5</td>
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<td>10%</td>
<td>Data Quality</td>
<td>HUD and local Data Quality Standards</td>
<td>Data Quality Report, Application Narrative</td>
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Approved 9/7/2021
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<th>Weight</th>
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<th>Renewal Evaluation Criteria</th>
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<tr>
<td>27.5%</td>
<td>Need and Performance (All Projects)</td>
<td>Occupancy / Average Daily Unit Utilization</td>
<td>Unit Utilization Rate / 2018 Application Data</td>
<td>&gt;90%</td>
<td>80-90%</td>
<td>&lt;80%</td>
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<td></td>
<td></td>
<td>Percentage of entries with no income</td>
<td>APR Q16</td>
<td>&gt;40%</td>
<td>19-40%</td>
<td>&lt;19%</td>
<td>5</td>
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<tr>
<td></td>
<td></td>
<td>Leavers who exit to shelter, streets or unknown</td>
<td>APR Q23a &amp; 23b</td>
<td>&lt;10%</td>
<td>10-15%</td>
<td>≥15%</td>
<td>10</td>
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<tr>
<td></td>
<td></td>
<td>Returns to homelessness</td>
<td>HMIS Report: Measure 2a and 2b: Persons who Exit Homelessness to PH Return to Homelessness</td>
<td>&lt;15%</td>
<td>15%-45%</td>
<td>&gt;45%</td>
<td>10</td>
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<td></td>
<td></td>
<td>Percentage of adult stayers who increased earned income</td>
<td>APR Q19</td>
<td>&gt;10%</td>
<td>5-10%</td>
<td>&lt;5%</td>
<td>3.75</td>
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<td></td>
<td></td>
<td>Percentage of adult stayers who increased non-employment income</td>
<td>APR Q19</td>
<td>&gt;20%</td>
<td>10-20%</td>
<td>&lt;10%</td>
<td>3.75</td>
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<td></td>
<td>Percentage of adult leavers who increased earned income</td>
<td>APR Q19</td>
<td>&gt;10%</td>
<td>5-10%</td>
<td>&lt;5%</td>
<td>3.75</td>
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<td></td>
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<td>Percentage of adult leavers who increased non-employment income</td>
<td>APR Q19</td>
<td>&gt;20%</td>
<td>10-20%</td>
<td>&lt;10%</td>
<td>3.75</td>
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<tr>
<td>22.5%</td>
<td>Project Specific Need and Performance (PSH)</td>
<td>% entries disabled</td>
<td>APR Q13a2</td>
<td>&gt;85%</td>
<td>65-85%</td>
<td>&lt;65%</td>
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<td></td>
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<td>Percentage of participants who remain in PSH or exited to permanent housing</td>
<td>The % of stayers and leavers to permanent housing during the operating year</td>
<td>&gt;80%</td>
<td>70-80%</td>
<td>&lt;70%</td>
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<td>Half Points</td>
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<tr>
<td>22.5%</td>
<td>Project Specific Need and Performance (RRH)</td>
<td>% entries disabled</td>
<td>APR Q13a2</td>
<td>&gt;50%</td>
<td>25-50%</td>
<td>&lt;25%</td>
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<td></td>
<td></td>
<td>Percentage of participants who exited to permanent housing</td>
<td>The % of stayers and leavers to permanent housing during the operating year</td>
<td>&gt;80%</td>
<td>70-80%</td>
<td>&lt;70%</td>
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<td></td>
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<td>On average, participants spend XX days from project entry to residential move-in</td>
<td>APR Q22c</td>
<td>&lt;30</td>
<td>30-60</td>
<td>&gt;60</td>
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<td>22.5%</td>
<td>Project Specific Need and Performance (TH)</td>
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<td>APR Q13a2</td>
<td>&gt;50%</td>
<td>25-50%</td>
<td>&lt;25%</td>
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<td></td>
<td></td>
<td>Percentage of participants who exited to permanent housing</td>
<td>The % of stayers and leavers to permanent housing during the operating year</td>
<td>&gt;80%</td>
<td>70-80%</td>
<td>&lt;70%</td>
<td>20</td>
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<td></td>
<td>On average, participants stay in project XX days</td>
<td>APR Q22a1</td>
<td>&lt;365</td>
<td>365-730</td>
<td>&gt;730</td>
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## Renewal Housing Projects without an APR

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<tbody>
<tr>
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<td>Capacity</td>
<td>Audits/Monitoring Review</td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 2</td>
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<tr>
<td></td>
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<td>Grant management system</td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 2</td>
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<tr>
<td></td>
<td></td>
<td>Involvement in the local homeless system</td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 4</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Record of administering government funded housing programs</td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 4</td>
</tr>
<tr>
<td></td>
<td>Need</td>
<td>Demonstrate need using data</td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 6</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Impact on community performance including promoting racial equity</td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 3</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Timeline for project implementation</td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 3</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Plan to fully expend HUD funds</td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 2</td>
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<tr>
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<td></td>
<td>Rapidly securing housing for clients</td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 2</td>
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<td></td>
<td>Assisting clients with employment/other income</td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 2</td>
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<tr>
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<td>Target population</td>
<td>E-snaps &amp; ZoomGrants</td>
<td>Score of 1-5, Multiplied by 6</td>
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<td></td>
<td>Utilization of Housing First</td>
<td>E-snaps &amp; ZoomGrants</td>
<td>Score of 1-5, Multiplied by 4</td>
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### Renewal Coordinated Entry Project

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<tr>
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<td>Capacity</td>
<td>Audits/Monitoring Review</td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 2</td>
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<tr>
<td></td>
<td></td>
<td>Grant management system</td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 2</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Involvement in the local homeless system</td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 4</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Record of administering government funded housing programs</td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 4</td>
</tr>
<tr>
<td></td>
<td>Need</td>
<td>Impact on community performance including promoting racial equity</td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 4</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Timeline for project implementation</td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 6</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Plan to fully expend HUD funds</td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 2</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Inclusive plan for coordination w/ stakeholders</td>
<td>E-snaps &amp; ZoomGrants</td>
<td>Score of 1-5, Multiplied by 4</td>
</tr>
<tr>
<td></td>
<td></td>
<td>System design that is accessible</td>
<td>E-snaps &amp; ZoomGrants</td>
<td>Score of 1-5, Multiplied by 3</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Strategy for advertising</td>
<td>E-snaps &amp; ZoomGrants</td>
<td>Score of 1-5, Multiplied by 2</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Standardized assessment process</td>
<td>E-snaps &amp; ZoomGrants</td>
<td>Score of 1-5, Multiplied by 3</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Directed to appropriate housing and services</td>
<td>E-snaps &amp; ZoomGrants</td>
<td>Score of 1-5, Multiplied by 4</td>
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</table>
Local Scoring Guidelines: New Projects
FY2021 HUD CoC Competition

Approved September 20, 2021

Threshold Requirements:
- Match at 25% for eligible activities
- As applicable, participate in the most recent PIT, HIC, and LSA
- Meet all requirements listed in FY2021 HUD CoC NOFA (part of esnaps review)

Projects which meet all of the above threshold requirements will be scored according to the following guidelines:

**New Housing Projects**
- Permanent Housing – Permanent Supportive Housing
- Permanent Housing – Rapid Re-housing
- Joint Transitional Housing and Permanent Housing – Rapid Re-housing
- Housing Expansion Project

<table>
<thead>
<tr>
<th>WEIGHT</th>
<th>CATEGORY</th>
<th>EVALUATION CRITERIA</th>
</tr>
</thead>
</table>
| 30%    | Capacity | • No/minor past audit or monitoring findings or concerns (fiscal or program) from HUD or independent auditors  
• Grant management system in place for complying with government grants  
• Involvement in the local homeless housing and services system or local low-income housing and services system. (DV bonus-History of serving DV clients)  
• Effective record of administering government funded housing programs for homeless persons or housing for low-income persons. |
| 70%    | Need     | • Demonstrate need using data from Housing Inventory Chart and Point in Time Count  
• Impact on community performance related to HUD system performance measures  
• Timeline for project implementation  
• Plan to fully expend HUD funds  
• Address racial disparities to ensure equity  
• Rapidly securing housing for clients and support housing retention  
• Assisting clients with employment/other income  
• Plan to coordinate with other mainstream health, social services and employment programs  
• Target population  
  o (DV) Trauma-informed and client-centered policies  
• Utilization of Housing First |
### New Coordinated Assessment Project-Serving DV only

<table>
<thead>
<tr>
<th>WEIGHT</th>
<th>CATEGORY</th>
<th>EVALUATION CRITERIA</th>
</tr>
</thead>
</table>
| 30%    | Capacity | • No/minor past audit or monitoring findings or concerns (fiscal or program) from HUD or independent auditors  
• Grant management system in place for complying with government grants  
• Involvement in the local homeless housing and services system or local low-income housing and services system. (DV bonus-History of serving DV clients)  
• Effective record of administering government funded housing programs for homeless persons or housing for low-income persons. |
| 70%    | Need     | • Impact on community performance related to HUD system performance measures  
• Timeline for project implementation  
• Plan to fully expend HUD funds  
• Address racial disparities to ensure equity  
• Inclusive plan for coordination with stakeholders  
• System design that is accessible for all persons seeking information regarding homelessness assistance  
  o (DV) Trauma-informed and client-centered policies  
• Strategy for advertising the program to reach homeless persons with the highest barriers  
• Standardized assessment process  
• Ensuring that program participants are directed to appropriate housing and services |
New HMIS Project

<table>
<thead>
<tr>
<th>WEIGHT</th>
<th>CATEGORY</th>
<th>EVALUATION CRITERIA</th>
</tr>
</thead>
</table>
| 15%    | Capacity  | • No/minor past audit or monitoring findings or concerns (fiscal or program) from HUD or independent auditors  
        |           | • Grant management system in place for complying with government grants  
        |           | • Involvement in the local homeless housing and services system or local low-income housing and services system.  
        |           | • Effective record of administering government funded housing programs for homeless persons or housing for low-income persons. |
| 85%    | Need      | • Impact on community performance on HUD system performance measures  
        |           | • Timeline for project implementation  
        |           | • Plan to fully expend HUD funds  
        |           | • Demonstrate need using data related to current HMIS staffing and ability to meet current demands  
        |           | • Detailed work plan for use of funds |

Because only the HMIS Lead is eligible to apply for funds, capacity will be weighted at 15% rather than 30%.
## New Housing Projects
PSH, RRH, and Joint TH and PH-RRH, and Housing Expansion Project Types

<table>
<thead>
<tr>
<th>Weight</th>
<th>Criteria Category</th>
<th>Evaluation Criteria</th>
<th>Source of Criteria</th>
<th>Point Range</th>
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<td>Score of 1-5, Multiplied by 2</td>
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<td>Grant management system</td>
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<td>Score of 1-5, Multiplied by 2</td>
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<td>Record of administering government funded housing programs</td>
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<td>Need</td>
<td>Demonstrate need using data</td>
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<td>Score of 1-5, Multiplied by 4</td>
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<tr>
<td></td>
<td></td>
<td>Impact on community performance</td>
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<td>Score of 1-5, Multiplied by 3</td>
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<td></td>
<td>Timeline for project implementation</td>
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<td>Score of 1-5, Multiplied by 3</td>
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<td>Plan to fully expend HUD funds</td>
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<td>Score of 1-5, Multiplied by 2</td>
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<td>Address racial disparities to ensure equity</td>
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<td>Target population</td>
<td>E-snaps &amp; ZoomGrants</td>
<td>Score of 1-5, Multiplied by 4</td>
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<td>Plan to coordinate with other mainstream health, social services and employment programs</td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 2</td>
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<td>Rapidly securing housing for clients/support housing retention</td>
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<td>Assisting clients with employment/other income</td>
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# New Coordinated Assessment Project

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<td>70%</td>
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<td>Inclusive plan for coordination w/ stakeholders</td>
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<td>Directed to appropriate housing and services</td>
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<td>Score of 1-5, multiplied by 3</td>
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### NEW HMIS Project

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<td>85%</td>
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<td>Plan to fully expend HUD funds</td>
<td>ZoomGrants</td>
<td>Score of 1-5, Multiplied by 4</td>
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<td></td>
<td>Demonstrate need using data</td>
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<td>Detailed work plan for use of funds</td>
<td>E-snaps &amp; ZoomGrants</td>
<td>Score of 1-5, Multiplied by 8</td>
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Salt Lake County
MISP

MISP 2021 Continuum of Care - Renewal Application
Deadline: 10/1/2021

The Road Home
TRH PSH Consolidated FY2021

$1,694,589.00 Requested
Submitted: 10/1/2021 12:28:05 PM (Pacific)

Project Contact
Michelle Flynn
grantslead@theroadhome.org
Tel: 801-819-7320

Additional Contacts
none entered

The Road Home
1415 South Main Street
Salt Lake City, UT 84115
United States

Executive Director
Michelle Flynn
mflynn@theroadhome.org

Telephone 801-706-6895
Fax 801-456-9242
Web www.theroadhome.org

Threshold Certification

Data Collection

1. Agency commits to participate in CoC HIC, PIT and LSA data collection.
   ✔ Yes

2. Project will submit APR reports as required by HUD and local policies
   ✔ Yes

Budget

3. Project commits to match at 25% for all HUD funds (except leasing). Match letters may be required with the E-snaps applications.
   ✔ Yes

Compliance

4. Agency understands that HUD CoC is a federal funding source and requires compliance with federal regulations under the HEARTH Act and any additional NOFO requirements.
   ✔ Yes

5. Agency commits to participate in and accept referrals from the Coordinated Entry process as applicable.
   ✔ Yes

Local Review Process

Jump to: Threshold Certification  Application Questions  Budget & Project Description  Attachments
6. Agency understands the CoC Project Application is comprised of two parts: 1) HUD Esnap application and 2) local ZoomGrants application.
✔ Yes

Application Questions [top]

Some answers will not be presented because they are not part of the selected group of questions based on the answer to #25.

Program Best Practices

1. For the 2020-2021 operating year, will the project ensure that participants are NOT screened out based on the following items? Select all that apply.
✔ Not screened out for: Having too little or little income
✔ Not screened out for: Active or history of substance abuse
✔ Not screened out for: Having a criminal record with exceptions for state mandated restrictions
✔ Not screened out for: History of domestic violence
   e None of the above (screen out for all of the above)

2. For the 2020-2021 operating year, does the project ensure that participants are NOT terminated from the program for the following reasons? Select all that apply.
✔ Not terminated for: Failure to participate in supportive services
✔ Not terminated for: Failure to make progress on a service plan
✔ Not terminated for: Loss of income or failure to improve income
✔ Not terminated for: Being a victim of domestic violence
   e None of the above (Terminate for all of the above)

3. For the 2020-2021 operating year, will the program comply with CoC regulation requirement to have a homeless or formerly homeless person participate on the agency’s Board?
✔ Yes
   e No

4. Please describe how the project focuses on making episodes of homelessness rare, brief, and one-time.
Agency clearly defines and gives clear examples of how the project funding supports making episodes of homelessness rare, brief and one-time.
TRH PSH Consolidated FY2021 project reduces the time households remain homeless through Housing First direct interventions to end episodes of homelessness, offering supportive services to assist in locating units, and negotiating with landlords. The long-term relationships developed by project staff with landlords in the community help households quickly locate suitable housing. This project also continues to work with households if they do happen to return to homelessness to more quickly resolve the episode of homelessness and apply lessons learned to a new housing opportunity.

This project reduces returns to homelessness with Housing First case management supports to households. To prevent a return to homelessness, The Road Home delivers best-practices in motivational interviewing, harm reduction, and trauma-informed care, individualized client-centered supportive case management rooted in evidence-based practice, designed to reduce trauma and increase intrinsic motivation. Case Managers assist participants to access resources that support increasing income from employment and other sources. CM’s help program participants to navigate through service system requirements and remove barriers to accessing services.

We are requesting to consolidate this program with S+C II, S+C IV, and S+C V to further streamline access to housing within our community.

5. Describe any best practices or promising practices for the population used in the program. Please cite source.
TRH PSH Consolidated maximizes outcomes using best practices identified by HUD & the National Alliance to End Homelessness including:
- Incorporating Housing First into our approach to services agency-wide
- Modifying eligibility policies to remove barriers and streamline entry into housing
- Using the VI-SPDAT assessment tool & active participation in the weekly Community Triage Group & Family Progressive Engagement Coordinated Entry meetings for coordinated intake/assessment

- Utilizing TRH landlord liaisons to provide mediation and support to prevent housing evictions

- Employing Trauma Informed Care & Motivational Interviewing in case management. Best practice evidence suggests that households experiencing homelessness respond & engage with services better when services are delivered in a trauma-informed framework: http://www.traumacenter.org/products/pdf_files/shelter_from_storm.pdf


- Incorporating Harm Reduction, a service delivery approach linked to increased housing stability. https://www.ncbi.nlm.nih.gov/pmc/articles/PMC1448313/

- As recommended by the federal strategic plan, Home, Together: TRH is part of our community's Coordinated Entry process and aims to quickly connect households to tailored housing opportunities and services.

**SLCVEH Homeless Policy Priorities**

6. Please fill in the following information about your program. *Prioritized beds = # of beds available through turnover that will be prioritized for CH persons*

   Although this question is looking forward to the 2022-2023 operating year, it may helpful to reference the Housing Inventory Chart (included in Reference Documents) and your prior E-snaps application.

   - Number of total beds: 183
   - Number of beds dedicated for CH: 183
   - Number of beds prioritized* for CH (PSH Projects only): 183
   - Number of beds dedicated for Families: 0
   - Number of beds dedicated for Unaccompanied Youth ages 16-24: 0
   - TOTAL: 549.00

7. What project type is provided for the program target?

   The target population represents approximately 75 percent of the clients served by the program.

   - ✔ Permanent Supportive Housing for CH
   - Permanent Supportive Housing for persons with a disability
   - Rapid Rehousing for Singles or Families
   - Rapid Rehousing for Youth or DV
   - Transitional Housing for Youth or DV
   - None of the above

**HUD monitoring results**

8. During the most recent monitoring visit from HUD, were any concerns or findings noted? If so, please list and include what action steps you have/will take to address the concerns or recommendations.

   Reference monitoring report from HUD and your agency response if applicable.

   TRH's PSH Consolidated program has not been monitored by HUD in the previous four years.

**HUD inspection requirements**

9. Describe your agency’s process for being compliant with the HUD Inspection Requirements.

   Housing must meet HQS standards, units must be inspected before initial occupancy and at least annually during the grant period

   The Road Home (TRH) inspects each housing unit prior to housing placement to ensure all program participants reside in decent, safe, and sanitary housing. Upon participant selection of an eligible housing unit and prior to initial occupancy, TRH's Housing Quality Standards (HQS) trained Inspectors contact the landlord to schedule an inspection of the unit. In addition to being HQS trained, TRH inspectors are certified in Lead-Based Paint (LBP) visual assessment. As a further precaution,
Yes, program goal is that length of time between referral and housing placement will be between 30 and 90 days. Informed and client participation will not be used. Barriers and incorporates a Housing First approach to quickly connect people to housing placement. The program helps people quickly find and pay for housing, and connect to jobs and services. Demand for family shelter service continues & has increased by 106% over the past 10 years. For nearly 15 years, TRH has been the central PSH provider for families in SLCO & have housed over 2,300 chronically homeless households.

**Housing Placement Process**

**10. For the 2022-2023 operating year, will the project quickly move participants into housing?**
- Yes, program goal is that length of time between referral and housing placement is 0 - 30 days
- Yes, program goal is that length of time between referral and housing placement will be between 30 - 60 days
- Yes, program goal is that length of time between referral and housing placement will be 60 - 90 days
- No, program does not have a goal that length of time between referral and placement is less than 90 days.

**11. For the most recent operating year, what is the current process/time from prioritization to voucher. (Cite relevant data utilized to arrive at your response)**
The time from prioritization to voucher for the most recent operating year has been approx. 14 days. TRH follows all Coordinated Entry processes required by our CoC. Prioritization is an active process between the client & case manager. If progress towards voucher eligibility paperwork is not made within 14 days, the client is removed from active prioritization consideration until case management can reestablish the relationship & motivation necessary from the client to complete the process. The client will then be added back to the prioritization list for housing programs. This allows other eligible clients opportunities to move out rapidly w/o waiting for pending prioritization slots to become available.

**12. For the most recent operating year, what is the current process/time from voucher to housing placement. (Cite relevant data utilized to arrive at your response)**
The time from voucher to housing placement for the most recent operating year has been approx. 43 days. The Road Home is able to use HMIS to measure the length of time between voucher issuance and housing placement directly. A program enrollment with entry date is created for the client as of voucher issuance, which is then followed by a Move-in date creation at time of entry to housing. The measured difference between the two data elements/dates results in a current average time for clients through this process of 43 days.

**Integrated Network: Partnerships**

**13. How does the funding request integrate with the collective efforts to serve the homeless population within the community?**
The agency provides a clear description of how the project integrates with collective efforts in the community, including how the agency participates in Salt Lake Valley Coalition to End Homelessness committees, best practices, policies & procedures. The Road Home’s (TRH) PSH Consolidated project is a vital part of our community’s response to ending a chronically homeless household’s crisis. We work closely with government and private partners, as well as members of the local community to ensure the coordination of PSH placements. Approximately 30% of all TRH PSH placements are from a referring agency. PSH Case Managers coordinate closely with agencies in the community to connect families to appropriate resources. This PSH Program is a critical component in our community's efforts to meet the needs of people experiencing homelessness. Having access to the rental assistance and TRH case management provided by this program can shorten a shelter stay.

TRH PSH Consolidated project is low-barrier and incorporates a Housing First approach to quickly connect people to housing and case management services to minimize the reoccurrence of homelessness. Using a Trauma-Informed and client-centric approach, this program helps people quickly find and pay for housing, and connect to jobs and services. Demand for family shelter service continues & has increased by 106% over the past 10 years. For nearly 15 years, TRH has been the central PSH provider for families in SLCO & have housed over 2,300 chronically homeless households.

- TRH Housing Assessment staff complete assessment and eligibility forms (including F-VI-SPDAT and VI-SPDAT)
- TRH Housing Locators find units that match client choice and funding options
• TRH holds two weekly Coordinated Entry meetings with other agencies to prioritize housing placements

• TRH Case Managers help people develop long-term self-sufficiency goals to reduce returns to homelessness

TRH work closely with the Utah Homeless Management Information System (HMIS) team for accurate, complete data collection for the community’s Point-In-Time count. TRH staff serve on the HMIS Steering Committee for Salt Lake Valley Coalition to End Homelessness.

14. Demonstrate the partnerships in place for service delivery for the proposed application (2022-2023 operating year). Indicate any shared outcomes that will be used to evaluate the partnership.

This response should be a summary of the attached letters of support.

The Road Home partners and works closely with government and non-governmental agencies to accomplish our shared mission of ending homelessness in Salt Lake County. As part of our community’s Coordinated Entry (CE) system, Local human service agencies refer potential participants to this project at the weekly Community Triage Group (CTG) and Family Progressive Engagement (FPE) meetings facilitated by The Road Home. Partner agencies include First Step House; YWCA of Utah; Volunteers of America, Utah; Family Promise, Salt Lake; Utah Community Action; Fourth Street Clinic; Housing Connect; the Salt Lake City Housing Authority; and Valley Behavioral Health (VBH). Representatives of Salt Lake City, Salt Lake County and the State of Utah sometimes attend these meetings to offer support aimed at improving Coordinated Entry and prioritization procedures for our community.

During the CTG and FPE meetings, each referring agency advocates on behalf of the potential program participant and supports the potential participant through the program eligibility process conducted by The Road Home. Upon eligibility determination, The Road Home’s case management team provides intensive, ongoing supportive services to the program participant. Collaboration with partner agencies continues through frequent case staffing meetings with representatives from several agencies to ensure that the program participants are connected to the needed services provided by each agency.

Through the Salt Lake Valley Coalition to End Homeless coordination group, we are part of a larger effort to improve community-wide adopted outcomes (established by HUD) including decreased homelessness rates, easy access to services, case management for each participant, and increased financial stability.

Please see the attached letter of support from Volunteers of America, Utah, who provides case management and other critical supportive services for individuals on this program.

Integrated Network: Case Management Coverage

15. Demonstrate how your agency will ensure adequate case management coverage for the proposed application (2022-2023 operating year).

Case management for the TRH PSH Consolidated project is provided by Permanent Supportive Housing teams at The Road Home. These teams provides expert support to program participants through Case Managers (CM) specializing in: assessments, housing stability; referrals to community resources, including employment and education; behavioral health (referrals to VBH, VOA and other partners); and medical care (provided by Fourth Street Clinic and other health care centers). CMs work to address the underlying causes of homelessness so that housing stability becomes a reality for each tenant.

At the time of initial housing prioritization, a program participant is matched with a case manager that best meets their specific needs. TRH commits to working with households throughout the life of the subsidy voucher issued through a community housing partner. Through a system of priority scoring, team supervisors endeavor to ensure caseloads are maintained at a level that meets the need of program participants. Weekly case conferencing and clinical supervision support our agency goals of providing excellent service and preventing staff burnout. Employing best practices, such as Housing First, Trauma-Informed Care, Motivational Interviewing and Harm Reduction, allows CMs to approach their work in an informed way and ultimately benefits the households we serve.

The Road Home continues to seek funding for additional case management to ensure that adequate support is offered to our growing housing program. We will request additional funding for the case management services for this program through other CPD funding opportunities, local and national grant opportunities, and requests to our long-standing donors.

Coordinated Entry/Identifying Units

16. Describe how this program will utilize coordinated entry, develop housing units, and provide housing subsidies to persons experiencing homelessness:

Households from a number of providers are brought to Coordinated Entry, where they are prioritized for the most appropriate housing option available, based on their individual situation. We follow the CoC’s Coordinated Entry Procedures in evaluating households for this program, in addition to other programs available in the community.
Once prioritized through Coordinated Entry, the household completes an eligibility packet to gather household demographics and income. TRH’s Housing Navigation team works directly with each household to locate eligible units that meet the household’s specific needs. The household submits a request for an application fee and inspection. TRH’s trained Housing staff conducts an HQS inspection. Once the inspection is passed, the household can complete their lease and TRH will begin providing housing subsidies.

Addressing Racial Disparities

17. How does this project help address racial equity and racial disparities affecting individuals and families experiencing homelessness? Compare your program's demographics with system demographics and discuss outreach or other efforts to improve equity.

System Demographics are part of the Reference Documents
TRH focuses on providing trauma-informed care to all guests and understands the need for tailoring services to best serve people from different backgrounds and lived experiences. In 2019, TRH updated its Affirmative Marketing Plan to ensure that households from all racial and ethnic groups were receiving an appropriate level of services when compared to the County’s demographics. Individuals in minority groups are overrepresented in TRH’s programs when compared to the county.

TRH has a strict nondiscrimination policy. All staff receiving ongoing training regarding Trauma-Informed Care, which includes trauma related to being part of a marginalized community and cultural competency. Case Managers follow best practices from the National Association of Case Management, which outlines that case managers should be sensitive to diversity and provide culturally-appropriate services.

Translation services are provided by TRH staff or coordinated with a community partner to help program participants develop a better understanding of the services being provided and the resources they are able to access. TRH provides equal access to its housing and shelter programs to all eligible individuals, regardless of sexual orientation, gender identity, or marital status. Referrals are sought from community partners who provide tailored services to marginalized groups to ensure these groups receive assistance through our programs.

We understand the need to continually improve how we impact the people we serve and the community we provide services to. The Chief Deputy Director is working on an inclusivity evaluation for the agency to determine where TRH is successful and where the agency needs improvement. This initiative will address both client service delivery and employer-employee relationships to contemplate next steps to provide a safe, welcoming environment. We will be gathering feedback from program participants and working with a consulting group to continue to evaluate and address the inequities present in our programs and community.

Budget

18. Did the program comply with HUD requirements for a minimum of quarterly draw-downs for the most recently completed operating year?

 ✔ Yes
 ❌ No

19. Did the program fully expend all HUD dollars for the three most recently completed operating years? Please state percent of HUD funds expended.

Reference: LOCCS information; HUD Dollars drawn / Total HUD Award; Ex: $40,000/$55,000 = 73% If current operating year is the first operating year, please put N/A

<table>
<thead>
<tr>
<th>Year</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2020</td>
<td>100%</td>
</tr>
<tr>
<td>2019</td>
<td>100%</td>
</tr>
<tr>
<td>2018</td>
<td>100%</td>
</tr>
<tr>
<td>TOTAL</td>
<td>300.00</td>
</tr>
</tbody>
</table>

20. What is the project’s plan to fully expend all HUD dollars for the requested operating year?

In order to ensure TRH PSH Consolidated FY2021 funds are fully expended during the program operating year, The Road Home’s (TRH) Housing Administration and Accounting teams conduct monthly budget meetings to review progress towards expending funding provided by the United States Department of Housing and Urban Development (HUD). Through established relationships with landlords, The Road Home monitors potential vacancies and responds quickly to minimize gaps in service and the use of available HUD resources. Monthly coordination with the case management teams includes reviews of each households needs, income levels, and overall housing stability. The Road Home ensures appropriate program utilization and maximizes funding expenditures through coordination with partner agencies through the Community Triage Group and Family Progressive Engagement Coordinated Entry meetings to receive participant referrals.
We are requesting to consolidate this project with our S+C II, S+C IV, and S+C V programs. This consolidation will streamline expenditure of funds, as all households receiving rental assistance will be encompassed in one program.

21. What is the cost per positive exit for your program? To calculate, divide your HUD $ Amount by the number of leavers to Permanent Housing (plus stayers in PH for PH programs)
Reference: Q23 a & b Ex: For a PH Program: receives $75,000 in HUD funding, has 10 leavers to PH and 5 stayers. Cost per positive outcome = 75000/(10+5)=$5000; TH Program receives $40,000 in HUD funding has 8 persons exit to PH so 40000/8=$5000
$1,538,349 awarded/(59 PH exits + 275 stayers) = $4,605.84

Data Quality

22. Report the percent of errors for the following data elements.
Reference: CSV-APR Report as uploaded to Sage, Q06 a, b, & c percent of error rate column. Since both FY2019 and FY2020 APRs were submitted for review, this response should reflect whichever year had the better data quality.

<table>
<thead>
<tr>
<th>Element</th>
<th>% Errors</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
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<tr>
<td>Social Security Number</td>
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</tr>
<tr>
<td>Date of Birth</td>
<td>0</td>
</tr>
<tr>
<td>Race</td>
<td>0</td>
</tr>
<tr>
<td>Ethnicity</td>
<td>0</td>
</tr>
<tr>
<td>Gender</td>
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</tr>
<tr>
<td>Veteran Status</td>
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<tr>
<td>Project Start Date</td>
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<tr>
<td>Relationship to Head of Household</td>
<td>0</td>
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<tr>
<td>Client Location</td>
<td>1.36</td>
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<tr>
<td>Disabling Condition</td>
<td>1.06</td>
</tr>
<tr>
<td>Destination</td>
<td>0</td>
</tr>
<tr>
<td>Income and Sources at Start</td>
<td>0</td>
</tr>
<tr>
<td>Income and Sources at Annual Assessment</td>
<td>2.38</td>
</tr>
<tr>
<td>Income and Sources at Exit</td>
<td>7.24</td>
</tr>
<tr>
<td>Total</td>
<td>7.24</td>
</tr>
</tbody>
</table>

23. Report the number of project entry and exit records for each data entry period
Reference: CSV-APR Report as uploaded to Sage, Q06e: Data Quality: Timeliness Since both FY2019 and FY2020 APRs were submitted for review, this response should reflect whichever year had the better data quality.

<table>
<thead>
<tr>
<th>Period</th>
<th>Start Records</th>
<th>Exit Records</th>
</tr>
</thead>
<tbody>
<tr>
<td>0 days</td>
<td>26</td>
<td>12</td>
</tr>
<tr>
<td>1-3 days</td>
<td>7</td>
<td>11</td>
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<tr>
<td>4-6 days</td>
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<td>20</td>
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<tr>
<td>7-10 days</td>
<td>12</td>
<td>0</td>
</tr>
<tr>
<td>11+ days</td>
<td>53</td>
<td>60</td>
</tr>
<tr>
<td>Total</td>
<td>201.00</td>
<td></td>
</tr>
</tbody>
</table>

24. Please state your plan for improving data quality for all of the above data elements that are noted as having an error rate of 10% or higher and/or records entered more than 5 days after entry/exit.
Include the name or title of the person within your agency that will be responsible for executing the plan.
The Road Home worked diligently over the course of this program year to ensure the highest possible data quality and as evidenced by the APR data quality section; we are happy to report that we have no data quality errors over 10% that need to be addressed. We do continue to work on improving the timeliness of our data entry and recognize that we have room to improve in this relatively recently measured data element. We set up a weekly meeting with the Utah State HMIS Team to develop additional best practices through more training and implement them with our teams to improve in this area. We expect to continue to see improvement over the next few years. Our Quality Assurance team is comprised of Impact and Facilities Division Director, Dee Norton, and Director of Grants and Compliance, Baylee White. These two teams work on improving data quality by doing regular reconciliations and training housing teams on best practices for data.

Need and Performance (All Projects)

25. Which of the following best describes your program?
   Please answer carefully as this determines which questions which will be shown/hidden for response.
   ✔️ Renewal Permanent Supportive Housing program
   ✗ Renewal Rapid Rehousing program
   ✗ Renewal Transitional Housing program

26. Need and Performance: All
   Reference: CSV-APR Report as uploaded to Sage, calculations report by SLCO staff Since both FY2019 and FY2020 APRs were submitted for review, this response should reflect whichever year had the better performance data.

<table>
<thead>
<tr>
<th>Metric</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>% Occupancy / Average Daily Unit Utilization (4B. Total Units from e-snaps application, Q08b PIT Count of Households, Calculate the average (divide each PIT by Units to get utilization, add all utilization and divide by 4))</td>
<td>99.21%</td>
</tr>
<tr>
<td>% of adults with zero income at entry (Reference: Q16, no income at start/total adults)</td>
<td>56.4%</td>
</tr>
<tr>
<td>% Leavers who exit to shelter, streets or unknown (Reference Q23c (exits to emergency shelter+place not meant for habitation+data not collected)/total leavers(Q22a1)) (if no leavers, enter N/A)</td>
<td>9.57%</td>
</tr>
<tr>
<td>% Returns to homelessness (HMIS report from SLCO)</td>
<td>15.79%</td>
</tr>
<tr>
<td>% of adult stayers who gained or increased earned income (Reference: Q19a1 1st row Adults who gained or increased/Total Adults)</td>
<td>10.59%</td>
</tr>
<tr>
<td>% of adult stayers who gained or increased non-employment income (Reference: Q19a1 3rd row Adults who gained or increased/Total Adults)</td>
<td>27.06%</td>
</tr>
<tr>
<td>% of adult leavers who gained or increased earned income (Reference Q19a2 1st row Adults who gained or increased/Total Adults)</td>
<td>9.76%</td>
</tr>
<tr>
<td>% of adult leavers who gained or increased non-employment income (Reference Q19a2 3rd row Adults who gained or increased/Total Adults)</td>
<td>31.71%</td>
</tr>
<tr>
<td>TOTAL</td>
<td>260.09</td>
</tr>
</tbody>
</table>

Project Specific Need and Performance (PSH)

27. Project Specific Need and Performance: PSH Percentage of clients disabled at entry
   Reference: calculations report by SLCO staff; (Assumes adult in family has disability, calculation may be >100%) Reference APR Q13a2; Formula = ((Persons with 1 condition )+(Persons with 2)+(Persons with 3+)) / Total Adults (Q05a)

28. Project Specific Need and Performance: PSH Percentage of participants who remain in PSH or exited to permanent housing (Reference: calculations report by SLCO staff)
   Calc: 1) Determine # stayers (APR Q22a1); 2) Determine leavers to PH destinations (APR Q23c); 3) Add stayers (Step 1) and leavers to permanent housing destinations (Step 2) and divide by # of participants (Q05a)-excluded destinations

<table>
<thead>
<tr>
<th>Metric</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>% of adults with zero income at entry (Reference: Q16, no income at start/total adults)</td>
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<td>% of adult leavers who gained or increased earned income (Reference Q19a2 1st row Adults who gained or increased/Total Adults)</td>
<td>31.71%</td>
</tr>
<tr>
<td>TOTAL</td>
<td>260.09</td>
</tr>
</tbody>
</table>

Project Specific Need and Performance (RRH)

29. Project Specific Need and Performance: RRH Percentage of clients disabled at entry
   -answer not presented because of the answer to #25-

30. Project Specific Need and Performance: RRH Percentage of participants who exited to permanent housing
   -answer not presented because of the answer to #25-
31. Project Specific Need and Performance: RRH On average, participants spend XX days from project entry to residential move-in
-answer not presented because of the answer to #25-

**Project Specific Need and Performance (TH)**

32. Project Specific Need and Performance: TH Percentage of clients disabled at entry
-answer not presented because of the answer to #25-

33. Project Specific Need and Performance: TH Percentage of participants who exited to permanent housing
-answer not presented because of the answer to #25-

34. Project Specific Need and Performance: TH On average, participants stay in project XX days
-answer not presented because of the answer to #25-

**Budget & Project Description**

<table>
<thead>
<tr>
<th>CoC Project Budget</th>
<th>HUD CoC Dollars</th>
<th>Match</th>
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<tbody>
<tr>
<td>Capital Costs</td>
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<td>$ 0.00</td>
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<tr>
<td>Leasing</td>
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<td>$ 0.00</td>
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<tr>
<td>Rental Assistance</td>
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<td>$ 325,941.00</td>
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<td>Supportive Services</td>
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<td>$ 76,128.00</td>
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<td>Operating Costs</td>
<td>$ 0.00</td>
<td>$ 0.00</td>
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<tr>
<td>HMIS</td>
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<td>$ 0.00</td>
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<tr>
<td>Administration</td>
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<td>$ 21,579.00</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>$ 1,694,589.00</strong></td>
<td><strong>$ 423,648.00</strong></td>
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**Budget & Project Description Narrative**

TRH PSH Consolidated project is a critical component in our community’s response to assist people experiencing CH by providing rental assistance & case management services to support 183 people/beds among 95 scattered site units, dedicated to chronically homeless single individuals & families. Permanent Supportive Housing (PSH) projects supported by TRH have a successful PSH retention rate above 90%. Funds will provide long-term rental assistance in 19 studios, 46 one-BR, 10 two-BR, 15 three BR, & 5 four-BR units. Funds will also be used for 7.6 FTE Case Managers (CM) to provide individualized client-centered support. Case Managers (CM) will provide individualized client-centered support. TRH PSH CM uses best practice to engage in housing stability. CM services connect people to training, employment & mainstream benefits through DWS’s offices in the community; refer people to health & behavioral healthcare including Fourth Street Clinic, Sacred Circle, Valley Behavioral Health; connect people to community resources. All PSH vouchers in our community are prioritized using a by-name-list from Utah’s HMIS, VI-SPDAT & SPDAT assessments, & weekly collaborative meetings hosted by TRH. All TRH PSH programs follow our community’s prioritization process & take the most vulnerable household identified through a centralized collaboration with partners.

**Attachments**

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<tr>
<th>Documents Requested *</th>
<th>Required?</th>
<th>Attached Documents *</th>
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<td>CoC PSH Consolidated APR Approval</td>
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<td>Copy of Monitoring letters from HUD CPD Denver Field Office</td>
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<td>TRH CoC PSH Consolidated Monitoring Summary</td>
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<td>Copy of program’s eligibility and termination policies and procedures</td>
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<td>TRH CoC Eligibility &amp; Termination Policies</td>
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<td>Letters of Support detailing case management and other service commitments/partnerships</td>
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* ZoomGrants™ is not responsible for the content of uploaded documents.
Salt Lake County

Programs → MISP 2021 Continuum of Care - Renewal Application → TRH PSH Consolidated FY2021

MISP
MISP 2021 Continuum of Care - Renewal Application

The Road Home

TRH PSH Consolidated FY2021
$1,694,589.00 Requested

Trial Decision

Undecided

$0

Scoring

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<th>Ext. Score</th>
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## Administrative Scoring Questions

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<td>2 Percentage with zero income</td>
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Average Total Score: 89.29

### Total Combined Score

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https://www.zoomgrants.com/rapp2.asp?v=review&rpid=2863&propid=370839
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<td>144,211</td>
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<td>Tier 2</td>
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<td>TRH</td>
<td>TRH Rapid Re-Housing for Singles</td>
<td>174.57</td>
<td>105,000</td>
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<td>Tier 2</td>
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Sincerely,

**Tarra McFadden**  
*Special Projects and Grants Coordinator*  
Mayor’s Initiatives and Special Projects  
Salt Lake County  
Phone: 801-923-3080  
Email: tmcfadden@slco.org
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Mayor’s Initiatives and Special Projects

Salt Lake County

Phone: 801-923-3080

Email: tmcf Madden@slco.org
That makes perfect sense.

We've talked it through internally, and our preference would be to have the grant reallocated and the funding reprioritized as the committee sees fit. In that case, ideally, our preference would be to have our two PSH Supportive Services Grants (PSH Case Management and PSH Case Management Expansion) instead considered as one new application for funding. The committee could then have the choice to prioritize none of it, some portion of it, or the full amount up to the two combined grants of $191,223. We are requesting this because we are concerned that operating the two grants separately would be significantly more complex. Of course, we understand completely that you and the committee may have limited flexibility to make this type of change, and we will defer to your judgement to determine the best way to proceed.

Please let me know if I can answer any additional questions.

Thank you,

KRYSTA NIEMCZYK (she/her)

Grant Programs Director

3595 S Main Street | Salt Lake City, UT 84115

kniemczyk@housingconnect.org

P: (801) 663-4520 | F: (801) 284-4406

TDD: (801) 284-4407 | www.housingconnect.org
It would probably be best to discuss it before the Ranking Committee meets tomorrow since it will impact the prioritization list. Is your preference to apply for a transition grant, or have us reallocate and award to a new PSH grant? If you apply as a transition grant, you would not also be allowed to expand.

Tarra McFadden

Email: tmcfadden@slco.org

From: Krysta Niemczyk [mailto:kniemczyk@housingconnect.org]
Sent: Wednesday, October 27, 2021 2:28 PM
To: Tarra McFadden
Subject: Fwd: <External Message> Question - Converting project type

Well, I guess this answer throws a wrench in things a bit. Would it be best to discuss this and make a plan after the prioritization list is released?

KRYSTA NIEMCZYK (she/her)

Grant Programs Director

3595 S Main Street | Salt Lake City, UT 84115

kniemczyk@housingconnect.org

P: (801) 663-4520 | F: (801) 284-4406

TDD: (801) 284-4407 | www.housingconnect.org

On Wed, Oct 27, 2021 at 10:48 AM CoCNOFO <CoCNOFO@hud.gov> wrote:

Hello Krysta,
Thank you for your question. You cannot change a project component in the CoC competition unless your grant agreement has been amended. The amendment to the grant agreement must be processed prior to the application submission deadline. At this point there may not be sufficient time to process such changes. Please reach out to your Field Office representative to determine whether such an amendment can be processed by the 11/16/2021 submission deadline. If it cannot, the current recipient on the grant agreement must submit the application and then process the amendment once the renewal project is conditionally awarded. You would also need to contact your Collaborative Applicant to tell them that you are changing the project.

If your project wants to change from TH to PH, you can submit a transition grant as outlined in the NOFO. Your CoC may also choose to apply for a new PH-PSH grant by reallocating the expiring TH grant.

Please reply to this email if you need further assistance.

Thank you,
CoC NOFO Team

---

From: Krysta Niemczyk <kniemczyk@housingconnect.org>
Sent: Monday, October 11, 2021 3:07 PM
To: CoCNOFO <CoCNOFO@hud.gov>
Cc: tmcfadden@slco.org <tmcfadden@slco.org>
Subject: <External Message> Question - Converting project type

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. If you have concerns about the content of the email, please send it to phishing@hud.gov

Greetings,

I am representing a PHA who has assumed a COC TH grant with funding for supportive services from another community agency. We are currently renewing this grant in the competition. We are seeking to operate this grant as a PH-PSH grant in the future.
Our HUD CPD office has advised us that we can change the project type in the application process, and that this does not require us to utilize the transition process outlined in the NOFO, but rather that we just change the project type in our renewal. We would like to apply for an expansion of this grant. I see in the NOFO that grants going through the transition process are not eligible for consolidation or expansion, but since this grant will not go through that process officially, we are seeking guidance. Is our assumption grant, for which we are changing the project type from TH to PH-PSH eligible for an expansion grant?

Thank you for your consideration of this question.

**KRYSTA NIEMCZYK** *(she/her)*

Grant Programs Director

3595 S Main Street | Salt Lake City, UT 84115

kniemczyk@housingconnect.org

P: (801) 663-4520 | F: (801) 284-4406

TDD: (801) 284-4407 | [www.housingconnect.org](http://www.housingconnect.org)
Dear Housing Connect,

The Ranking Committee has determined that it will reallocate grant UT0031L8T002012 in the amount of $38,733 which is currently funded as a Transitional Housing grant as it was assumed from the YWCA. The Ranking Committee recommended your project application for PSH Case Management in the amount of $144,211 using Bonus funds. This was identified as an option to transition these funds by HUD TA and your agency identified as the preferred option in an email dated October 27, 2021. A higher ranking new project will be funded through Reallocation and Bonus funds. I will reach out separately about instructions for updating and resubmitting your application.

Best,

Tarra McFadden  
Special Projects and Grants Coordinator  
Mayor’s Initiatives and Special Projects  
Salt Lake County  
Phone: 801-923-3080  
Email: tmcfadden@slco.org
Salt Lake Continuum of Care Competition

Salt Lake County is the Collaborative Applicant for the HUD CoC Grant. This role involves coordination of project applications, project ranking and review, and the collaborative application.

2021 HUD CoC Competition

Updates will be provided via the SLWCEH newsletter, and also on this page.

In addition to new project funding, there are opportunities to help provide input on the overall application. Feedback will be gathered in the September Core Function Group meetings as well as a standalone CoC Application Workgroup.

Collaborative Application

- Collaborative Application Draft
  - This is a working document. Please feel empowered to add comments to the document.
  - If you would like to attend the Collaborative Application Workgroup meetings, email: tmcfadden@slco.org

Project Priority Listing

- FY23 Applicant Notice Final Ranking Recommendation (Posted 10/29/2021)
- FY23 CoC Competition Final Ranking Recommendation (Posted 10/29/2021)

Notices

- New Projects
  - Application Instructions and Notice - NFAU Projects 2021 (Posted 10/21/2021)
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### Public Posting-Projects Accepted

**1E-5a UT-500 Documentation**

**APPLICANT NOTICE FY2021 COC COMPETITION RANKING RESULTS**

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<td>HC-New Project (Bonus)</td>
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<td>Screenshot of Posting to Salt Lake County Website</td>
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<td>Final New and Renewal Project Listings posted publicly</td>
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<td>Planning Grant posting proof</td>
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October 29, 2021
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Mayor’s Initiatives and Special Projects  
Salt Lake County  
Phone: 801-923-3080  
Email: tmcfadden@slco.org
Tarra McFadden

From: Tarra McFadden
Sent: Friday, October 29, 2021 3:27 PM
To: ‘grantslead@theroadhome.org’; mflynn@theroadhome.org; Baylee White (bwhite@theroadhome.org)
Subject: FY2021 Coe Competition Final Ranking Recommendation
Attachments: Applicant Notice for TRH-Renewal.pdf

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Sincerely,

Tarra McFadden
Special Projects and Grants Coordinator
Mayor’s Initiatives and Special Projects
Salt Lake County
Phone: 801-923-3080
Email: tmcfadden@slco.org
Dear HUD Continuum of Care Applicant:

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- Collaborative Application
  - Collaborative Application Draft
    - This is a working document. Please feel empowered to add comments to the document.
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- Project Priority Listing
  - FY21 Applicant Notice Final Ranking Recommendation (Posted 10/29/2021)
  - FY2021 CoC Competition Final Ranking Recommendation (Posted 10/29/2021)

- Notices
  - New Projects
    - Simplification Instructions and Spillover - NEW Projects 2021 (Posted 10/29/2021)
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Renewal Projects

- Notice Request for APR Data for TH and PH Project Renewal Applications (Sent to Grantees and Posted 6/25/2021)
- Renewal Application Instructions and Notice 2021 (Posted 9/10/2021)
- 2021 Scoring Tool for Renewal Projects combined-FINAL (Posted 9/10/2021)

HMIS Renewal Projects

- Renewal Application Instructions and Notice 2021-HMIS (Posted 9/10/2021)

Planning Project

- Planning Grant as submitted in esnaps 10-12 (Posted 10/14/2021)
- Process for CoC Planning Project 2021-FINAL (Posted 9/23/2021)

Trainings

- Renewal Application Training-Slides (Posted 9/17/2021)
- Renewal Application Training-Video (Posted 9/17/2021)
- New Application Training-Slides (Posted 9/28/2021)
- New Application Training-Video (Posted 9/28/2021)

Resources

- 2021 PIT Count Report (Posted 9/21/2021)
- Rank and Review Policies and Procedures (Posted 9/10/2021)
- Grant Inventory Worksheet 2021 (Posted 9/10/2021)
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- Final CoC Priority Listing (posted 11/10/2021)
- List of all projects accepted, ranked, or rejected (posted 11/10/2021)
- Collaborative Application Draft
  - This is a working document. Please feel empowered to add comments to the document.
  - If you would like to attend the Collaborative Application Workgroup meetings, email: tmcfadden@slco.org
Mathew Minkevitch  
Executive Director  
The Road Home  
210 S. Rio Grande Street  
Salt Lake City, Utah 84101

SUBJECT: Magnolia Apartments Project-based Vouchers (65) – Request Letter of September 11, 2019

Dear Matt:

We received the above-mentioned letter today (attached) and are responding as follows:

1) Vacancy Payments: Vacancy payments will be approved for thirty (30) days. It is highly unusual for us to fund vacancies, but we do understand the nature of the population served. There could be exceptions on a case-by-case for up to sixty (60) days, especially if HASLC is the party delaying occupancy.

2) Rental Subsidy Floor: Approved.

3) 15 Year Contract to 30 Years: Not only approved but expanded to forty (40) years total - (two (2) twenty (20) year terms). This should help tremendously with the financing.

Thank you for taking on this exciting project. We remain very concerned regarding the timelines to date and reserve the right to re-assign the vouchers to other projects.

Please let us know if you have any questions or require any additional information.

Sincerely,

Daniel Nackerman  
Executive Director

CC: Kim Wilford, HASLC  
Jackie Rojas, HASLC  
Rod Solomon, Hawkins Delafield & Wood
September 11, 2019

Daniel Nackerman
Executive Director
Housing Authority of Salt Lake City
1776 South West Temple
Salt Lake City, UT 84115

RE: Magnolia Apartments

Dear Mr. Nackerman,

The Road Home is pleased to partner with the Housing Authority of Salt Lake City to provide 65 studio apartments for chronically homeless individuals at Magnolia Apartments.

We are formally requesting that the following be included in the contract:

1. **Vacancy Payments:** Vacancy payments are necessary to ensure a healthy operating budget. Units at Magnolia are reserved for chronically homeless, disabled and highly vulnerable individuals, which presents the unique challenges listed below:
   - Individuals on the waitlist for this property will generally be difficult to find. It may often take several weeks of outreach before staff are able to locate an individual and complete paperwork.
   - It is not uncommon for units that house highly vulnerable individuals to experience accelerated wear and tear or damage to the property, which equates to a longer unit turnover time and an increased cost to the operating budget.
   - Eligibility criteria for this population is time-intensive and complex. As a result, it may often take longer for a Housing Authority to process and approve eligibility paperwork.

   We are requesting a vacancy payment period of up to 60 days. We find this beneficial and necessary in other contracts we have with project-based vouchers.

2. **Rental Subsidy Floor:** We are requesting that a minimum floor payment for the 65 vouchers be written into the contract. We understand from Jackie Rojas that this may already be in the contract and that she is investigating this.

3. **15-year Contract:** We understand from Zac Pau'u that the original contract length will be 15 years. We are requesting a pre-approval of an additional 15 years at renewal for a confirmed 30 year contract. We believe this will be of benefit to the project.

We look forward to working with you on the Magnolia Apartments. This is a unique partnership. We appreciate your consideration in working with us to make these adjustments.

Gratefully,

Matthew Minkevitch
Executive Director
1. CONTRACT INFORMATION

a. Parties

This housing assistance payments (HAP) contract is entered into between:

Housing Authority of Salt Lake City (PHA) and

STH Magnolia, LLC (owner).

b. Contents of contract

The HAP contract consists of Part 1, Part 2, and the contract exhibits listed in paragraph c.

c. Contract exhibits

The HAP contract includes the following exhibits:

EXHIBIT A: TOTAL NUMBER OF UNITS IN PROJECT COVERED BY
THIS HAP CONTRACT; INITIAL RENT TO OWNER; AND DESCRIPTION OF THE CONTRACT UNITS. (See 24 CFR 983.203 for required items.) If this is a multi-stage project, this exhibit must include a description of the units in each completed phase.

EXHIBIT B: SERVICES, MAINTENANCE AND EQUIPMENT TO BE PROVIDED BY THE OWNER WITHOUT CHARGES IN ADDITION TO RENT TO OWNER

EXHIBIT C: UTILITIES AVAILABLE IN THE CONTRACT UNITS, INCLUDING A LISTING OF UTILITY SERVICES TO BE PAID BY THE OWNER (WITHOUT CHARGES IN ADDITION TO RENT TO OWNER) AND UTILITIES TO BE PAID BY THE TENANTS

EXHIBIT D: FEATURES PROVIDED TO COMPLY WITH PROGRAM ACCESSIBILITY FEATURES OF SECTION 504 OF THE REHABILITATION ACT OF 1973

ADDITIONAL EXHIBITS

d. Single-Stage and Multi-Stage Contracts (place a check mark in front of the applicable project description).

√ Single-Stage Project

This is a single-stage project. For all contract units, the effective date of the HAP contract is: **07/22/2021**

Multi-Stage Project

This is a multi-stage project. The units in each completed stage are designated in Exhibit A.

The PHA enters the effective date for each stage after completion and PHA acceptance of all units in that stage. The PHA enters the effective date for each stage in the “Execution of HAP contract for contract units completed and accepted in stages” (starting on page 10).

The annual anniversary date of the HAP contract for all contract units in this multi-stage project is the anniversary of the effective date of the HAP

Project-Based Voucher Program

HAP Contract for New Construction/Rehab

Previous editions are obsolete

HUD 52530A Page - 2 of Part 1
(07/2019)
contract for the contract units included in the first stage. The expiration date of the HAP contract for all of the contract units completed in stages must be concurrent with the end of the HAP contract term for the units included in the first stage (see 24 CFR 983.206(c)).

e. **Term of the HAP contract**

1. **Beginning of term**

The PHA may not enter into a HAP contract for any contract unit until the PHA (or an independent entity, as applicable) has determined that the unit meets PBV inspection requirements. The term of the HAP contract for any unit begins on the effective date of the HAP contract.

2. **Length of initial term**

a. Subject to paragraph 2.b, the initial term of the HAP contract for any contract units is: **20 Years**

b. The initial term of the HAP contract for any unit may not be less than one year, nor more than twenty years.

3. **Extension of term**

The PHA and owner may agree to enter into an extension of the HAP contract at the time of initial HAP contract execution, or any time prior to expiration of the contract. Any extension, including the term of such extension, must be in accordance with HUD requirements. A PHA must determine that any extension is appropriate to achieve long-term affordability of the housing or expand housing opportunities.

4. **Requirement for sufficient appropriated funding**

a. The length of the initial term and any extension term shall be subject to availability, as determined by HUD, or by the PHA in accordance with HUD requirements, of sufficient appropriated funding (budget authority), as provided in appropriations acts and in the PHA’s annual contributions contract (ACC) with HUD, to make full payment of housing assistance payments due to the owner for any contract year in accordance with the HAP contract.
b. The availability of sufficient funding must be determined by HUD or by the PHA in accordance with HUD requirements. If it is determined that there may not be sufficient funding to continue housing assistance payments for all contract units and for the full term of the HAP contract, the PHA has the right to terminate the HAP contract by notice to the owner for all or any of the contract units. Such action by the PHA shall be implemented in accordance with HUD requirements.

f. Occupancy and payment

1. Payment for occupied unit

During the term of the HAP contract, the PHA shall make housing assistance payments to the owner for the months during which a contract unit is leased to and occupied by an eligible family. If an assisted family moves out of a contract unit, the owner may keep the housing assistance payment for the calendar month when the family moves out (“move-out month”). However, the owner may not keep the payment if the PHA determines that the vacancy is the owner’s fault.

2. Vacancy payment

THE PHA HAS DISCRETION WHETHER TO INCLUDE THE VACANCY PAYMENT PROVISION (PARAGRAPH e.2), OR TO STRIKE THIS PROVISION FROM THE HAP CONTRACT FORM.

a. If an assisted family moves out of a contract unit, the PHA may provide vacancy payments to the owner for a PHA-determined vacancy period extending from the beginning of the first calendar month after the move-out month for a period not exceeding two full months following the move-out month.

b. The vacancy payment to the owner for each month of the maximum two-month period will be determined by the PHA, and cannot exceed the monthly rent to owner under the assisted lease, minus any portion of the rental payment received by the owner (including amounts available from the tenant’s security deposit). Any vacancy payment may cover only the period the unit remains vacant.
c. The PHA may make vacancy payments to the owner only if:

1. The owner gives the PHA prompt, written notice certifying that the family has vacated the unit and the date when the family moved out (to the best of the owner’s knowledge and belief);

2. The owner certifies that the vacancy is not the fault of the owner and that the unit was vacant during the period for which payment is claimed;

3. The owner certifies that it has taken every reasonable action to minimize the likelihood and length of vacancy; and

4. The owner provides any additional information required and requested by the PHA to verify that the owner is entitled to the vacancy payment.

d. The PHA must take every reasonable action to minimize the likelihood and length of vacancy.

e. The owner may refer families to the PHA and recommend selection of such families from the PHA waiting list for occupancy of vacant units.

f. The owner must submit a request for vacancy payments in the form and manner required by the PHA and must provide any information or substantiation required by the PHA to determine the amount of any vacancy payments.

3. **PHA is not responsible for family damage or debt to owner**

Except as provided in this paragraph e (Occupancy and Payment), the PHA will not make any other payment to the owner under the HAP contract. The PHA will not make any payment to the owner for any damages to the unit, or for any other amounts owed by a family under the family’s lease.

g. **Income-mixing requirement**

1. Except as provided in paragraphs f.2 through f.5 below, the PHA will not
make housing assistance payments under the HAP contract for more than the greater of 25 units or 25 percent of the total number of dwelling units (assisted or unassisted) in any project. The term “project” means a single building, multiple contiguous buildings, or multiple buildings on contiguous parcels of land assisted under this HAP contract.

2. The limitation in paragraph f.1 does not apply to single-family buildings.

3. In referring eligible families to the owner for admission to the number of contract units in any project exceeding the 25 unit or 25 percent limitation under paragraph f.1, the PHA shall give preference to elderly families or to families eligible for supportive services, for the number of contract units designated for occupancy by such families. The owner shall rent the designated number of contract units to such families referred by the PHA from the PHA waiting list.

4. Up to the greater of 25 units or 40 percent of units (instead of the greater of 25 units or 25 percent of units) in a project may be project-based if the project is located in a census tract with a poverty rate of 20 percent or less.

5. Units that were previously subject to certain federal rent restrictions or receiving another type of long-term housing subsidy provided by HUD do not count toward the income-mixing requirement if, in the five years prior to issuance of the Request for Proposal or notice of owner selection (for projects selected based on a prior competition or without competition), the unit received one of the forms of HUD assistance or was under a federal rent restriction as described in f.6 and f.7, below.

6. The following specifies the number of contract units (if any) that received one of the following forms of HUD assistance (enter the number of contract units in front of the applicable form of assistance):

- 0 Public Housing or Operating Funds;
- 0 Project-Based Rental Assistance (including Mod Rehab and Mod Rehab Single-Room Occupancy);
- 0 Housing for the Elderly (Section 202 or the Housing Act of 1959);
- 0 Housing for Persons with Disabilities (Section 811 of the Cranston-Gonzalez Affordable Housing Act);
0  Rent Supplement Program;
0  Rental Assistance Program;
0  Flexible Subsidy Program.

The following total number of contract units received a form of HUD assistance listed above: 0 . If all of the units in the project received such assistance, you may skip sections g.7 and g.8, below.

7. The following specifies the number of contract units (if any) that were under any of the following federal rent restrictions (enter the number of contract units in front of the applicable type of federal rent restriction):

0  Section 236;
0  Section 221(d)(3) or (d)(4) BMIR (below-market interest rate);
0  Housing for the Elderly (Section 202 or the Housing Act of 1959);
0  Housing for Persons with Disabilities (Section 811 of the Cranston-Gonzalez Affordable Housing Act);
0  Flexible Subsidy Program.

The following total number of contract units were subject to a federal rent restriction listed above: 0 . If all of the units in the project were subject to a federal rent restriction, you may skip section g.8, below.

8. The following specifies the number of contract units (if any) designated for occupancy by elderly families or by families eligible for supportive services:

a. Place a check mark here _ if any contract units are designated for occupancy by elderly families; The following number of contract units shall be rented to elderly families:

b. Place a check mark here ✓ if any contract units are designated for occupancy by families eligible for supportive services. The
following number of contract units shall be rented to families eligible for supportive services:

65

9. The PHA and owner must comply with all HUD requirements regarding income mixing.
**EXECUTION OF HAP CONTRACT FOR SINGLE-STAGE PROJECT**

<table>
<thead>
<tr>
<th>PUBLIC HOUSING AGENCY (PHA)</th>
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<tbody>
<tr>
<td>Name of PHA (Print)</td>
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<tr>
<td>Housing Authority of Salt Lake City</td>
</tr>
</tbody>
</table>

By: [Signature]
Signed by authorized representative

Daniel Nackerman, Executive Director, Housing Authority of Salt Lake City

Name and official title (Print)

Date: 8/2/2021

<table>
<thead>
<tr>
<th>OWNER</th>
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<tr>
<td>Name of Owner (Print)</td>
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</table>

By: [Signature]
Signed by authorized representative

Michelle Flynn, Executive Director, The Road Home

Name and official title (Print)

Date: July 29, 2021
U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

SECTION 8 PROJECT-BASED VOUCHER PROGRAM
HOUSING ASSISTANCE PAYMENTS CONTRACT
NEW CONSTRUCTION OR REHABILITATION

PART 2 OF HAP CONTRACT

Public reporting burden for this collection of information is estimated to average 2 hours. This includes the time for collecting, reviewing and reporting the data. The information is being collected as required by 24 CFR 983.202, which requires the PHA to enter into a HAP contract with the owner to provide housing assistance payments for eligible families. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number. Assurances of confidentiality are not provided under this collection.

Privacy Act Statement. HUD is committed to protecting the privacy of individuals’ information stored electronically or in paper form, in accordance with federal privacy laws, guidance, and best practices. HUD expects its third-party business partners, including Public Housing Authorities, who collect, use maintain, or disseminate HUD information to protect the privacy of that information in accordance with applicable law.

2. DEFINITIONS

Agreement. Agreement to enter into HAP Contract between the owner and the PHA. The HAP contract was entered into following new construction or rehabilitation of the contract units by the owner pursuant to an Agreement.

Contract units. The housing units covered by this HAP contract. The contract units are described in Exhibit A.

Controlling interest. In the context of PHA-owned units (see definition below), controlling interest means:

(a) Holding more than 50 percent of the stock of any corporation; or

(b) Having the power to appoint more than 50 percent of the members of the board of directors of a non-stock corporation (such as a non-profit corporation); or

(c) Where more than 50 percent of the members of the board of directors of any corporation also serve as directors, officers, or employees of the PHA; or

(d) Holding more than 50 percent of all managing member interests in an LLC; or
(e) Holding more than 50 percent of all general partner interests in a partnership; or

(f) Having equivalent levels of control in other ownership structures.

**Family.** The persons approved by the PHA to reside in a contract unit with assistance under the program.

**HAP contract.** This housing assistance payments contract between the PHA and the owner. The contract consists of Part 1, Part 2, and the contract exhibits (listed in section 1.c of the HAP contract).

**Household.** The family and any PHA-approved live-in aide.

**Housing assistance payment.** The monthly assistance payment by the PHA for a contract unit, which includes: (1) a payment to the owner for rent to the owner under the family’s lease minus the tenant rent; and (2) an additional payment to or on behalf of the family if the utility allowance exceeds total tenant payment.

**Housing quality standards (HQS).** The HUD minimum quality standards for dwelling units occupied by families receiving project-based voucher program assistance.

**HUD.** U.S. Department of Housing and Urban Development.

**HUD requirements.** HUD requirements which apply to the project-based voucher program. HUD requirements are issued by HUD headquarters, as regulations, Federal Register notices or other binding program directives.

**Newly constructed housing.** Housing units that do not exist on the proposal selection date and are developed after the date of selection pursuant to an Agreement between the PHA and owner for use under the project-based voucher program.

**Owner.** Any person or entity who has the legal right to lease or sublease a unit to a participant.

**PHA.** Public Housing Agency. The agency that has entered into the HAP contract with the owner. The agency is a public housing agency as defined in the United States Housing Act of 1937 (42 U.S.C. 1437a(b)(6)).

**PHA-owned units.** A unit is “owned by a PHA” if the unit is in a project that is:

(a) Owned by the PHA (which includes a PHA having a “controlling interest” in the entity that owns the unit; see definition above);
(b) Owned by an entity wholly controlled by the PHA; or

(c) Owned by a limited liability company (LLC) or limited partnership in which the PHA (or an entity wholly controlled by the PHA) holds a controlling interest in the managing member or general partner.

**Premises.** The building or complex in which a contract unit is located, including common areas or grounds.

**Principal or interested party.** This term includes a management agent and other persons or entities participating in project management, and the officers and principal members, shareholders, investors, and other parties having a substantial interest in the HAP contract, or in any proceeds or benefits arising from the HAP contract.

**Program.** The project-based voucher program (see authorization for project-based assistance at 42 U.S.C. 1437f(o)(13)).

**Proposal selection date.** The date the PHA gives written notice of proposal selection to the owner whose proposal is selected in accordance with the criteria established in the PHA’s administrative plan.

**Rehabilitated housing.** Housing units that exist on the proposal selection date but do not substantially comply with the HQS on that date and are developed pursuant to an Agreement between the PHA and owner for use under the project-based voucher program.

**Rent to owner.** The total monthly rent payable to the owner under the lease for a contract unit. Rent to owner includes payment for any housing services, maintenance and utilities to be provided by the owner in accordance with the lease.

**Tenant.** The person or persons (other than a live-in aide) who executes the lease as a lessee of the dwelling unit.

**Tenant rent.** The portion of the rent to owner payable by the family, as determined by the PHA in accordance with HUD requirements. The PHA is not responsible for paying any part of the tenant rent.

3. **PURPOSE**

   a. This is a HAP contract between the PHA and the owner.

   b. The purpose of the HAP contract is to provide housing assistance payments for eligible families who lease contract units that comply with
the HUD HQS from the owner.

c. The PHA must make housing assistance payments to the owner in accordance with the HAP contract for contract units leased and occupied by eligible families during the HAP contract term. HUD provides funds to the PHA to make housing assistance payments to owners for eligible families.

4. RENT TO OWNER: HOUSING ASSISTANCE PAYMENTS

a. Amount of initial rent to owner

The initial rent to owner for each contract unit is stated in Exhibit A, which is attached to and made a part of the HAP contract. At the beginning of the HAP contract term, and until rent to owner is adjusted in accordance with section 5 of the HAP contract, the rent to owner for each bedroom size (number of bedrooms) shall be the initial rent to owner amount listed in Exhibit A.

Place a check mark here ✓ if the PHA has elected not to reduce rents below the initial rent to owner.

b. HUD rent requirements

Notwithstanding any other provision of the HAP contract, the rent to owner may in no event exceed the amount authorized in accordance with HUD requirements. The PHA has the right to reduce the rent to owner, at any time, to correct any errors in establishing or adjusting the rent to owner in accordance with HUD requirements. The PHA may recover any overpayment from the owner.

c. PHA payment to owner

1. Each month the PHA must make a housing assistance payment to the owner for a unit under lease to and occupied by an eligible family in accordance with the HAP contract.

2. The monthly housing assistance payment to the owner for a contract unit is equal to the amount by which the rent to owner exceeds the tenant rent.

3. Payment of the tenant rent is the responsibility of the family. The PHA is not responsible for paying any part of the tenant rent, or for paying any other claim by the owner against a family. The PHA is responsible only for making housing assistance payments to the...
4. The owner will be paid the housing assistance payment under the HAP contract on or about the first day of the month for which payment is due, unless the owner and the PHA agree on a later date.

5. To receive housing assistance payments in accordance with the HAP contract, the owner must comply with all the provisions of the HAP contract. Unless the owner complies with all the provisions of the HAP contract, the owner does not have a right to receive housing assistance payments.

6. If the PHA determines that the owner is not entitled to the payment or any part of it, the PHA, in addition to other remedies, may deduct the amount of the overpayment from any amounts due the owner, including amounts due under any other housing assistance payments contract.

7. The owner will notify the PHA promptly of any change of circumstances that would affect the amount of the monthly housing assistance payment, and will return any payment that does not conform to the changed circumstances.

d. **Termination of assistance for family**

The PHA may terminate housing assistance for a family under the HAP contract in accordance with HUD requirements. The PHA must notify the owner in writing of its decision to terminate housing assistance for the family in such case.

5. **ADJUSTMENT OF RENT TO OWNER**

a. **PHA determination of adjusted rent**

1. At each annual anniversary during the term of the HAP contract, the PHA shall adjust the amount of rent to owner, upon request to the PHA by the owner, in accordance with law and HUD requirements. In addition, the PHA shall adjust the rent to owner when there is a ten percent decrease in the published, applicable Fair Market Rent in accordance with 24 CFR 983.302. However, if the PHA has elected within the HAP contract not to reduce rents below the initial rent to owner, the rent to owner shall not be reduced below the initial rent to owner except in those cases.
described in 24 CFR 983.302(c)(2).

2. The adjustment of rent to owner shall always be determined in accordance with all HUD requirements. The amount of the rent to owner may be adjusted up or down, in the amount defined by the PHA in accordance with HUD requirements.

b. **Reasonable rent**

The rent to owner for each contract unit, as adjusted by the PHA in accordance with 24 CFR 983.303, may at no time exceed the reasonable rent charged for comparable units in the private unassisted market, except in cases where the PHA has elected within the HAP contract not to reduce rents below the initial rent to owner. The reasonable rent shall be determined by the PHA in accordance with HUD requirements.

c. **No special adjustments**

The PHA will not make any special adjustments of the rent to owner.

d. **Owner compliance with HAP contract**

The PHA shall not approve, and the owner shall not receive, any increase of rent to owner unless all contract units are in accordance with the HQS, and the owner has complied with the terms of the assisted leases and the HAP contract.

e. **Notice of rent adjustment**

Rent to owner shall be adjusted by written notice by the PHA to the owner in accordance with this section. Such notice constitutes an amendment of the rents specified in Exhibit A.

6. **OWNER RESPONSIBILITY**

The owner is responsible for:

a. Performing all management and rental functions for the contract units.

b. Maintaining the units in accordance with HQS.

c. Complying with equal opportunity requirements.

d. Enforcing tenant obligations under the lease.
e. Paying for utilities and housing services (unless paid by the family under the lease).

f. Collecting from the tenant:
   1. Any security deposit;
   2. The tenant rent; and
   3. Any charge for unit damage by the family.

7. **OWNER CERTIFICATION**

The owner certifies that at all times during the term of the HAP contract:

a. All contract units are in good and tenantable condition. The owner is maintaining the premises and all contract units in accordance with the HQS.

b. The owner is providing all the services, maintenance and utilities as agreed to under the HAP contract and the leases with assisted families.

c. Each contract unit for which the owner is receiving housing assistance payments is leased to an eligible family referred by the PHA, and the lease is in accordance with the HAP contract and HUD requirements.

d. To the best of the owner’s knowledge, the members of the family reside in each contract unit for which the owner is receiving housing assistance payments, and the unit is the family’s only residence.

e. The owner (including a principal or other interested party) is not the parent, child, grandparent, grandchild, sister, or brother of any member of a family residing in a contract unit unless the PHA has determined that approving leasing of the unit would provide a reasonable accommodation for a family member who is a person with disabilities.

f. The amount of the housing assistance payment is the correct amount due under the HAP contract.

g. The rent to owner for each contract unit does not exceed rents charged by the owner for other comparable unassisted units.

h. Except for the housing assistance payment and the tenant rent as provided under the HAP contract, the owner has not received and will not receive any payments or other consideration (from the family, the PHA, HUD, or
any other public or private source) for rental of the contract unit.

i. The family does not own, or have any interest in the contract unit. If the owner is a cooperative, the family may be a member of the cooperative.

8. **CONDITION OF UNITS**

a. **Owner maintenance and operation**

The owner must maintain and operate the contract units and premises to provide decent, safe and sanitary housing in accordance with the HQS, including performance of ordinary and extraordinary maintenance. The owner must provide all the services, maintenance and utilities set forth in Exhibits B and C, and in the lease with each assisted family.

b. **PHA inspections**

1. The PHA must inspect each contract unit before execution of the HAP contract. The PHA may not enter into a HAP contract covering a unit until the unit fully complies with the HQS.

2. Before providing assistance to a new family in a contract unit, the PHA must inspect the unit. The PHA may not provide assistance on behalf of the family until the unit fully complies with the HQS.

3. At least biennially during the term of the HAP contract, the PHA must inspect a random sample, consisting of at least 20 percent of the contract units in each building, to determine if the contract units and the premises are maintained in accordance with the HQS. Turnover inspections pursuant to paragraph 2 of this section are not counted toward meeting this biennial inspection requirement.

4. If more than 20 percent of the sample of inspected contract units in a building fail the initial inspection, the PHA must reinspect 100 percent of the contract units in the building.

5. The PHA must inspect contract units whenever needed to determine that the contract units comply with the HQS and that the owner is providing maintenance, utilities, and other services in accordance with the HAP contract. The PHA must take into account complaints and any other information that comes to its attention in scheduling inspections.
c. Violation of the housing quality standards

1. If the PHA determines a contract unit is not in accordance with the HQS, the PHA may exercise any of its remedies under the HAP contract for all or any contract units. Such remedies include termination, suspension or reduction of housing assistance payments, and termination of the HAP contract.

2. The PHA may exercise any such contractual remedy respecting a contract unit even if the family continues to occupy the unit.

3. The PHA shall not make any housing assistance for a dwelling unit that fails to meet the HQS, unless the owner corrects the defect within the period specified by the PHA and the PHA verifies the correction. If a defect is life threatening, the owner must correct the defect within no more than 24 hours. For other defects, the owner must correct the defect within no more than 30 calendar days (or any PHA-approved extension).

d. Maintenance and replacement—owner’s standard practice

Maintenance and replacement (including redecoration) must be in accordance with the standard practice for the building concerned as established by the owner.

9. LEASING CONTRACT UNITS

a. Selection of tenants

1. During the term of the HAP contract, the owner must lease all contract units to eligible families selected and referred by the PHA from the PHA waiting list. (See 24 CFR 983.251.)

2. The owner is responsible for adopting written tenant selection procedures that are consistent with the purpose of improving housing opportunities for very low-income families and reasonably related to program eligibility and an applicant’s ability to perform the lease obligations.

3. Consistent with HUD requirements, and Federal civil rights and fair housing requirements, the owner may apply its own nondiscriminatory admission procedures in determining whether to admit a family referred by the PHA for occupancy of a contract unit. The owner may refer families to the PHA, and recommend
selection of such families from the PHA waiting list for occupancy of vacant units.

4. The owner must promptly notify in writing any rejected applicant of the grounds for rejection.

5. The PHA must determine family eligibility in accordance with HUD requirements.

6. The contract unit leased to each family must be appropriate for the size of the family under the PHA's subsidy standards.

7. If a contract unit was occupied by an eligible family at the time the unit was selected by the PHA, or is so occupied on the effective date of the HAP contract, the owner must offer the family the opportunity to lease the same or another appropriately-sized contract unit with assistance under the HAP contract.

8. The owner is responsible for screening and selecting tenants from the families referred by the PHA from its waiting list.

b. Vacancies

1. The owner must promptly notify the PHA of any vacancy in a contract unit. After receiving the owner notice, the PHA shall make every reasonable effort to refer a sufficient number of families for owner to fill the vacancy.

2. The owner must rent vacant contract units to eligible families on the PHA waiting list referred by the PHA.

3. The PHA and the owner must make reasonable, good faith efforts to minimize the likelihood and length of any vacancy.

4. If any contract units have been vacant for a period of 120 or more days since owner notice of vacancy (and notwithstanding the reasonable good faith efforts of the PHA to fill such vacancies), the PHA may give notice to the owner amending the HAP contract to reduce the number of contract units by subtracting the number of contract units (by number of bedrooms) that have been vacant for such period.
10. **TENANCY**  

a. **Lease**  

The lease between the owner and each assisted family must be in accordance with HUD requirements. In all cases, the lease must include the HUD-required tenancy addendum. The tenancy addendum must include, word-for-word, all provisions required by HUD.

b. **Termination of tenancy**  

1. The owner may terminate a tenancy only in accordance with the lease and HUD requirements.

2. The owner must give the PHA a copy of any owner eviction notice to the tenant at the same time that the owner gives notice to the tenant. Owner eviction notice means a notice to vacate, or a complaint or other initial pleading used to commence an eviction action under State or local law.

c. **Family payment**  

1. The portion of the monthly rent to owner payable by the family (“tenant rent”) will be determined by the PHA in accordance with HUD requirements. The amount of the tenant rent is subject to change during the term of the HAP contract. Any changes in the amount of the tenant rent will be effective on the date stated in a notice by the PHA to the family and the owner.

2. The amount of the tenant rent as determined by the PHA is the maximum amount the owner may charge the family for rent of a contract unit, including all housing services, maintenance and utilities to be provided by the owner in accordance with the HAP contract and the lease.

3. The owner may not demand or accept any rent payment from the tenant in excess of the tenant rent as determined by the PHA. The owner must immediately return any excess rent payment to the tenant.

4. The family is not responsible for payment of the portion of the contract rent covered by the housing assistance payment under the HAP contract. The owner may not terminate the tenancy of an assisted family for nonpayment of the PHA housing assistance...
payment.

5. The PHA is responsible only for making the housing assistance payments to the owner on behalf of the family in accordance with the HAP contract. The PHA is not responsible for paying the tenant rent, or any other claim by the owner.

d. Other owner charges

1. Except as provided in paragraph 2, the owner may not require the tenant or family members to pay charges for meals or supportive services. Nonpayment of such charges is not grounds for termination of tenancy.

2. In assisted living developments receiving project-based voucher assistance, owners may charge tenants, family members, or both for meals or supportive services. These charges may not be included in the rent to owner, nor may the value of meals and supportive services be included in the calculation of reasonable rent. Non-payment of such charges is grounds for termination of the lease by the owner in an assisted living development.

3. The owner may not charge the tenant or family members extra amounts for items customarily included in rent in the locality or provided at no additional cost to the unsubsidized tenant in the premises.

e. Security deposit

1. The owner may collect a security deposit from the family.

2. The owner must comply with HUD and PHA requirements, which may change from time to time, regarding security deposits from a tenant.

3. The PHA may prohibit security deposits in excess of private market practice, or in excess of amounts charged by the owner to unassisted families.

4. When the family moves out of the contract unit, the owner, subject to State and local law, may use the security deposit, including any interest on the deposit, in accordance with the lease, as reimbursement for any unpaid tenant rent, damages to the unit or other amounts which the family owes under the lease. The owner
must give the family a written list of all items charged against the security deposit and the amount of each item. After deducting the amount used as reimbursement to the owner, the owner must promptly refund the full amount of the balance to the family.

5. If the security deposit is not sufficient to cover amounts the family owes under the lease, the owner may seek to collect the balance from the family. However, the PHA has no liability or responsibility for payment of any amount owed by the family to the owner.

11. FAMILY RIGHT TO MOVE
   
a. The family may terminate its lease at any time after the first year of occupancy. The family must give the owner advance written notice of intent to vacate (with a copy to the PHA) in accordance with the lease. If the family has elected to terminate the lease in this manner, the PHA must offer the family the opportunity for tenant-based rental assistance in accordance with HUD requirements.

b. Before providing notice to terminate the lease under paragraph a, the family must first contact the PHA to request tenant-based rental assistance if the family wishes to move with continued assistance. If tenant-based rental assistance is not immediately available upon lease termination, the PHA shall give the family priority to receive the next available opportunity for tenant-based rental assistance.

12. OVERCROWDED, UNDER-OCCUPIED, AND ACCESSIBLE UNITS

The PHA subsidy standards determine the appropriate unit size for the family size and composition. The PHA and owner must comply with the requirements in 24 CFR 983.260. If the PHA determines that a family is occupying a wrong-size unit, or a unit with accessibility features that the family does not require, and the unit is needed by a family that requires the accessibility features, the PHA must promptly notify the family and the owner of this determination, and of the PHA’s offer of continued assistance in another unit. 24 CFR 983.260(a).

13. PROHIBITION OF DISCRIMINATION
   
a. The owner may not refuse to lease contract units to, or otherwise discriminate against any person or family in leasing of a contract unit, because of race, color, religion, sex, national origin, disability, age or familial status.

c. The owner must comply with HUD’s Equal Access to HUD-assisted or insured housing rule (24 CFR 5.105(a)(2)).

d. The owner must comply with the Violence Against Women Act, as amended, and HUD’s implementing regulation at 24 CFR part 5, Subpart L, and program regulations.

e. The PHA and the owner must cooperate with HUD in the conducting of compliance reviews and complaint investigations pursuant to all applicable civil rights statutes, Executive Orders, and all related rules and regulations.

14. **PHA DEFAULT AND HUD REMEDIES**

If HUD determines that the PHA has failed to comply with the HAP contract, or has failed to take appropriate action to HUD’s satisfaction or as directed by HUD, for enforcement of the PHA’s rights under the HAP contract, HUD may assume
the PHA's rights and obligations under the HAP contract, and may perform the obligations and enforce the rights of the PHA under the HAP contract.

15. **OWNER DEFAULT AND PHA REMEDIES**

a. **Owner default**

Any of the following is a default by the owner under the HAP contract:

1. The owner has failed to comply with any obligation under the HAP contract, including the owner's obligations to maintain all contract units in accordance with the housing quality standards.

2. The owner has violated any obligation under any other housing assistance payments contract under Section 8 of the United States Housing Act of 1937 (42 U.S.C. 1437f).

3. The owner has committed any fraud or made any false statement to the PHA or HUD in connection with the HAP contract.

4. The owner has committed fraud, bribery or any other corrupt or criminal act in connection with any Federal housing assistance program.

5. If the property where the contract units are located is subject to a lien or security interest securing a HUD loan or a mortgage insured by HUD and:
   
   i. The owner has failed to comply with the regulations for the applicable mortgage insurance or loan program, with the mortgage or mortgage note, or with the regulatory agreement; or
   
   ii. The owner has committed fraud, bribery or any other corrupt or criminal act in connection with the HUD loan or HUD-insured mortgage.

6. The owner has engaged in any drug-related criminal activity or any violent criminal activity.

b. **PHA remedies**

1. If the PHA determines that a breach has occurred, the PHA may exercise any of its rights or remedies under the HAP contract.
2. The PHA must notify the owner in writing of such determination. The notice by the PHA to the owner may require the owner to take corrective action (as verified by the PHA) by a time prescribed in the notice.

3. The PHA’s rights and remedies under the HAP contract include recovery of overpayments, termination or reduction of housing assistance payments, and termination of the HAP contract.

c. PHA remedy is not waived

The PHA’s exercise or non-exercise of any remedy for owner breach of the HAP contract is not a waiver of the right to exercise that remedy or any other right or remedy at any time.

16. OWNER DUTY TO PROVIDE INFORMATION AND ACCESS REQUIRED BY HUD OR PHA

a. Required information

The owner must prepare and furnish any information pertinent to the HAP contract as may reasonably be required from time to time by the PHA or HUD. The owner shall furnish such information in the form and manner required by the PHA or HUD.

b. PHA and HUD access to premises

The owner must permit the PHA or HUD or any of their authorized representatives to have access to the premises during normal business hours and, for the purpose of audit and examination, to have access to any books, documents, papers and records of the owner to the extent necessary to determine compliance with the HAP contract, including the verification of information pertinent to the housing assistance payments or the HAP contract.

17. PHA AND OWNER RELATION TO THIRD PARTIES

a. Injury because of owner action or failure to act

The PHA has no responsibility for or liability to any person injured as a result of the owner’s action or failure to act in connection with the implementation of the HAP contract, or as a result of any other action or failure to act by the owner.
b. Legal relationship

The owner is not the agent of the PHA. The HAP contract does not create or affect any relationship between the PHA and any lender to the owner or any suppliers, employees, contractors or subcontractors used by the owner in connection with the implementation of the HAP contract.

c. Exclusion of third-party claims

Nothing in the HAP contract shall be construed as creating any right of a family or other third party (other than HUD) to enforce any provision of the HAP contract, or to assert any claim against HUD, the PHA or the owner under the HAP contract.

d. Exclusion of owner claims against HUD

Nothing in the HAP contract shall be construed as creating any right of the owner to assert any claim against HUD.

18. PHA-OWNED UNITS

Notwithstanding Section 17 of this HAP contract, a PHA may own units assisted under the project-based voucher program, subject to the special requirements in 24 CFR 983.59 regarding PHA-owned units.

19. CONFLICT OF INTEREST

a. Interest of members, officers, or employees of PHA, members of local governing body, or other public officials

1. No present or former member or officer of the PHA (except tenant-commissioners), no employee of the PHA who formulates policy or influences decisions with respect to the housing choice voucher program or project-based voucher program, and no public official or member of a governing body or State or local legislator who exercises functions or responsibilities with respect to these programs, shall have any direct or indirect interest, during his or her tenure or for one year thereafter, in the HAP contract.

2. HUD may waive this provision for good cause.

b. Disclosure

The owner has disclosed to the PHA any interest that would be a violation of the HAP contract. The owner must fully and promptly update such

Project-Based Voucher Program
HAP Contract for New Construction/Rehab

Previous editions are obsolete

HUD 52530A Page - 17 of Part 2 (07/2019)
disclosures.

c. **Interest of member of or delegate to Congress**

No member of or delegate to the Congress of the United States of America or resident-commissioner shall be admitted to any share or part of this HAP Contract or to any benefits arising from the contract.

20. **EXCLUSION FROM FEDERAL PROGRAMS**

a. **Federal requirements**

The owner must comply with and is subject to requirements of 2 CFR part 2424.

b. **Disclosure**

The owner certifies that:

1. The owner has disclosed to the PHA the identity of the owner and any principal or interested party.

2. Neither the owner nor any principal or interested party is listed on the U.S. General Services Administration list of parties excluded from Federal procurement and nonprocurement programs; and none of such parties are debarred, suspended, subject to a limited denial of participation or otherwise excluded under 2 CFR part 2424.

21. **TRANSFER OF THE CONTRACT OR PROPERTY**

a. **When consent is required**

1. The owner agrees that neither the HAP contract nor the property may be transferred without the advance written consent of the PHA in accordance with HUD requirements.

2. “Transfer” includes:

   a. Any sale or assignment or other transfer of ownership, in any form, of the HAP contract or the property;

   b. The transfer of any right to receive housing assistance payments that may be payable pursuant to the HAP contract;
c. The creation of a security interest in the HAP contract or the property;

d. Foreclosure or other execution on a security interest, or

e. A creditor’s lien, or transfer in bankruptcy.

3. If the owner is a corporation, partnership, trust or joint venture, the owner is not required to obtain advance consent of the PHA pursuant to paragraph a for transfer of a passive and non-controlling interest in the ownership entity (such as a stock transfer or transfer of the interest of a limited partner), if any interests so transferred cumulatively represent less than half the beneficial interest in the HAP contract or the property. The owner must obtain advance consent pursuant to paragraph a for transfer of any interest of a general partner.

b. Transferee assumption of HAP contract

No transferee (including the holder of a security interest, the security holder’s transferee or successor in interest, or the transferee upon exercise of a security interest) shall have any right to receive any payment of housing assistance payments pursuant to the HAP contract, or to exercise any rights or remedies under the HAP contract, unless the PHA has consented in advance, in writing to such transfer, and the transferee has agreed in writing, in a form acceptable to the PHA in accordance with HUD requirements, to assume the obligations of the owner under the HAP contract, and to comply with all the terms of the HAP contract.

c. Effect of consent to transfer

1. The creation or transfer of any security interest in the HAP contract is limited to amounts payable under the HAP contract in accordance with the terms of the HAP contract.

2. The PHA’s consent to transfer of the HAP contract or the property does not to change the terms of the HAP contract in any way, and does not change the rights or obligations of the PHA or the owner under the HAP contract.

3. The PHA’s consent to transfer of the HAP contract or the property to any transferee does not constitute consent to any further transfers of the HAP contract or the property, including further transfers to any successors or assigns of an approved transferee.
d. When transfer is prohibited

The PHA will not consent to the transfer if any transferee, or any principal or interested party is debarred, suspended subject to a limited denial of participation, or otherwise excluded under 2 CFR part 2424, or is listed on the U.S. General Services Administration list of parties excluded from Federal procurement or nonprocurement programs.

22. SUBSIDY LAYERING

a. Owner disclosure

The owner must disclose to the PHA, in accordance with HUD requirements, information regarding any related assistance from the Federal Government, a State, or a unit of general local government, or any agency or instrumentality thereof, that is made available or is expected to be made available with respect to the contract units. Such related assistance includes, but is not limited to, any loan, grant, guarantee, insurance, payment, rebate, subsidy, credit, tax benefit, or any other form of direct or indirect assistance.

b. Limit of payments

Housing assistance payments under the HAP contract must be no more than is necessary, as determined in accordance with HUD requirements, to provide affordable housing after taking account of such related assistance. The PHA will adjust in accordance with HUD requirements the amount of the housing assistance payments to the owner to compensate in whole or in part for such related assistance.

23. OWNER LOBBYING CERTIFICATIONS

a. The owner certifies, to the best of owner’s knowledge and belief, that:

1. No Federally appropriated funds have been paid or will be paid, by or on behalf of the owner, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of the HAP contract, or the extension, continuation, renewal, amendment, or modification of the HAP contract.

2. If any funds other than Federally appropriated funds have been paid or will be paid to any person for influencing or attempting to
influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the HAP contract, the owner must complete and submit Standard Form-LLL, “Disclosure Form to Report Lobbying,” in accordance with its instructions.

b. This certification by the owner is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352.

24. **TERMINATION OF HAP CONTRACT FOR WRONGFUL SELECTION OF CONTRACT UNITS**

The HAP contract may be terminated upon at least 30 days notice to the owner by the PHA or HUD if the PHA or HUD determines that the contract units were not eligible for selection in conformity with HUD requirements.

25. **NOTICES AND OWNER CERTIFICATIONS**

a. Where the owner is required to give any notice to the PHA pursuant to the HAP contract or any other provision of law, such notice must be in writing and must be given in the form and manner required by the PHA.

b. Any certification or warranty by the owner pursuant to the HAP contract shall be deemed a material representation of fact upon which reliance was placed when this transaction was made or entered into.

26. **NOTICE OF TERMINATION OR EXPIRATION WITHOUT EXTENSION**

a. An owner must provide notice to the PHA, and to the affected tenants, not less than 1 year prior to the termination or expiration without extension of a HAP contract.

b. An owner who fails to provide such notice must permit tenants to remain in their units for the required notice period with no increase in the tenant portion of the rent. During this time period, an owner may not evict a tenant as a result of the owner’s inability to collect an increased tenant portion of rent. With PHA agreement, an owner may extend the terminating contract for a period of time sufficient to give tenants 1 year’s advance notice.

27. **FAMILY’S RIGHT TO REMAIN**

Upon termination or expiration of the contract without extension, each family assisted under the contract may elect to use its assistance to remain in the project.
if the family’s unit complies with the inspection requirements under section 8(o)(8) (42 U.S.C. 1437f(o)(8) of the U.S. Housing Act of 1937 ("the 1937 Act")), the rent for the unit is reasonable as required by section 8(o)(10)(A) of the 1937 Act, and the family pays its required share of the rent and the amount, if any, by which the unit rent (including the amount allowed for tenant-paid utilities) exceeds the applicable payment standard.

28. ENTIRE AGREEMENT; INTERPRETATION

a. The HAP contract, including the exhibits, is the entire agreement between the PHA and the owner.

b. The HAP contract must be interpreted and implemented in accordance with all statutory requirements, and with all HUD requirements, including amendments or changes in HUD requirements during the term of the HAP contract. The owner agrees to comply with all such laws and HUD requirements. Any regulatory citation specifically included in this HAP contract is subject to any subsequent revision of such citation.
PBV HOUSING ASSISTANCE PAYMENTS CONTRACT - MAGNOLIA

Exhibit A – Units in Project, Rent and Unit Description

Project Name: Magnolia Apartments

Project Site: 165 South 300 East, Salt Lake City, UT 84111

Total Number of Units in Project Covered by this Agreement: 65 Units. Actual unit numbers will be added at time of contract completion.

Location of Contract Units on Site: The PBV vouchers will be attached to sixty-five (65) studio units. Each unit will be between 400 to 415 square feet. All units will be located on floors 2 through 5.

Services, maintenance or equipment to be supplied by the owner without charges in addition to the rent to the owner: The Magnolia owner will provide typical maintenance and operation of the building. All units will come equipped with amenities such as; private bath, refrigerator, cooking range, microwave oven, common laundry, wireless internet, basic cable television, electricity, gas, water, sewer and trash removal from a centralized bin. Tenants may choose to pay for upgraded internet or cable service.

This project will provide permanent supportive housing for homeless individuals with services provided on-site.

Utilities available to the contract units, including a specification of utility services to be paid by owner (without charges in addition to rent) and utility services to be paid by the tenant:

Owner Pays – Gas, Electric, Water, Sewer and Trash

Tenant Pays – None

Estimated Initial Rent to Owner for the Contract Units: $829 which may be adjusted upward by the Housing Authority of Salt Lake City before the completion of the project.
PBV HOUSING ASSISTANCE PAYMENTS CONTRACT - MAGNOLIA

Exhibit B – Services, Maintenance and Equipment Provided by Owner

Project Name: Magnolia Apartments

Project Site: 165 South 300 East, Salt Lake City, UT 84111

The Magnolia owner will provide typical maintenance and operation of the building. All units will come equipped with amenities such as; private bath, refrigerator, cooking range, microwave oven, common laundry, wireless internet, basic cable television, electricity, gas, water, sewer and trash removal from a centralized bin. Tenants may choose to pay for upgraded internet or cable service.

Utilities available to the contract units, including a specification of utility services to be paid by owner (without charges in addition to rent) and utility services to be paid by the tenant:

Owner Pays – Gas, Electric, Water, Sewer and Trash

Tenant Pays – None
PBV HOUSING ASSISTANCE PAYMENTS CONTRACT - MAGNOLIA

Exhibit C – Utilities

Project Name: Magnolia Apartments

Project Site: 165 South 300 East, Salt Lake City, UT 84111

Utilities available to the contract units, including a specification of utility services to be paid by owner (without charges in addition to rent) and utility services to be paid by the tenant:

- **Owner Pays** – Gas, Electric, Water, Sewer and Trash
- **Tenant Pays** – None

Wireless internet and basic cable television is included in the rent at no charge to the tenant. Tenants may choose to pay for upgraded internet or cable service.
November 3, 2021

Zach Bale  
Director of Operations  
Housing Connect  
3595 South Main Street  
Salt Lake City, Utah 84115  

RE: Match Commitment of Housing Connect PSH Case Management Expansion FY2021 Application  

Dear Zach:  

On behalf of Wasatch Homeless Health Care, Inc. dba Fourth Street Clinic, I am submitting this letter of commitment for Housing Connect’s PSH Case Management Expansion Application. This program will provide case management to a minimum of 25 chronically homeless individuals and families in Salt Lake County. In total, Housing Connect is requesting $144,211 from HUD.  

Wasatch Homeless Health Care, Inc. dba Fourth Street Clinic commits to provide a minimum in-kind service match of $9,198 to participants served in this program year: 7/1/2022 - 6/30/2023. This commitment is based on 42 hours of primary medical care (includes medical services, behavioral health, and dental) conducted by licensed clinicians at $219 per visit.  

We look forward to our continued partnership with Housing Connect and the Salt Lake County Continuum of Care in ensuring that members of our community have access to high quality, affordable housing with case management and supportive services.  

Sincerely,  

Janida Emerson  
Chief Executive Officer
Date: November 3, 2021

To: Zach Bale  
Director of Operations  
Housing Authority of the County of Salt Lake  
3595 South Main Street  
Salt Lake City, Utah 84115

RE: Match Commitment of HC PSH Case Management Expansion FY2021 Application

Dear Zach:

On behalf of Valley Behavioral Health, I am submitting this letter of commitment for Housing Connect’s PSH Case Management Expansion Application. This program will provide case management to a minimum of 25 chronically homeless individuals and families in Salt Lake County. In total, Housing Connect is requesting $144,211 from HUD.

Valley Behavioral Health commits to provide a minimum in-kind service match of $26,855 to participants served in this program year: 7/1/2022 - 6/30/2023. This commitment is based on:

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We look forward to our continued partnership with Housing Connect and the Salt Lake County Continuum of Care in ensuring that members of our community have access to high quality, affordable housing with case management and supportive services.

Sincerely,

[Signature]

Rebecca Brown  
CEO - Interim  
Valley Behavioral Health