



**WORKFORCE
SERVICES**
ELIGIBILITY

ELIGIBILITY **Services**



Welcome●

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HOW WE ACCOMPLISH THIS:

WE FOCUS ON DETERMINING ELIGIBILITY AND ISSUING ACCURATE BENEFITS in a timely fashion, and constantly improving through innovation. We're committed to operational excellence, professional development for staff, and helping those in need. Customers can access their benefit information at one of our employment centers, calling our eligibility center, or any time online.



Eligibility Services is the largest division in Workforce Services, and administers temporary supportive services for thousands of Utah families and individuals. This division helps people address basic needs as they work towards gainful employment and self-sufficiency.



Customers can file an application for services, get information about and manage their case or ask questions by logging on to myCase through jobs.utah.gov.

19%
more customers served

26%
smaller budget

32%
accuracy improvement

25%
fewer staff

Between 2009-13

Apply
Customers apply online at jobs.utah.gov/mycase.

Determination of Eligibility
Decisions are made in as few as three days.

Supportive Services
The customer receives needed services and case management. *Employment services are also offered*

DID YOU KNOW...

WE PROVIDE:

- Online tools for customers to learn more about our programs, complete an online application, or access their case any time.
- Live chat featured in myCase, our online portal.
- Cutting edge accessibility and customer support for our constituents.
- Self-service phone option.

ESD tirelessly pursues operational efficiency as well as continued improvements in the management of our programs and processes along with enhancements to our technology in order to better serve customers.



FOOD STAMPS/SNAP

Supplemental Nutrition Assistance Program (SNAP) allows eligible individuals the ability to feed their families in order to focus on seeking employment or improving their current economic situation.

FINANCIAL ASSISTANCE

ESD administers multiple federally and state funded financial assistance programs focused on serving parents with minor child/children (TANF), single or married adults with disabilities (General Assistance) or newly arrived refugees (Refugee Cash Assistance).

EMERGENCY ASSISTANCE PROGRAM

Provides immediate, one time help for families who are in danger of becoming homeless or having their utilities shut off due to a crisis beyond their control.

MEDICAL ASSISTANCE

ESD administers initial and ongoing eligibility for 31 federally and state funded medical programs in order to assist families with their medical needs.

CHILD CARE ASSISTANCE

Provides assistance to families with expenses related to care of children while parents are working, seeking employment or while participating in approved activities leading to employment.

Applying for Assistance



[Home](#) [About](#) [Divisions](#) [Partners](#) [Sign in](#)



[Assistance](#)

[Economic Data](#) 

YOUR DOOR TO OPPORTUNITY

Through our services, we help Utahns find opportunities for a better life. Let us help you find your door.



Find a Job



Manage Your Business



Apply for Assistance



Applying for Assistance



Services

Agencies

Search Utah.gov



[Home](#) [About](#) [Divisions](#) [Partners](#) [Sign in](#)

[Job Seekers](#) [Employers](#) [Assistance](#) [Economic Data](#)

APPLY FOR ASSISTANCE

Temporary services are available for individuals and families, including food, financial, medical and child care assistance.

Support Services



Temporary services are available for individuals and families, including food, financial, medical and child care assistance. Check Eligibility and manage case.

[Apply Now](#)

Unemployment Insurance



Temporary income is available for qualified workers who are unemployed through no fault of their own and are looking for full-time work or in approved training.

[Check Eligibility](#)

Disability Services



Services for individuals with disabilities such as vocational rehabilitation, and programs for the deaf and hard of hearing, and blind and visually impaired.

[Learn More](#)



Applying For Benefits

The screenshot shows the myCase website interface. At the top, there is a navigation bar with 'utah.gov', 'Services', and 'Agencies' on the left, and a search bar on the right. Below this is the 'DEPARTMENT OF WORKFORCE SERVICES' logo and a secondary navigation menu with 'Home', 'About', 'Divisions', 'Partners', and 'Sign in'. A third navigation menu includes 'Job Seekers', 'Employers', 'Assistance', and 'Economic Data'. The main content area features the 'myCase' logo and a utility bar with 'Home', 'Español', and 'Chat' options. A yellow 'Important Info' banner states that Family Employment Program requirements are changing as of June 1, 2019. A blue security notice emphasizes protecting information. Three yellow boxes provide options for new users, existing users, and authorized representatives. A 'Common Answers' section on the right lists frequently asked questions with expandable icons. A footer note indicates the site is best viewed on desktop browsers.

utah.gov Services Agencies Search Utah.gov

DEPARTMENT OF WORKFORCE SERVICES Home About Divisions Partners Sign in

Job Seekers Employers Assistance Economic Data

myCase Home Español Chat

Important Info
Effective June 1, 2019, the Family Employment Program requirements are changing. [Click here](#) for details.

Protecting your information is important to us here at DWS. Sometimes we'll ask you a few questions to make sure your case info stays safe and secure.

New to myCase?
If you don't have a case number, apply for benefits.
[Apply for benefits](#)

Already have a case number?
Login into your account via UtahID, Facebook, Yahoo or Gmail.
[Log into myCase](#)

3rd Party / Authorized Rep?
If you have been given access to another person's case or wanting to become an authorized rep.
[3rd party login](#)

Common Answers

- How do I reset/change my password? [+](#)
- How do I reset/change my UtahID? [+](#)
- How do I change the email used to log into myCase? [+](#)
- Do I log into myCase with the same ID/password information that I use when I log in for Unemployment or to search for employment? [+](#)
- Will myCase share information with Google, Yahoo, Facebook or any other sites? [+](#)
- I receive an error that my email is already in use? [+](#)

Our site is best viewed on desktop browsers. Some features may not be available on mobile devices.

Applying For Benefits

The screenshot shows the myCase website interface. At the top, there is a navigation bar with 'Services' and 'Agencies' tabs, and a search bar for 'Search Utah.gov'. Below this is the 'DEPARTMENT OF WORKFORCE SERVICES' logo and a secondary navigation menu with links for 'Home', 'About', 'Divisions', 'Partners', and 'Sign in'. A third navigation menu includes 'Job Seekers', 'Employers', 'Assistance', and 'Economic Data'. The main content area features the 'myCase' logo and a 'Who are you applying for?' section with two radio button options: 'Yourself or Household?' and 'Someone else?'. Each option has an 'explain' link. A 'Back' button is located below the options. A large orange callout box is overlaid on the page, containing the text: 'Answer the question and then click "Continue".'. To the right, there is a 'Common Answers' section with several frequently asked questions and links to answers. At the bottom, a light blue banner states: 'Our site is best viewed on desktop browsers. Some features may not be available on mobile devices.'.

utah.gov Services Agencies Search Utah.gov

DEPARTMENT OF WORKFORCE SERVICES

Home About Divisions Partners Sign in

Job Seekers Employers Assistance Economic Data

myCase

Home Español Chat

Important Info
Effective June 1, 2019, the Family Employment Program requirements are changing. Click [here](#) for details.

Who are you applying for?

Yourself or Household? [explain](#)

Someone else? [explain](#)

Back

Answer the question and then click "Continue".

Common Answers

How do I reset/change my password? [+](#)

How do I reset/change my UtahID? [+](#)

How do I change the email used to log into myCase? [+](#)

Do I log into myCase with the same ID/password information that I use when I log in for Unemployment or to search for employment? [+](#)

Will myCase share information with Google, Yahoo, Facebook or any other sites? [+](#)

I receive an error that my email is already in use? [+](#)

Our site is best viewed on desktop browsers. Some features may not be available on mobile devices.

Verification Checklist

Dear SAGE VAN LIERE,

To determine eligibility for your public assistance cases (Food Stamps, Medical, Financial, and/or Child Care), you must verify the information on the right side of the page. On the right hand side under the heading "Verification Options" we typically accept as verification. If you need more information, please contact your eligibility worker for help as there are many options available.

Please turn in the requested verification information with your application may be denied or your application may be delayed for your program.

Expenses such as child support payments, doctor visit co-pays, hospital bills, and other medical expenses may require verification.

A notice will be sent informing the customer of the needed verifications.

Program	Due Date
Medical Program	06-04-2012

- Applications: We will take action to approve or deny your application within 30 days.
- Reviews: We will make a decision on your case within 14-days from the date we have received all of the requested verifications.

If you have turned in all of your verifications and want to know if we have taken action on your case, you may go online to myCase at Jobs.Utah.gov/myCase.

Items to be verified	For whom	Accepted Verification(s) / Details
Earned Income	SAGE VAN LIERE	Please provide copies of your pay checks received from Starbucks from April 1, 2012 to

Utah Medical Programs

What is coming
to PRISM?

Get the latest updates...

UTAH MEDICAID



Home About Divisions Partners Sign In

Job Seekers Employers Assistance Economic Data

APPLY FOR AND MANAGE BENEFITS

Sign in to myCase to apply for temporary assistance benefits, manage your current benefits, or to check the status of your case.

Apply Now



SNAP



SNAP (Food Stamps) helps eligible individuals feed their families while seeking employment or improving their economic situation.

[I learn More](#)

Child Care



Assistance for families with expenses related to care of children while parents are working or seeking employment.

[I learn More](#)

Financial



Assistance focused on serving parents with minor children, adults with disabilities, and newly arrived refugees

[I learn More](#)

Medical



Initial and ongoing benefits for 31 federal- and state-funded Medicaid programs to assist Utah families.

[I learn More](#)



Members

Helpful links and information for Medicaid Members



Health Care Providers

Helpful Provider resources



Managed Care

Learn more about Managed Care



PRISM

Helpful PRISM resources

medicaid.utah.gov

jobs.utah.gov/eligibility

Medical Programs

- Family/PCR
- Child 0-18
- Prenatal/Pregnant Woman
- Adult Expansion Medicaid
- Aged, Blind or Disabled Medicaid
- Medically Needy
- Medicare Cost Sharing Programs
- Targeted Adult Medicaid
- Retroactive Medicaid
- Children's Health Insurance Program (CHIP)
- Utah Premium Partnership for Health Insurance (UPP)
- Long Term Care/Waiver Programs
- Emergency Medicaid



Utah Medical Programs

US
Citizenship/Eligible
Non Citizen Status

Utah Resident

Social Security
Number

Application for
Other Benefits

Signature

Tax Filer

Third Party Liability

Family Medicaid

- Medicaid to support parents or caretaker relatives with minor children.
- Income test:
 - Less than 40% of the Federal Poverty Limit. Household of four - \$797.
- No asset test.
- Requires deprivation of a parent.
- Allows transitional coverage when earned income exceeds the limits.



Child Medicaid Ages 0-5

- Medicaid for children from birth through month of 6th birthday.
- Income test:
 - Less than 139% of Federal Poverty Limit
 - Household of four - \$3215
- No Asset Test.



Child Medicaid Ages 6-18

- Medicaid for children from age 6 until month of 19th birthday.
- Income test:
 - Less than 133% of Federal Poverty Limit
 - Household of four - \$3076
- No Asset Test.



Pregnant Woman Medicaid

- Medicaid for pregnant women from the month approved through a 60 day post-partum period.
- Income test:
 - Less than 139% of Federal Poverty Limit
 - Household of four - \$3215
- No Asset Test.



Adult Expansion Medicaid

- Medicaid for adults age 19 through the month of their 65th birthday.
- Income test:
 - Less than 133% of Federal Poverty Limit
 - Household of four - \$3076
- No Asset Test.



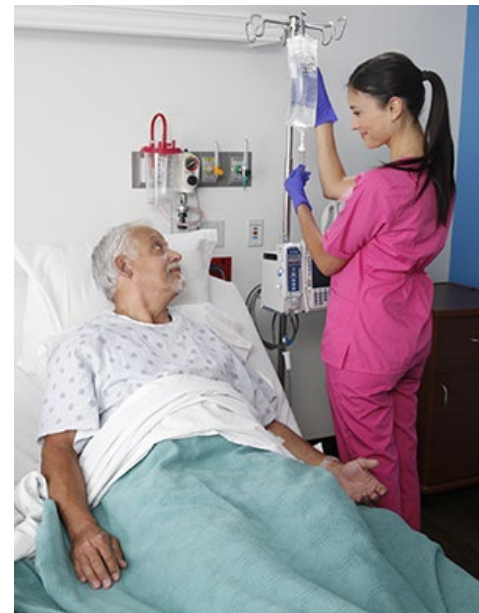
Aged, Blind, or Disabled Medicaid

- Medicaid for adults who are either 65 or older, Blind, or Disabled based on Social Security guidelines.
- Income test:
 - Less than 100% of Federal Poverty Limit
 - Household of two - \$1526
- Asset Test:
 - \$2000 single person
 - \$3000 married couples



Medically Needy

- Allows certain people with a medical need, but are over the income limit, to gain coverage by spending down their income to the limit with cash or bills.
- Income test:
 - BMS level (Family medicaid programs) - household of four \$682
 - 100% FPL (Aged, Blind, and Disabled medicaid)- household of two \$1526
- Asset Test:
 - \$2000 single person
 - \$3000 married couples
 - \$25 for each additional person



Medicare Cost Sharing Programs

- These programs help cover some of the member's costs for Medicare services.
- The State pays the Medicare Part B Premium for the member. Recipients under 100% of the Poverty limit receive help with Medicare deductibles and co-pays.
- Income test:
 - QMB: 100% of FPL (HH of 1 = \$1133)
 - SLMB: 120% of FPL (HH of 1 = \$1359)
 - QI-I: 135% of FPL
- Asset test:
 - \$8,400 for single
 - \$12,600 for Married couples



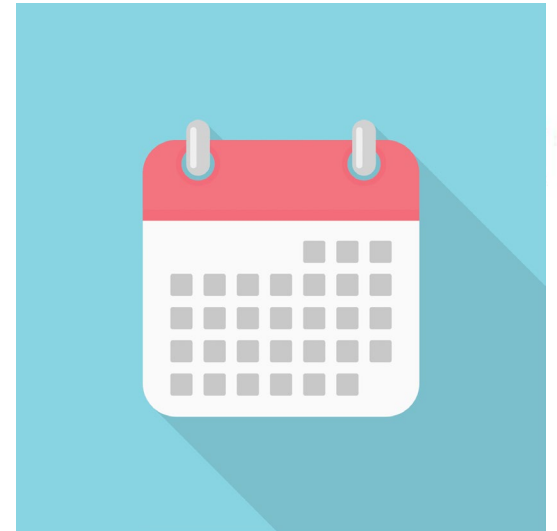
Targeted Adult Medicaid

- Provides Medicaid coverage for adults without dependent children earning up to 5% of the federal poverty level (FPL) who are:
 - Chronically homeless
 - Involved in the justice system through probation, parole, or court ordered treatment needing substance abuse or mental health treatment
 - Needing substance abuse treatment or mental health treatment
- Approved agencies can provide verification that an applicant is eligible for one of the above eligibility groups. This documentation must be submitted in addition to the standard Medicaid application.



Retroactive Medicaid

- Customers can be found eligible for Medicaid coverage up to three months before the date of the application.
- Does not apply to CHIP or UPP.



Children's Health Insurance Program

- Covers children 0-19 who do not qualify for Medicaid due to income and who do not otherwise have access to affordable health insurance.
- Income test:
 - Less than 200% of FPL (HH of 4 = \$4625)
- No asset test.
- Parents can be sanctioned for canceling affordable insurance in order to access this program.



Utah's Premium Partnership For Health Insurance

- Pays monthly health insurance premiums through an employer's health insurance plan.
- UPP reimburses up to \$300 per adult and up to \$120 per child + \$20 for dental.
- Income limit:
 - Less than 200% of FPL - household size of four \$4,625.
- The cost of the least expensive insurance option must exceed 5% of customer's income.



Long Term Care / Waiver programs

- Nursing Home Medicaid pays for nursing home and other medical costs.
- Waiver Medicaid is for members who would be medically appropriate for institutional care. Members receive additional services that allow the member to remain in the community.
- Income test:
 - No income test, however all countable income must be paid to the Nursing Home or to DWS (waivers).
- Asset Test:
 - \$2000 single person



Notices



Medicaid cards are only automatically sent on the first initial approval.

A notice of decision will be sent to the customer upon approval or denial.



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