

September 12, 2023

Jennifer Wilson
Mayor

Dear HUD Continuum of Care Applicant:

Erin Litvack
Deputy Mayor,
County Services

Thank you for submitting a project application(s) for consideration in the FY2023 HUD CoC Competition for the Salt Lake City and County Continuum of Care. This year there were 17 project applications submitted for review by the Ranking Committee.

Katherine Fife
Associate Deputy Mayor

Nine members served on this year's Ranking Committee representing various stakeholder groups. A list of committee members is included with this letter, although applicants should note that any communication regarding the Committee processes or outcomes should be directed to Salt Lake County per approved policies and procedures. Salt Lake County, in its role as CoC Collaborative Applicant, provides staffing support to the Ranking Committee.

Jean Hill
Director

Alexandra Allen
Associate Director

The committee worked diligently to thoroughly review all projects, support the creation of new resources, and consider impacts to existing programs. After reviewing all submitted applications, the committee considered a number of ranking strategies as they related to overall funding. Discussion centered on how particular projects contribute to overall system performance, accountability for currently funded programs, and the options to bring new resources to the community.

The committee has completed their work for the FY2023 competition. Please find the following enclosed:

1. **Agency Project Summary** - Overview of submitted applications from your agency, scores, and funding status
2. **FY2023 Competition Final Ranking Recommendations** - Ranking Committee recommendations will be submitted to HUD. HUD is the ultimate funding authority and will make the final award decisions.
3. **Application Review and Ranking Process** - This provides an overview of the local review and ranking process. This information will also be posted to the [Salt Lake Continuum of Care Competition](#) site.

The Ranking Committee has recognized the merits of your program and has recommended your project for funding. Salt Lake County may be reaching out to you and other grantees in the next week to fix minor technical edits prior to final grant submission. Salt Lake County staff will also hold individual debriefings with each applicant agency following the competition. If you have questions or concerns you would like addressed prior to the debriefing, please do not hesitate to contact me (385-468-7143).

Sincerely,



Tarra McFadden
Program and Grant Manager

Local Rank	Organization Name	Project Name	Committee Score	Admin Score	Points Possible	Total Score	Project Type	Amount Requested	Amount Recommended	Tier Placement
1	The Road Home	TRH Magnolia Supportive Services FY2023	192.00	N/A	200	96.00	PH-PSH	\$220,000	\$220,000	Tier 1
2	The Road Home	TRH RRH for Domestic Violence Survivors FY2023	92.33	N/A	100.00	92.33	PH-RRH	\$633,772	\$351,568	Tier 1
3	The Road Home	TRH RRH for Families Expansion FY2023	92.00	N/A	100.00	92.00	PH-RRH	\$634,867	\$308,800	Tier 1
4	Salt Lake County	SLCO Coordinated Entry Expansion FY2023	91.71	N/A	100.00	91.71	SSO-CE	\$142,460	\$92,460	Tier 1
5	Salt Lake County	SLCO Coordinated Entry Project FY2023	182.00	N/A	200	91.00	SSO-CE	\$174,340	\$174,340	Tier 1
6	Housing Connect	HC SP Renewal	91.29	90.625	200	90.96	PH-PSH	\$1,706,000	\$1,706,000	Tier 1
7	The Road Home	TRH RRH for Families Consolidated	91.00	90.63	200	90.81	PH-RRH	\$295,901	\$295,901	Tier 1
8	Housing Connect	HC COCR Reallocated	90.86	84.375	200	87.62	PH-PSH	\$1,380,580	\$1,380,580	Tier 1
9	Housing Connect	HC SPBB Bud Bailey	92.00	81.88	200	86.94	PH-PSH	\$281,585	\$281,585	Tier 1
10	DWS	HMIS	-	-	-	86.27	HMIS	\$266,275	\$266,275	Tier 1
11	The Road Home	TRH Shelter Plus Care II	95.00	75.63	200	85.31	PH-PSH	\$2,561,572	\$2,561,572	Tier 1
12	The Road Home	TRH Scattered Site Properties	92.33	56.25	175	84.90	PH-PSH	\$19,382	\$19,382	Tier 1
13	Housing Connect	HC SPK Kelly Benson	92.29	66.25	190	83.44	PH-PSH	\$125,440	\$125,440	Tier 1
14	Housing Connect	HC SPG Grace Mary Manor	93.71	72.5	200	83.11	PH-PSH	\$252,306	\$252,306	Tier 1

Local Rank	Organization Name	Project Name	Committee Score	Admin Score	Points Possible	Total Score	Project Type	Amount Requested	Amount Recommended	Tier Placement
15	Housing Connect	HC SP3 New Chronic	90.29	73.125	200	81.71	PH-PSH	\$1,362,904	\$857,253	Tier 1
*	Housing Connect	HC SP3 New Chronic	-	-	-	-	-	-	\$505,651	Tier 2
16	The Road Home	TRH CHSH Leasing	90.83	68.75	200	79.79	PH-PSH	\$585,964	\$585,964	Tier 2
17	Volunteers of America, UT	VOAUT Rapid Rehousing for Youth	81.71	47.5	200	64.61	PH-RRH	\$330,614	\$330,614	Tier 2



Application Rank and Review Process

Salt Lake City and County Continuum of Care

FY2023 CoC Competition

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Application Rank and Review Timeline

Ranking Committee - Approve Renewal Scoring Guidelines	4-Aug
RFP for Renewal Applications released, Scoring Guidelines & Ranking Committee Procedures available as part of the application package and posted to CoC competition website	4-Aug
Ranking Committee-New Scoring Guidelines approved	9-Aug
New scoring guidelines posted to CoC Competition Website	9-Aug
RFP for New Projects Released, Scoring Guidelines & Ranking Committee Procedures available as part of the application package and posted to CoC Competition Website	9-Aug
RFP for HMIS Application released	10-Aug
New Application Training held; materials posted to CoC Competition Website	16-Aug
Renewal Application Training held / materials posted to CoC Competition Website	16-Aug
Ranking Committee Meeting-Application Review Orientation	1-Sep
Ranking Committee Meeting-Final Ranking/Funding Decision	11-Sep
Applicants notified of Final Ranking/Funding Decision	12-Sep
Final Ranking/Funding Decision posted to CoC Competition Website	12-Sep

Salt Lake City & County Continuum of Care

Homeless Assistance Grants

Rank and Review Policies and Procedures

Eligible proposals will be prioritized for inclusion in the CoC's coordinated application by the Ranking Committee acting as the rank and review group. Applications not scoring high enough will not be placed on the project funding request as part of the Consolidated Application (Formerly Exhibit 1).

Salt Lake County, as the designated Collaborative Applicant, recruits Ranking Committee members, prioritizing members who have served as members in the past or who have other relevant experience. The Ranking Committee will be composed of representatives from a cross-section of groups which might include: Faith-based and non-profit providers of homeless services and housing; city representatives; county employees; mental health; substance abuse; veteran's services; and consumers.

- Ranking Committee members must declare that they have no conflict of interest.
- Members must be appointed every year and their eligibility verified.
- Members must be able to dedicate time for application review and committee meetings.
- Ranking Committee members are given an orientation which includes:
 - Information regarding homeless activities, needs, services, definitions and other issues that are pertinent to the SLVCEH
 - A background of McKinney Vento and the local process
 - The role of the Ranking Committee
 - Review of the scoring tools, applications, and resources

Ranking Committee members receive eligible application proposals and scoring matrix.

Prior to the Ranking meeting, all Ranking Committee members review all applications over an appointed period. Members read projects, preliminarily score them, and note any questions/comments to follow-up with applicants.

If the SLVCEH support agency staff have any knowledge that could lead HUD to deny granting funds to a project, they will share that information with the Ranking Committee. SLVCEH support agency staff will discuss this information with applicants as part of technical assistance provided to assist project development.

The Ranking Committee meets to review and discuss each application together and to individually score them. SLVCEH support agency staff is present at the Committee meeting to record decisions of the Committee and any comments/recommendations they have for applicants.

The Ranking Committee discusses the merits of each proposal, scores the applications, and turns in score sheets to staff.

- Overall raw scores are calculated by SLVCEH support agency staff.
- The Committee considers adjustments for such issues HUD incentives or requirements.
- The Committee considers proposal changes or project budget adjustments that may be required to meet community needs.
- The Committee determines the rank and funding levels of all projects considering all available information.
- During deliberation, SLVCEH support agency staff will provide technical assistance by responding to questions of the Committee members, correcting technical inaccuracies if they arise in conversation, and reminding the Committee members of their responsibilities if they step outside their purview.
- Scoring results are delivered to applicants with a reminder about the appellate process.
- Each applicant receives copies of their proposals with technical edits made by SLVCEH support agency staff. Applicants are asked to correct their applications and send them back to SLVCEH support agency staff before final submission to HUD.

- Applications which do not meet the threshold requirements will not be included in the Priority Listing as part of the Consolidated Application, and therefore will not be forwarded to HUD for consideration.
- If more applications are submitted than the SLVCEH has money to fund, the lowest-ranked applications will not be included in the Priority List as part of the Consolidated Application, and therefore will not be forwarded to HUD for consideration.

Penalties

Applicants may correct a curable deficiency with timely action. To be curable the deficiency must: not be an applicant eligibility requirement and be remedied within the time frame specified in the notice of deficiency.

If the corrections are remedied within the time frame specified, no loss of points will result.

If the Committee finds that an applicant has intentionally misrepresented information, the application may be rejected, or a penalty may be assessed.

Where there is a staff (SLCO or HUD) documented issue that impacts the ability of applicants to access electronic application systems (E-snaps, Smartsheets), the Committee reserves the right to adjust the penalty submission deadline accordingly.

Policy for Appeals of Rating/Ranking

Eligible Appeals:

- The application of any applicant agency which a) is unranked, or b) receives decreased funding may appeal.
- Applicants that have been found not to meet the threshold requirements are not eligible for an appeal.
- Appeals cannot be based upon the judgment of the Ranking Committee.
- Applicants may appeal if they can:
 - prove their score is not reflective of the application information provided; or
 - describe bias or unfairness in the process, which warrants the appeal.

All notices of appeal must be based on the information submitted by the application due date. No new or additional information will be considered. Omissions to the application cannot be appealed.

Per 24 CFR 578.35(b), project applicants that believe they were not allowed to participate in a fair and open process and that were rejected by the CoC may appeal the rejection directly to HUD by submitting as a Solo Application prior to the application deadline. Additional appeal information may be found in the Notice of Funding Opportunity (NOFO).

Ranking Committee Members

FY2023 HUD CoC competition for Salt Lake City and County Continuum of Care

Committee members documented conflicts of interest and recused themselves from scoring per policy.

Member	Stakeholder Group	Disclosed Conflict w/ Agency
Daniel Tinsdale, Salt Lake County	Salt Lake County ESG	None
Dillon Hase, Salt Lake City	Salt Lake City ESG	None
Liz Marie Santiago Otero, UDVC	DV Survivor Advocate	None
Michael Campbell, UHC	Housing Finance Organization	None
Mina Koplín, Section Manager	Youth Services	None
Pete Caldwell, Division of Substance Abuse and Mental Health	Behavioral Health Services	None
Robert Wesemann, NAMI, Utah	CoC Board / Outreach Experience	None
Russell Goodman, Department of Workforce Services	State ESG	The Road Home
Steffine Amodt, Lived Expert Task Group	Lived experience	None

Detailed Application Scores

(Scores are presented here in alphabetical order by Agency acronym)

Local Rank	Project Name	Committee Score	Admin Score	Points Possible	Total Score	Amount Requested	Amount Recommended
10	DWS Salt Lake HMIS FY2023	-	-	-	86.27	\$266,275	\$266,275
6	HC SP Renewal	91.29	90.625	200	90.96	\$1,706,000	\$1,706,000
8	HC COCR Reallocated	90.86	84.375	200	87.62	\$1,380,580	\$1,380,580
9	HC SPBB Bud Bailey	92.00	81.88	200	86.94	\$281,585	\$281,585
13	HC SPK Kelly Benson	92.29	66.25	190	83.44	\$125,440	\$125,440
14	HC SPG Grace Mary Manor	93.71	72.5	200	83.11	\$252,306	\$252,306
15	HC SP3 New Chronic	90.29	73.125	200	81.71	\$1,362,904	\$1,362,904
4	SLCO Coordinated Entry Expansion FY2023	91.71	N/A	100.00	91.71	\$142,460	\$92,460
5	SLCO Coordinated Entry Project FY2023	182.00	N/A	200	91.00	\$174,340	\$174,340
1	TRH Magnolia Supportive Services FY2023	192.00	N/A	200	96.00	\$220,000	\$220,000
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7	TRH RRH for Families Consolidated	91.00	90.63	200	90.81	\$295,901	\$295,901

Local Rank	Project Name	Committee Score	Admin Score	Points Possible	Total Score	Amount Requested	Amount Recommended
11	TRH Shelter Plus Care II	95.00	75.63	200	85.31	\$2,561,572	\$2,561,572
12	TRH Scattered Site Properties	92.33	56.25	175	84.90	\$19,382	\$19,382
16	TRH CHSH Leasing	90.83	68.75	200	79.79	\$585,964	\$585,964
17	VOAUT Rapid Rehousing for Youth	81.71	47.5	200	64.61	\$330,614	\$330,614

Final Scoring Explanation

Renewal Application Scoring

- Portions of the application that the committee scored were worth 100 points.
- Portions of the application scored by SLCO using need and performance data from HMIS/Reports were worth 100 points.
 - For the Returns to Homelessness question agencies were directed to respond as “N/A” if there was no data on the Measure 2 report.
 - If the measure relied on data from exits, and the program had no leavers, agencies were directed to respond as “N/A”
 - Applications were not penalized but the total points possible for those applications were adjusted.
- Per the NOFO, If a project application straddles the Tier 1 and Tier 2 funding line, HUD will conditionally select the project up to the amount of funding that falls within Tier 2. HUD may fund the Tier 2 portion of the project. If HUD does not fund the Tier 2 portion of the project, HUD may award the project at the reduced amount, provided the project is still feasible with the reduced funding (e.g., is able to continue serving homeless program participants effectively).

HMIS Application Scoring

- The HMIS application was reviewed by the Ranking Committee and recommended for funding.
- They recommended that it be funded at the full amount and included in the Project Priority Listing in the middle of Tier 1.

New Application Scoring

- Portions of the application that the committee scored were worth 100 points.
- The following projects were recommended for funding:
 - TRH RRH for Domestic Violence Survivors FY2023
 - TRH RRH for Families Expansion FY2023
 - SLCO Coordinated Entry Expansion FY2023