

Salt Lake City & County Continuum of Care

September 5, 2024

Notice: Process for CoC Planning Project in the FY2024/25 HUD CoC Competition

I. OVERVIEW

The Salt Lake Valley Coalition to End Homelessness is responsible for oversight of the Salt Lake City & County Continuum of Care and Salt Lake County Government is the Collaborative Applicant. The County will submit an application for CoC Planning dollars as part of the FY2024 HUD CoC Competition.

Only one CoC planning project application may be submitted per CoC per funding year. The project applications for CoC planning must be submitted by the Collaborative Applicant, which must match the organization listed as the Collaborative Applicant in the CoC Applicant Profile in *E-snaps*. HUD is not ranking CoC planning and projects in the FY 2024 CoC Program Competition so **they will not affect a CoC's available amount for new and renewal project applications.**

The amount of planning dollars available to each CoC is 5 percent of FPRN. For the Salt Lake City & County Continuum of Care that amount is **\$517,374.**

II. ELIGIBLE APPLICANTS

Per Federal Regulation ([24 CFR 578.3](#)), only the Collaborative Applicant is eligible to apply for CoC Planning Dollars in the FY2023 Continuum of Care competition.

III. APPLICATION PROCESS

The County will follow the instructions for completing the Planning Application within *E-snaps* per HUD instructional guides and information contained in the NOFO. The County will post its draft *E-snaps* application to its website for review in advance of the HUD submission deadline.

Federal Regulations (24 CFR 578.39) outline eligible planning costs including the costs of:

- (a) Collaborative applicants may use up to 5 percent of their FPRN, or a maximum amount to be established by the NOFO, for costs of:
 - (1) Designing and carrying out a collaborative process for the development of an application to HUD;
 - (2) Evaluating the outcomes of projects for which funds are awarded in the geographic area under the Continuum of Care and the Emergency Solutions Grants programs; and
 - (3) Participating in the consolidated plan(s) for the geographic area(s).
- (b) Eligible planning costs include the costs of:
 - (1) Developing a communitywide or regionwide process involving the coordination of nonprofit homeless providers, victim service providers, faith-based organizations, governments, businesses, advocates, public housing agencies, school districts, social service providers, mental health agencies, hospitals, universities, affordable housing developers, law enforcement, organizations that serve veterans, and homeless and formerly homeless individuals;

- (2) Determining the geographic area that the Continuum of Care will serve;
- (3) Developing a Continuum of Care system;
- (4) Evaluating the outcomes of projects for which funds are awarded in the geographic area, including the Emergency Solutions Grants program;
- (5) Participating in the consolidated plan(s) of the jurisdiction(s) in the geographic area; and
- (6) Preparing and submitting an application to HUD on behalf of the entire Continuum of Care membership, including conducting a sheltered and unsheltered point-in-time count and other data collection as required by HUD.
- (7) (c) Monitoring costs. The costs of monitoring recipients and subrecipients and enforcing compliance with program requirements are eligible.

IV. SUBMISSION

Submission will be managed via *E-snaps*.

The final application for CoC Planning Dollars will be submitted by the Collaborative Applicant after approval by the Salt Lake Valley Coalition to End Homelessness Steering Committee along with the Collaborative Application and related Project Applications as outlined by the NOFO.

V. DEADLINE

The application is due in *E-snaps* prior to the submission of the project priority listing.

A draft of the application will be available for review prior to approval by the Salt Lake Valley Coalition to End Homelessness Steering Committee.

As established by the NOFO, October 30, 2024 is the final submission deadline for the CoC Collaborative Application and Priority Listing (which includes the CoC Planning Project Application).

VI. CONTACT INFORMATION

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E-mail contact is preferred so that issues may be documented, and common issues can be used to create an FAQ document if necessary.