



Jennifer Wilson
Mayor

Darrin Casper
Deputy Mayor &
Chief Financial Officer

Catherine Kanter
Deputy Mayor of
Regional Operations

Erin Litvack
Deputy Mayor /
Chief Administrative Officer

Mayor's Initiatives & Special Projects

Tarra McFadden

September 13, 2022

Dear HUD Continuum of Care Applicant:

Thank you for submitting a renewal project application(s) for consideration in the FY2022 HUD CoC Competition for the Salt Lake City and County Continuum of Care. This year there were 19 project applications submitted for review by the Ranking Committee.

Eight members served on this year's Ranking Committee representing various stakeholder groups. A list of committee members is included with this letter, although applicants should note that any communication regarding the Committee processes or outcomes should be directed to Salt Lake County per approved policies and procedures. Salt Lake County, in its role as CoC Collaborative Applicant, provides staffing support to the Ranking Committee.

The committee worked diligently to thoroughly review all projects, support the creation of new resources, and minimize impact to existing programs. After reviewing all submitted applications, the committee considered a number of ranking strategies as they related to overall funding. Discussion centered on how particular projects contribute to overall system performance, accountability for currently funded programs, and the risks inherent to funding new projects.

The committee has completed their work for the FY2022 competition. Please find the following enclosed:

1. **Agency Project Summary** - Overview of submitted applications from your agency, scores, and funding status
2. **FY2022 Competition Final Ranking Recommendations** - Ranking Committee recommendations will be submitted to HUD. HUD is the ultimate funding authority and will make the final award decisions.
3. **Funding and Tiering information** - An overview of our CoC's funding availability, an explanation of HUD's funding process for projects ranked in Tier 2, summary of requests received and the final funding decision.
4. **Application Review and Ranking Process** - This provides an overview of the local review and ranking process. This information will also be posted to the [Salt Lake Continuum of Care Competition](#) site.

The Ranking Committee has recognized the merits of your program and has recommended your project for continued funding. Salt Lake County may be reaching out to you and other grantees in the next week to fix minor technical edits prior to final grant submission. Salt Lake County staff will also hold individual debriefings with each applicant agency following the competition. If you have questions or concerns you would like addressed prior to the debriefing, please do not hesitate to contact me (801-923-3080) or Katherine Fife (385-468-7143).

Sincerely,

Tarra McFadden
Special Projects and Grants Coordinator



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Although your project was not recommended for funding this year, the Ranking Committee recognized its merits and would encourage you to continue working with the CoC and other community stakeholders in preparation for submitting a project for consideration next year. Salt Lake County staff will also hold individual debriefings with each applicant agency following the competition, at which time recommendations for future applications and strategies can be discussed. If you have questions or concerns you would like addressed prior to the debriefing, please don't hesitate to contact me (801-923-3080) or Katherine Fife (385-468-7143).

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Tarra McFadden
Special Projects and Grants Coordinator



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Tarra McFadden, Special Projects and Grants Coordinator

Local Rank	Application Title	Committee Score	Admin Score	Points Possible	Total Score	Amount Requested	Rec. Funding Amount	Running Total	Tier Placement
1	HC SPK Kelly Benson	93.71	62.50	167.50	93.26	\$125,440	\$125,440	\$ 125,440	Tier 1
2	SLCO Coordinated Entry	183.71	N/A	200.00	91.86	\$174,340	\$174,340	\$ 299,780	Tier 1
3	TRH Magnolia Supportive Services	182.57	N/A	200.00	91.29	\$220,000	\$220,000	\$ 519,780	Tier 1
4	TRH Shelter Plus Care II	89.71	90.63	200.00	90.17	\$2,561,572	\$2,561,572	\$ 3,081,352	Tier 1
5	TRH Scattered Site Properties	92.57	57.50	167.50	89.59	\$19,382	\$19,382	\$ 3,100,734	Tier 1
6	TRH RRH for Families	90.29	87.50	200.00	88.89	\$295,901	\$295,901	\$ 3,396,635	Tier 1
7	DWS Salt Lake HMIS	*	*	*	*	\$223,151	\$223,151	\$ 3,619,786	Tier 1
8	HC SP3 New Chronic	88.86	87.50	200.00	88.18	\$1,362,904	\$1,362,904	\$ 4,982,690	Tier 1
9	HC COCR Reallocated	89.57	83.13	200.00	86.35	\$1,380,580	\$1,380,580	\$ 6,363,270	Tier 1
10	HC SPBB Bud Bailey	92.86	78.75	200.00	85.80	\$281,585	\$281,585	\$ 6,644,855	Tier 1
11	VOAUT Youth Rapid Rehousing Project	88.00	82.50	200.00	85.25	\$330,614	\$330,614	\$ 6,975,469	Tier 1
12	HC SPG Grace Mary Manor	93.00	71.25	200.00	82.13	\$252,306	\$252,306	\$ 7,227,775	Tier 1
13	TRH CHSH Leasing	91.14	69.38	200.00	80.26	\$585,964	\$585,964	\$ 7,813,739	Tier 1

Local Rank	Application Title	Committee Score	Admin Score	Points Possible	Total Score	Amount Requested	Rec. Funding Amount	Running Total	Tier Placement
14	HC SP Renewal (Tier 1)	90.71	66.25	200.00	78.48	\$1,706,000	\$1,230,012	\$ 9,043,751	Tier 1
14	HC SP Renewal (Tier 2)						\$475,988	\$ 9,519,739	Tier 2
15	DWS Salt Lake HMIS Expansion	96.33	N/A	100.00	96.33	\$10,624	\$10,624	\$ 9,530,363	Tier 2
16	DWS Salt Lake HMIS DV Comparable Database Specialist Expansion	96.17	N/A	100.00	96.17	\$32,500	\$32,500	\$ 9,562,863	Tier 2
17	TRH PSH for Families with Severe Service Needs	93.86	N/A	100.00	93.86	\$427,055	\$432,863	\$ 9,995,726	Tier 2
-	HC COCPB Project Based	91.86	N/A	100.00	91.86	\$420,144	\$0	-	Unfunded
-	Switchpoint PSH CH Vets	85.14	N/A	100.00	85.14	\$590,008	\$0	-	Unfunded



Funding for our CoC

- Annual Renewal Demand: \$9,519,739
 - This funding can be used to fund eligible renewal projects, in whole or in part, or can be reallocated to new projects.
- Tier 1 Funding: \$ 9,043,752 (95% of ARD)
- Tier 2 Funding:
\$951,974=\$475,987(5%)+\$475987 (Bonus)
- **Grand Total Available=\$9,995,726**



Funding Outlook

- For a CoC to receive funding for a new project, other than through reallocation, the CoC must demonstrate that all project applications are evaluated and ranked based on the degree to which they improve the CoC's system performance.
- Impacted by overall CoC score



Reallocation

- CoCs should reallocate funds to new projects whenever reallocation would improve outcomes and reduce homelessness.



HMIS Application

- Review
- Reject or Approve
- Determine priority and amount
 - Annual Renewal Amount: \$223,151



Tiering Rules

- New Expansion projects only funded if renewal project also selected for funding
- Projects in Tier 1
 - Safer
- Projects in Tier 2
 - Compete Nationally
 - Receive a score based on:
 - **50 points for CoC application score** (Collaborative Score)
 - 40 Points for CoC's ranking
 - 10 points for Housing First commitment



New Projects

- \$475,987
 - New permanent supportive housing
 - New rapid rehousing
 - New HMIS
 - Expansion Projects
- \$1,480,331 in new requests
 - DWS Salt Lake HMIS FY2022 Expansion
 - 10,624
 - DWS Salt Lake HMIS DV Comparable Database Specialist Expansion FY2022
 - 32,500
 - TRH PSH for Families with Severe Service Needs FY2022
 - 427,055
 - HC COCPB Project Based FY2022
 - 420,144
 - Switchpoint PSH CH Vets FY22
 - 590,008



Renewal Projects

- 14 Renewal Projects for RRH, PSH, HMIS, and SSO-CE were submitted for review by the Ranking Committee
 - All applications submitted at their full ARD
 - All were recommended for funding at the full amount and included in the Project Priority Listing

9



Final Funding Decision

Assumptions:

- Some New Projects ranked in order of score for amount requested up to amount available
- Fully fund 2 HMIS and PSH for Families with Severe Service Needs
- HMIS ranked in middle of Tier 1

Project	Rank	Tier
HC SP Renewal	14	Straddle Tier 1 & 2
DWS Salt Lake HMIS FY2022 Expansion	15	Top project in Tier 2
DWS Salt Lake HMIS DV Comparable Database Specialist Expansion FY2022	16	2 nd project in Tier 2
TRH PSH for Families with Severe Service Needs FY2022	17	3 rd project in Tier 2
HC COCPB Project Based FY2022	18	Unfunded
Switchpoint PSH CH Vets FY22	19	Unfunded



Application Rank and Review Process

Salt Lake City and County Continuum of Care

FY2022 CoC Competition

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Application Rank and Review Timeline

Ranking Committee-New Scoring Guidelines approved	8-Aug
New scoring guidelines posted to CoC Competition Website	10-Aug
RFP for New Projects Released, Scoring Guidelines & Ranking Committee Procedures available as part of the application package and posted to CoC Competition Website	11-Aug
Ranking Committee - Approve Renewal Scoring Guidelines	12-Aug
RFP for Renewal Applications released, Scoring Guidelines & Ranking Committee Procedures available as part of the application package and posted to CoC competition website	12-Aug
RFP for HMIS Application released	16-Aug
New Application Training held; materials posted to CoC Competition Website	17-Aug
Renewal Application Training held / materials posted to CoC Competition Website	19-Aug
Ranking Committee Meeting-Application Review Orientation	1-Sep
Ranking Committee Meeting-Final Ranking/Funding Decision	12-Sep
Applicants notified of Final Ranking/Funding Decision	13-Sep
Final Ranking/Funding Decision posted to CoC Competition Website	13-Sep

Salt Lake City & County Continuum of Care

Homeless Assistance Grants

Rank and Review Policies and Procedures

Eligible proposals will be prioritized for inclusion in the CoC's coordinated application by the Ranking Committee acting as the rank and review group. Applications not scoring high enough will not be placed on the project funding request as part of the Consolidated Application (Formerly Exhibit 1).

Salt Lake County, as the designated Collaborative Applicant, recruits Ranking Committee members, prioritizing members who have served as members in the past or who have other relevant experience. The Ranking Committee will be composed of representatives from a cross-section of groups which might include: Faith-based and non-profit providers of homeless services and housing; city representatives; county employees; mental health; substance abuse; veteran's services; and consumers.

- Ranking Committee members must declare that they have no conflict of interest.
- Members must be appointed every year and their eligibility verified.
- Members must be able to dedicate time for application review and committee meetings.
- Ranking Committee members are given an orientation which includes:
 - Information regarding homeless activities, needs, services, definitions and other issues that are pertinent to the SLVCEH
 - A background of McKinney Vento and the local process
 - The role of the Ranking Committee
 - Review of the scoring tools, applications, and resources

Ranking Committee members receive eligible application proposals and scoring matrix.

Prior to the Ranking meeting, all Ranking Committee members review all applications over an appointed period. Members read projects, preliminarily score them, and note any questions/comments to follow-up with applicants.

If the SLVCEH support agency staff have any knowledge that could lead HUD to deny granting funds to a project, they will share that information with the Ranking Committee. SLVCEH support agency staff will discuss this information with applicants as part of technical assistance provided to assist project development.

The Ranking Committee meets to review and discuss each application together and to individually score them. SLVCEH support agency staff is present at the Committee meeting to record decisions of the Committee and any comments/recommendations they have for applicants.

The Ranking Committee discusses the merits of each proposal, scores the applications, and turns in score sheets to staff.

- Overall raw scores are calculated by SLVCEH support agency staff.
- The Committee considers adjustments for such issues HUD incentives or requirements.
- The Committee considers proposal changes or project budget adjustments that may be required to meet community needs.
- The Committee determines the rank and funding levels of all projects considering all available information.
- During deliberation, SLVCEH support agency staff will provide technical assistance by responding to questions of the Committee members, correcting technical inaccuracies if they arise in conversation, and reminding the Committee members of their responsibilities if they step outside their purview.
- Scoring results are delivered to applicants with a reminder about the appellate process.
- Each applicant receives copies of their proposals with technical edits made by SLVCEH support agency staff. Applicants are asked to correct their applications and send them back to SLVCEH support agency staff before final submission to HUD.

- Applications which do not meet the threshold requirements will not be included in the Priority Listing as part of the Consolidated Application, and therefore will not be forwarded to HUD for consideration.
- If more applications are submitted than the SLVCEH has money to fund, the lowest-ranked applications will not be included in the Priority List as part of the Consolidated Application, and therefore will not be forwarded to HUD for consideration.

Penalties

Applicants may correct a curable deficiency with timely action. To be curable the deficiency must: not be an applicant eligibility requirement and be remedied within the time frame specified in the notice of deficiency.

If the corrections are remedied within the time frame specified, no loss of points will result.

If the Committee finds that an applicant has intentionally misrepresented information, the application may be rejected, or a penalty may be assessed.

Where there is a staff (SLCO or HUD) documented issue that impacts the ability of applicants to access electronic application systems (E-snaps, Smartsheets), the Committee reserves the right to adjust the penalty submission deadline accordingly.

Policy for Appeals of Rating/Ranking

Eligible Appeals:

- The application of any applicant agency which a) is unranked, or b) receives decreased funding may appeal.
- Applicants that have been found not to meet the threshold requirements are not eligible for an appeal.
- Appeals cannot be based upon the judgment of the Ranking Committee.
- Applicants may appeal if they can:
 - prove their score is not reflective of the application information provided; or
 - describe bias or unfairness in the process, which warrants the appeal.

All notices of appeal must be based on the information submitted by the application due date. No new or additional information will be considered. Omissions to the application cannot be appealed.

Per 24 CFR 578.35(b), project applicants that believe they were not allowed to participate in a fair and open process and that were rejected by the CoC may appeal the rejection directly to HUD by submitting as a Solo Application prior to the application deadline. Additional appeal information may be found in the Notice of Funding Opportunity (NOFO).

Ranking Committee Members

FY2022 HUD CoC competition for Salt Lake City and County Continuum of Care

Committee members documented conflicts of interest and recused themselves from scoring per policy.

Member	Stakeholder Group	Disclosed Conflict w/ Agency
Daniel Tinsdale, Salt Lake County	Salt Lake County ESG	None
Dillon Hase, Salt Lake City	Salt Lake City ESG	None
Liz Marie Santiago Otero, UDVC		None
Mina Koplin, Section Manager	Youth Services	None
Pete Caldwell, Division of Substance Abuse and Mental Health	Behavioral Health Services	None
Robert Wesemann, NAMI, Utah	CoC Board / Outreach Experience	None
Russell Goodman, Department of Workforce Services	State ESG	Department of Workforce Services
Shailey Ovard, Utah Formerly Homeless Board	Lived Experience / Utah Homeless Network member	None

Detailed Application Scores

(Scores are presented here in alphabetical order by Agency acronym)

Local Rank	Application Title	Committee Score	Admin Score	Points Possible	Total Score	Amount Requested	Rec. Funding Amount
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11	VOAUT Youth Rapid Rehousing Project	88.00	82.50	200.00	85.25	\$330,614	\$330,614

*See Final Scoring Explanation

Final Scoring Explanation

Renewal Application Scoring

- Portions of the application that the committee scored were worth 100 points.
- Portions of the application scored by SLCO using need and performance data from HMIS/Reports were worth 100 points.
 - For the Returns to Homelessness question agencies were directed to respond as “N/A” if there was no data on the Measure 2 report.
 - If the measure relied on data from exits, and the program had no leavers, agencies were directed to respond as “N/A”
 - Applications were not penalized but the total points possible for those applications were adjusted.
- The Ranking Committee determined that the importance of funding existing projects was a priority and placed them in order of score received, with new applications in order of score received after all renewal applications.
- Per the NOFO, If a project application straddles the Tier 1 and Tier 2 funding line, HUD will conditionally select the project up to the amount of funding that falls within Tier 2. HUD may fund the Tier 2 portion of the project. If HUD does not fund the Tier 2 portion of the project, HUD may award the project at the reduced amount, provided the project is still feasible with the reduced funding (e.g., is able to continue serving homeless program participants effectively).

HMIS Application Scoring

- The HMIS application was reviewed by the Ranking Committee and recommended for funding.
- They recommended that it be funded at the full amount and included in the Project Priority Listing in the middle of Tier 1.

New Application Scoring

- Portions of the application that the committee scored were worth 100 points.
- Requests for funding exceeded funding availability.
- The following projects were recommended for funding:
 - DWS Salt Lake HMIS Expansion
 - DWS Salt Lake HMIS DV Comparable Database Specialist Expansion
 - TRH PSH for Families with Severe Service Needs
 - HC COCPB Project Based
 - Switchpoint PSH CH Vets
- The following projects were not recommended for funding.
 - HC COCPB Project Based
 - Switchpoint PSH CH Vets