Salt Lake County Continuum of Care

Application for Housing Renewal Projects Annual Continuum of Care NOFO

END UTAH HOMELESSNESS
Salt Lake Valley

Applicant Organization:

Project Name:

Project Type:

Total Amount Requested:

What type of Renewal project are you applying for?

☐Permanent Housing – Permanent Supportive Housing

☐Permanent Housing – Rapid Re-housing

Budget

CoC Project Budget	HUD CoC Dollars	Match
Capital Costs		
Leasing		
Rental Assistance		
Supportive Services		
Operating Costs		
HMIS		
Administration		
Total		

Budget & Project Description Narrative *(2500 Characters)*

Program Best Practices (All Housing Projects)

1. For the 2023-2024 operating year, will the project ensure that participants are NOT screened out based on the following items? Select all that apply.

- ☐ Not screened out for: Having too little or little income
- ☐ Not screened out for: Active or history of substance abuse
- ☐ Not screened out for: Having a criminal record with exceptions for state mandated restrictions
- ☐ Not screened out for: History of domestic violence
- ☐ None of the above (screen out for all of the above)

2. For the 2023-2024 operating year, does the project ensure that participants are NOT terminated from the program for the following reasons? Select all that apply.

- ☐ Not terminated for: Failure to participate in supportive services
- ☐ Not terminated for: Failure to make progress on a service plan
- ☐ Not terminated for: Loss of income or failure to improve income
- ☐ Not terminated for: Being a victim of domestic violence
- ☐ None of the above (Terminate for all of the above)

3. For the 2023-2024 operating year, how will the program involve those with lived experience in the programming and implementation of the project. Will the program comply with the CoC regulation requirement to have a homeless or formerly homeless person participate on the agency's Board?

4. Please describe how the project focuses on making episodes of homelessness rare, brief, and one-time. **Agency clearly defines and gives clear examples of how the project funding supports making episodes of homelessness rare, brief and one-time. (1500 characters)**
5. Describe any best practices or promising practices for the population used in the program. Please cite source. (1500 characters)

SLVCEH Homeless Policy Priorities (All Housing Projects)

6. Please fill in the following information about your program. *Prioritized beds = # of beds available through turnover that will be prioritized for CH persons *Although this question is looking forward to the 2023-2024 operating year, it may helpful to reference the Housing Inventory Chart (included in Reference Documents) and your prior E-snaps application*		
	Number of total beds	
	Number of beds dedicated for CH	
	Number of beds prioritized* for CH (PSH Projects only)	
	Number of beds dedicated for Families	
	Number of beds dedicated for Unaccompanied Youth ages 16 -24	

7. What is the target population for the program?
The target population represents approximately 75 percent of the clients served by the program.

Permanent Supportive Housing for CH

Permanent Supportive Housing for persons with a disability

Rapid Rehousing for Singles or Families

Rapid Rehousing for Youth or DV

Transitional Housing for Youth or DV

None of the above

Monitoring Results (All Housing Projects)

8. During the most recent monitoring visit from HUD, HMIS or the SLC CoC, were any concerns or findings noted? If so, please list and include what action steps you have/will take to address the concerns or recommendations.
Reference monitoring report from HUD and your agency response if applicable. (2000 Characters)

HUD inspection requirements (All Housing Projects)

9. Describe your agency's process for being compliant with the HUD Inspection Requirements.
Housing must meet HQS standards, inspected before initial occupancy at least annually during the grant period(2000 Characters)

Housing Placement Process (All Housing Projects)

10. For the 2023-2024 operating year, will the project quickly move participants into housing?
Yes, program goal is that length of time between referral and housing placement is 0 - 30 days
Yes, program goal is that length of time between referral and housing placement will be between 30 - 60 days
Yes, program goal is that length of time between referral and housing placement will be 60 - 90 days
No, program does not have a goal that length of time between referral and placement is less than 90 days.

11. For the most recent operating year, what is the current process/time from prioritization to voucher.   *(Cite relevant data utilized to arrive at your response) (750 characters)*

12. For the most recent operating year, what is the current process/time from voucher to housing placement.   *(Cite relevant data utilized to arrive at your response) (750 characters)*

Integrated Network: Partnerships (All Housing Projects)

13. How does the funding request integrate with the collective efforts to serve the homeless population within the community?   *The agency provides a clear description of how the project integrates with collective efforts in the community, including how the agency participates in Salt Lake Valley Coalition to End Homelessness committees, best practices, policies & procedures (2000 characters)*

14. Demonstrate the partnerships in place for service delivery for the proposed application (2023-2024 operating year). Indicate any shared outcomes that will be used to evaluate the partnership. *(2000 characters)*

Integrated Network: Case Management Coverage

15. Demonstrate how your agency will ensure adequate case management coverage for the proposed application (2022-2023 operating year). Maximum characters: 2000.

Coordinated Entry/Identifying Units

16. Describe how this program will utilize coordinated entry, develop housing units, and provide housing subsidies to persons experiencing homelessness: Maximum characters: 2000.

Addressing Racial Disparities

17. How does this project help address racial equity and racial disparities affecting individuals and families experiencing homelessness? Compare your program's demographics with system demographics and discuss outreach or other efforts to improve equity. System Demographics are part of the Reference Documents Maximum characters: 2000.

Budget

18. Did the program comply with HUD requirements for a minimum of quarterly draw-downs for the most recently completed operating year?	
☐ Yes	
☐ No	

19. Did the program fully expend all HUD dollars for the three most recently completed operating years? Please state percent of HUD funds expended.
Reference: LOCCS information; HUD Dollars drawn / Total HUD Award; Ex: $40,000/$55,000 = 73% If current operating year is the first operating year, please put N/A

	ending in 2019
	ending in 2020
	ending in 2021

20. What is the project's plan to fully expend all HUD dollars for the requested operating year? Maximum characters: 1500.

Data Quality

21. Report the percent of errors for the following data elements.
Reference: CSV-APR Report as uploaded to Sage, Q06 a, b, & c percent of error rate column

	Name
	Social Security Number
	Date of Birth
	Race
	Ethnicity
	Gender
	Veteran Status
	Project Start Date
	Relationship to Head of Household
	Client Location
	Disabling Condition
	Destination
	Income and Sources at Start
	Income and Sources at Annual Assessment
	Income and Sources at Exit

22. Report the number of project entry and exit records for each data entry period
Reference: CSV-APR Report as uploaded to Sage, Q06e: Data Quality: Timeliness

		0 days (start records)
		1-3 days (start records)
		4-6 days (start records)
		7-10 days (start records)
		11+ days (start records)
		0 days (exit records)
		1-3 days (exit records)
		4-6 days (exit records)
		7-10 days (exit records)
		11+ days (exit records)

23. Please state your plan for improving data quality for all of the above data elements that are noted as having an error rate of 10% or higher and/or records entered more than 5 days after entry/exit.
Include the name or title of the person within your agency that will be responsible for executing the plan. Maximum characters: 1500

Need and Performance (All Projects)

24. Need and Performance: All	
Reference: CSV-APR Report as uploaded to Sage,	
	% Occupancy / Average Daily Unit Utilization (4B. Total Units from e-snaps application, Q08b PIT Count of Households, Calculate the average (divide each PIT by Units to get utilization, add all utilization and divide by 4)
	% of adults with zero income at entry (Reference: Q16, no income at start/total adults)
	% Leavers who exit to shelter, streets or unknown (Reference Q23c (exits to emergency shelter+place not meant for habitation+data not collected)/total leavers(Q22a1)) (if no leavers, enter N/A)
	% Returns to homelessness (HMIS report from SLCO)
	% of adult stayers who gained or increased earned income (Reference: Q19a1 1st row Adults who gained or increased/Total Adults)
	% of adult stayers who gained or increased non-employment income (Reference: Q19a1 3rd row Adults who gained or increased/Total Adults)
	% of adult leavers who gained or increased earned income (Reference Q19a2 1st row Adults who gained or increased/Total Adults)
	% of adult leavers who gained or increased non-employment income (Reference Q19a2 3rd row Adults who gained or increased/Total Adults)

Project Specific Need and Performance (PSH)

25. PSH Percentage of clients disabled at entry
(Assumes adult in family has disability, calculation may be >100%) Reference APR Q13a2; Formula = ((Persons with 1 condition)+(Persons with 2)+(Persons with 3+)) / Total Adults (Q05a)

26. PSH Percentage of participants who remain in PSH or exited to permanent housing
Calc: 1) Determine # stayers (APR Q22a1); 2) Determine leavers to PH destinations (APR Q23c); 3) Add stayers (Step 1) and leavers to permanent housing destinations (Step 2) and divide by # of participants (Q05a)-excluded destinations

Project Specific Need and Performance (RRH)

25. RRH Percentage of clients disabled at entry
Reference: (Assumes adult in family has disability, calculation may be >100%) Reference APR Q13a2; Formula = ((Persons with 1 condition)+(Persons with 2)+(Persons with 3+)) / Total Adults (Q05a)

26. RRH Percentage of participants who exited to permanent housing
Reference: Calculation: 1) Determine # of leavers to permanent housing destinations (APR Q23a & Q23b); 2) Divide by # of leavers (Q22a1) minus leavers to excluded destinations.

27. RRH On average, participants spend XX days from project entry to residential move-in
Reference: APR Q22c: 1) Review the various time periods, some categories have been combined, add persons in those categories 2) Report the mode (most common) time period
☐ Less than 60 days ☐ 61-180 days (total persons from 61-180) ☐ Greater than 180 days (add total persons from 181-365, 366-730)