



September 14, 2022

**Jennifer Wilson**

Mayor

**Darrin Casper**

Deputy Mayor &  
Chief Financial Officer

**Catherine Kanter**

Deputy Mayor of  
Regional Operations

**Erin Litvack**

Deputy Mayor /  
Chief Administrative Officer

Dear Supplemental NOFO Applicant:

Thank you for submitting a project application(s) for consideration in the FY2022 HUD Supplemental NOFO Competition for the Salt Lake City and County Continuum of Care.

The Ranking Committee consisted of eight members representing various stakeholder groups. A list of committee members is included with this letter, although applicants should note that any communication regarding the Committee processes or outcomes should be directed to Salt Lake County per approved policies and procedures. Salt Lake County, in its role as CoC Collaborative Applicant, provides staffing support to the Ranking Committee.

The committee worked diligently to thoroughly review all projects to support the creation of new resources and prioritize services for those experiencing unsheltered homelessness. The committee discussed how particular projects contribute to overall system performance. The committee chose to prioritize outreach projects that have connections to healthcare and housing given the priorities outlined in the Notice of Funding Opportunity and considering other funding sources and opportunities available to other types of activities. While prioritizing outreach activities, the committee also recommended the creation of a Coordinated Entry navigator, and additional housing programs to support those experiencing unsheltered homelessness.

The committee has completed their work for the FY2022 competition. Please find the following enclosed:

1. **FY2022 Supplemental NOFO Final Ranking Recommendations** - Ranking Committee recommendations will be submitted to HUD. HUD is the ultimate funding authority and will make the final award decisions.
2. **Funding information** - An overview of our CoC's funding availability, a summary of requests received and the final funding decision.
3. **Application Review and Ranking Process** - This provides an overview of the local review and ranking process.

This information will also be posted to the [Salt Lake Continuum of Care Competition](#) site.

The Ranking Committee has recognized the merits of your program and has recommended your project for funding. Salt Lake County may be reaching out to you and other grantees in the next few weeks to fix minor technical edits prior to final grant submission. Salt Lake County staff will also hold individual debriefings with each applicant agency following the competition. If you have questions or concerns you would like addressed prior to the debriefing, please do not hesitate to contact me (801-923-3080) or Katherine Fife (385-468-7143).

Sincerely,

Tarra McFadden  
Special Projects and Grants Coordinator

Local Rank	Application Title	Project Type	Committee Score	Amount Requested	Rec. Funding Amount	Running Total
1	VOA Adult Outreach Project	SSO/Outreach	92.29	\$1,045,186	\$1,045,186	\$ 1,045,186
2	Youth Experiencing Homelessness VOA Outreach Team	SSO/Outreach	92.00	\$998,652	\$998,652	\$ 2,043,838
3	FSC Medical Street Outreach Team	SSO/Outreach	91.57	\$527,500	\$527,500	\$ 2,571,338
4	Salt Lake County Coordinated Entry System Navigator	SSO-CE	95.14	\$600,000	\$600,000	\$ 3,171,338
5	TRH Rapid Re-housing with Outreach for Families FY2022	Permanent Housing-RRH	93.43	\$1,075,422	\$1,075,422	\$ 4,246,760
6	TRH PSH for Unsheltered Families FY2022	Permanent Housing-PSH	94.00	\$1,242,978	\$1,242,978	\$ 5,489,738
7	HC COCU Unsheltered PSH FY2022	Permanent Housing-PSH	92.43	\$3,762,660	\$1,007,452	\$ 6,497,190




## Supplemental NOFO

- Salt Lake County CoC Eligible to apply for up to **\$6,497,190** over 3 years (\$2,165,730 per year)
- Much more competitive than previous NOFOs and annual CoC Competition
  - Awards will be all or nothing
  - Focus is on housing and services for unsheltered population
  - Can fund Outreach, Housing, Coordinated Entry, HMIS, and Planning Grants



## Funding Outlook

- For a CoC to receive funding for a new project, other than through reallocation, the CoC must demonstrate that all project applications are evaluated and ranked based on the degree to which they improve the CoC's system performance.
- Impacted by overall CoC score

		Final Funding Recommendation			
Project Name	Total Score	Project Type	Amount Requested	Amount Recommended	Running Total
VOA Adult Outreach Project	92.29	Supportive Services Only	\$1,045,186	\$1,045,186	\$1,045,186
VOA Youth Experiencing Homelessness Outreach Team	92	Supportive Services Only	\$998,652	\$998,652	\$2,043,838
FSC Medical Street Outreach Team	91.57	Supportive Services Only	\$527,500	\$527,500	\$2,571,338
Salt Lake County Coordinated Entry System Navigator	95.14	SSO for Coordinated Assessment	\$600,000	\$600,000	\$3,171,338
TRH PSH for Unsheltered Families FY2022	94	Permanent Supportive Housing	\$1,242,978	\$1,242,978	\$4,246,760
TRH Rapid Re-housing with Outreach for Families FY2022	93.43	Rapid Re-housing	\$1,075,422	\$1,075,422	\$5,489,738
HC COCU Unsheltered PSH FY2022	92.43	Permanent Supportive Housing	\$3,762,660	\$1,007,452	\$6,497,190



## Application Rank and Review Process

Salt Lake City and County Continuum of Care

FY2022 Supplemental NOFO CoC Competition

### Table of Contents

Application Rank and Review Timeline.....	2
Rank and Review Policies and Procedures.....	3
Policy for Appeals of Rating/Ranking .....	4
Ranking Committee Members .....	5
Final Scoring Explanation .....	6
Application Scoring.....	6

## Application Rank and Review Timeline

Ranking Committee-New Scoring Guidelines approved	8-Aug
New scoring guidelines posted to CoC Competition Website	10-Aug
RFP for New Projects Released, Scoring Guidelines & Ranking Committee Procedures available as part of the application package and posted to CoC Competition Website	11-Aug
New Application Training held; materials posted to CoC Competition Website	17-Aug
Ranking Committee Meeting-Application Review Orientation	1-Sep
Ranking Committee Meeting-Final Ranking/Funding Decision	12-Sep
Applicants notified of Final Ranking/Funding Decision	14-Sep
Final Ranking/Funding Decision posted to CoC Competition Website	14-Sep

## Salt Lake City & County Continuum of Care

### Homeless Assistance Grants

## Rank and Review Policies and Procedures

Eligible proposals will be prioritized for inclusion in the CoC's coordinated application by the Ranking Committee acting as the rank and review group. Applications not scoring high enough will not be placed on the project funding request as part of the Consolidated Application (Formerly Exhibit 1).

Salt Lake County, as the designated Collaborative Applicant, recruits Ranking Committee members, prioritizing members who have served as members in the past or who have other relevant experience. The Ranking Committee will be composed of representatives from a cross-section of groups which might include: Faith-based and non-profit providers of homeless services and housing; city representatives; county employees; mental health; substance abuse; veteran's services; and consumers.

- Ranking Committee members must declare that they have no conflict of interest.
- Members must be appointed every year and their eligibility verified.
- Members must be able to dedicate time for application review and committee meetings.
- Ranking Committee members are given an orientation which includes:
  - Information regarding homeless activities, needs, services, definitions and other issues that are pertinent to the SLVCEH
  - A background of McKinney Vento and the local process
  - The role of the Ranking Committee
  - Review of the scoring tools, applications, and resources

Ranking Committee members receive eligible application proposals and scoring matrix.

Prior to the Ranking meeting, all Ranking Committee members review all applications over an appointed period. Members read projects, preliminarily score them, and note any questions/comments to follow-up with applicants.

If the SLVCEH support agency staff have any knowledge that could lead HUD to deny granting funds to a project, they will share that information with the Ranking Committee. SLVCEH support agency staff will discuss this information with applicants as part of technical assistance provided to assist project development.

The Ranking Committee meets to review and discuss each application together and to individually score them. SLVCEH support agency staff is present at the Committee meeting to record decisions of the Committee and any comments/ recommendations they have for applicants.

The Ranking Committee discusses the merits of each proposal, scores the applications, and turns in score sheets to staff.

- Overall raw scores are calculated by SLVCEH support agency staff.
- The Committee considers adjustments for such issues HUD incentives or requirements.
- The Committee considers proposal changes or project budget adjustments that may be required to meet community needs.
- The Committee determines the rank and funding levels of all projects considering all available information.

- During deliberation, SLVCEH support agency staff will provide technical assistance by responding to questions of the Committee members, correcting technical inaccuracies if they arise in conversation, and reminding the Committee members of their responsibilities if they step outside their purview.
- Scoring results are delivered to applicants with a reminder about the appellate process.
- Each applicant receives copies of their proposals with technical edits made by SLVCEH support agency staff. Applicants are asked to correct their applications and send them back to SLVCEH support agency staff before final submission to HUD.
- Applications which do not meet the threshold requirements will not be included in the Priority Listing as part of the Consolidated Application, and therefore will not be forwarded to HUD for consideration.
- If more applications are submitted than the SLVCEH has money to fund, the lowest-ranked applications will not be included in the Priority List as part of the Consolidated Application, and therefore will not be forwarded to HUD for consideration.

#### Penalties

Applicants may correct a curable deficiency with timely action. To be curable the deficiency must: not be an applicant eligibility requirement and be remedied within the time frame specified in the notice of deficiency.

If the corrections are remedied within the time frame specified, no loss of points will result.

If the Committee finds that an applicant has intentionally misrepresented information, the application may be rejected, or a penalty may be assessed.

Where there is a staff (SLCO or HUD) documented issue that impacts the ability of applicants to access electronic application systems (E-snaps, Smartsheets), the Committee reserves the right to adjust the penalty submission deadline accordingly.

#### Policy for Appeals of Rating/Ranking

Eligible Appeals:

- The application of any applicant agency which a) is unranked, or b) receives decreased funding may appeal.
- Applicants that have been found not to meet the threshold requirements are not eligible for an appeal.
- Appeals cannot be based upon the judgment of the Ranking Committee.
- Applicants may appeal if they can:
  - prove their score is not reflective of the application information provided; or
  - describe bias or unfairness in the process, which warrants the appeal.

All notices of appeal must be based on the information submitted by the application due date. No new or additional information will be considered. Omissions to the application cannot be appealed.

Per 24 CFR 578.35(b), project applicants that believe they were not allowed to participate in a fair and open process and that were rejected by the CoC may appeal the rejection directly to HUD by submitting as a Solo Application prior to the application deadline. Additional appeal information may be found in the Notice of Funding Opportunity (NOFO).



### **Ranking Committee Members**

FY2022 Supplemental NOFO CoC competition for Salt Lake City and County Continuum of Care

Committee members documented conflicts of interest and recused themselves from scoring per policy.

<b>Member</b>	<b>Stakeholder Group</b>	<b>Disclosed Conflict w/ Agency</b>
Daniel Tinsdale, Salt Lake County	Salt Lake County ESG	None
Dillon Hase, Salt Lake City	Salt Lake City ESG	None
Liz Marie Santiago Otero, UDVC		None
Mina Koplín, Section Manager	Youth Services	None
Pete Caldwell, Division of Substance Abuse and Mental Health	Behavioral Health Services	None
Robert Wesemann, NAMI, Utah	CoC Board / Outreach Experience	None
Russell Goodman, Department of Workforce Services	State ESG	None
Shailey Ovard, Utah Formerly Homeless Board	Lived Experience / Utah Homeless Network member	None

## Final Scoring Explanation

### Application Scoring

- The Committee scored the complete application which was worth 100 points.
- Requests for funding exceeded funding availability.
- The committee chose to prioritize outreach projects that have connections to healthcare and housing given the priorities outlined in the Notice of Funding Opportunity and considering other funding sources and opportunities available to other types of activities. While prioritizing outreach activities, the committee also recommended the creation of a Coordinated Entry navigator, and additional housing programs to support those experiencing unsheltered homelessness.
- The following projects were recommended for funding:
  - VOA Adult Outreach Project
  - Youth Experiencing Homelessness VOA Outreach Team
  - FSC Medical Street Outreach Team
  - Salt Lake County Coordinated Entry System Navigator
  - TRH Rapid Re-housing with Outreach for Families FY2022
  - TRH PSH for Unsheltered Families FY2022
  - HC COCU Unsheltered PSH FY2022 (reduced to fit into available funding)